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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Ian Palmeter
- CAO, Erin Beaudin
- Recording Secretary Laura Morrison

**ALSO ATTENDING**

- Director of Financial Services, Mike MacLean
- Director of Parks & Recreation, Kelton Thomason
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works, Alex de Sousa
- Communications & Special Projects Coordinator Barb Shaw
- David Hopkins, Manager of IT
- Interested members of the public

**CALL TO ORDER**

Chair, Mayor Donovan called the Town Council Meeting to order at 6:30 pm

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>14-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
<b>2. Approval of Minutes</b>	<b>15-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL MEETING OF JANUARY 24, 2023, BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
	<b>16-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL IN CAMERA MEETING OF JANUARY 30, 2023, BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>

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**Agenda Item**

**Discussion and Decisions**

**3. Comments from the Mayor**

- Welcome to new Manager of IT, Dave Hopkins.
- Heritage event on Monday – thank you to all involved including Front Street Oven Society, staff. Opportunity to meet various members of Glooscap. Councillor Tupper from Glooscap read Rita Joe’s poems.
- April is National Poetry month.
- Budget Open House – 24<sup>th</sup> February 2023, in person & virtual options. See website for full details.
- Vigil in Clock Park for one year anniversary of war in Ukraine – Friday 24<sup>th</sup> February from 5pm – 6pm.
- Saturday 25<sup>th</sup> February – some councillors walking for coldest night during the day in Wolfville. Members of the public welcome to walk with Council for 2km starting at 2pm at the gazebo.
- Sunday 26<sup>th</sup> February – free concert in support of Black History month at Wolfville Baptist church 7pm.

**4. Public input / Question Period**

- No public input

**5. Motions/Recommendations from Special Committee of the Whole, November 15, 2022**

**a. RFD 071-2022  
Business  
Licensing, Short  
Term Rentals and  
Single Room  
Occupancies**

**17-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL CONTINUE WITH PURSUING A BUSINESS LICENSING BYLAW FOR BUSINESSES WHO ARE MEMBERS OF THE WOLFVILLE BUSINESS DEVELOPMENT CORPORATION.**

**CARRIED**

**6. Motions/Recommendations from Committee of the Whole, February 7, 2023**

**a. Wolfville Children’s  
Presentation**

**18-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL MOVE THAT STAFF BRING BACK A REPORT RELATING TO THE REQUEST FROM THE WCC TO EXPAND ONTO TOWN LAND ADJACENT TO THE CURRENT FACILITY.**

**CARRIED**

**b. RFD 003-2023:  
Unbudgeted Transfer**

**19-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AN ADDITIONAL TRANSFER FROM OPERATING RESERVES OF \$130,000 TO OPERATING FUND COVERING BUDGET SHORTFALL**



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>	
<b>from Operating Reserves</b>	<b>RELATED TO CAPITAL PROJECT OVERAGES, SPECIAL ELECTION COSTS, AND EARLY COSTS FOR THE PARKS MASTER PLANNING PROJECT.</b>	<b>CARRIED</b>
<b>c. RFD 004-2023: Debt Guarantee – Valley Waste Resource Management</b>	<b>20-02-23 THAT COUNCIL GUARANTEES A SHARE OF THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY’S TBR CAPITAL FY 2022-23 (IN THE AMOUNT OF \$174,000), WITH WOLFFVILLE’S SHARE BEING 8.85% OR \$15,399 AS PER ATTACHED PARTNER GUARANTEE RESOLUTION FORM.</b>	<b>CARRIED</b>
<b>d. Request for Agenda Item: R1 – Review Rental Related Policies</b>	<b>21-02-23 THAT COUNCIL REFER THIS AGENDA ITEM TO THE PLANNING ADVISORY COMMITTEE FOR DISCUSSION AND CONSIDERATION.</b>	<b>CARRIED</b>
<b>e. Request for Agenda Item: Committees of Council Policy/SOP</b>	<b>22-02-23 THAT COUNCIL DIRECT STAFF TO REVIEW THE COMMITTEES OF COUNCIL POLICY AND A POTENTIAL SOP IN REGARD TO THE REQUEST FOR AGENDA ITEM COMMITTEES OF COUNCIL.</b>	<b>CARRIED</b>
<b>f. RFD 002-2023 Appointment of Planning Advisory Committee Member</b>	<b>23-02-23 THAT COUNCIL APPROVE THE APPOINTMENT OF CAROLINE BEDDOE AS A MEMBER AT LARGE ON THE PLANNING ADVISORY COMMITTEE AS ENVIRONMENTAL REPRESENTATIVE FROM MARCH 1, 2023, UNTIL DECEMBER 2025.</b>	<b>CARRIED</b>

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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>7. Adjournment of Regular Meeting to In Camera meeting.</b>	<b>24-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO INCAMERA UNDER SECTION 22(e) AT 6:46PM.</b> <b>CARRIED</b>
<b>8. Regular Meeting Resumes</b>	<b>25-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT REGULAR MEETING RESUME AT 7:24PM.</b> <b>CARRIED</b>
<b>9. Motion from In-Camera Meeting.</b>	<b>26-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL RATIFY THE TENTATIVE COLLECTIVE AGREEMENT BETWEEN THE TOWN OF WOLFVILLE AND SERVICE EMPLOYEES' UNION INTERNATIONAL, LOCAL 2</b> <b>CARRIED</b>
<b>10. Adjournment of Regular Meeting</b>	<b>27-02-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING BE ADJOURNED TO REGULAR MEETING AT 7:25PM.</b>

**Approved by Council Motion 12-03-23, MARCH 2023**

**As recorded by Laura Morrison, Executive Assistant/Town Clerk, Office of the CAO**