



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Jennifer Ingham
- Councillor Ian Palmeter
- CAO, Erin Beaudin
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director of Financial Services, Mike MacLean
- Director of Parks & Recreation, Kelton Thomason
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works, Alex de Sousa
- Communications & Special Projects Coordinator Barb Shaw
- Interested members of the public

CALL TO ORDER

Chair, Mayor Donovan called the Town Council Meeting to order at 6:30 pm

Agenda Item	Discussion and Decisions
1. Approval of Agenda	14-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED
2. Approval of Minutes	15-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL MEETING OF FEBRUARY 21, 2023, BE APPROVED AS CIRCULATED. CARRIED
	16-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL IN CAMERA MEETING OF FEBRUARY 21, 2023, BE APPROVED AS CIRCULATED. CARRIED

Agenda Item

Discussion and Decisions

17-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE JOINT TOWN COUNCIL MEETING OF MARCH 7, 2023, BE APPROVED AS CIRCULATED.

CARRIED

3. Comments from the Mayor

- Proclamation: International Autism Awareness Day April 2, 2023.
- Congratulations to Grade 7 students, John Dymont & Esme Black from Wolfville, who came first nationally in their age category in the CyberSTEAM competition, (Science Technology Engineering Arts and Maths); and to Jessica Bennett and Margaret Hopkins both from Wolfville who along with Sandra Mai from Ontario created the event.
- With the goal of improving communication with residents, Mayor Donovan reminds the public she is available at her office on Mondays and Thursdays, by appointment or drop in or by email.
- Clarification was provided around the public input session on the Council agendas, that if questions are asked and can be answered easily within the 3-minute slot they will be, otherwise making an appointment or emailing is recommended to give full attention to any matter.

4. Public input / Question Period

- No-one present.

5. Motions/Recommendations from Committee of the Whole, March 7, 2023

**a. RFD 008-2023
Updating Source
Water Protection
Plan**

18-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO MOVE FORWARD WITH ALL PROPOSED TASKS TO UPDATE THE TOWN'S SOURCE WATER PROTECTION PLAN.

CARRIED

**b. Request for
Agenda Item:
Basic Income**

19-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AUTHORIZE THE MAYOR TO WRITE A LETTER TO THE FEDERAL AND PROVINCIAL GOVERNMENTS URGING THEM TO CREATE AN ALL-PARTY COMMITTEE TO EXPLORE THE FEASIBILITY OF IMPLEMENTING A BASIC INCOME GUARANTEE.

CARRIED

**c. RFD 005-2023:
Budget &
Operations Plan**

- In response to a question the CAO confirmed EDI events will be added to the calendar and the feasibility of temporary markings for pickleball for this summer is being looked at.

Agenda Item

Discussion and Decisions

20-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE 2023/24 TOWN OPERATIONS PLAN AND RELATED OPERATING BUDGET, TEN YEAR CAPITAL INVESTMENT PLAN, AND THE WATER UTILITY THREE YEAR OPERATING AND CAPITAL BUDGET, INCLUDING THE FOLLOWING DETAILS:

- **Town Operating Budget with revenue & expenditures in the amount of \$13,457,000:**
 - **Residential Tax Rate of \$1.475 per hundred dollars of assessment applied to taxable residential and resource assessments.**
 - **Commercial Tax Rate of \$3.575 per hundred dollars of assessment applied to taxable commercial assessments.**
 - **Taxes to be billed by way of Interim Tax Bill (issued in April, due May 31, 2023) and Final Tax Bill (issued in August, due the October 2, 2023).**
 - **Interest on overdue amounts to be charged at a rate of 1.00% per month, compounded.**
- **Town Capital Budget with Year 1 totaling \$5,814,000, including capital reserve funding of \$2,031,100, operating reserve funding of \$130,000, long term debt funding of \$2,033,300, Federal Gas Tax grant funding of \$430,000, ACOA grant funding of \$376,700, Federal/Provincial ICIP grant funding of \$167,900, other grant funding of \$150,000, and other external grant/contribution funding of \$170,000, and \$325,000 from the Town's Water Utility for its share of street infrastructure projects.**
- **Water Utility Operating Budget with operating revenues of \$1,143,800, operating expenditures of \$1,074,000, non-operating revenues of \$25,000, and non-operating expenditures of \$216,000.**
- **Water Utility Capital Budget totaling \$864,300 including Depreciation Reserve Funding of \$372,100, Capital from Revenue**

Agenda Item

Discussion and Decisions

Funding of \$70,000, Long Term Debt of \$399,900 and Accumulated Surplus funding of \$22,300.

- **Fire Protection Area Rate (pursuant to Section 80 of the Municipal Government Act) of \$0.06 per hundred dollars of assessment**
- **Business Development Area rate (pursuant to Section 56 of the Municipal Government Act) of \$0.25 per hundred dollars of commercial assessment**
- **Sewer fees**
 - **Sewer usage rate of \$6.00 per 1,000 gallons of water used by customer.**
 - **Flat Rate fee of \$115.00 per quarter**
 - **Minimum quarterly charge for any metered customer \$29.85**
 - **Sewer connection fee of \$6,500**
- **Low Income Property Tax Exemption**
 - **Income threshold to qualify a maximum of \$38,000.**
 - **Maximum exemption of \$1,000**
- **Grants to Organizations under General Government/Community Development (not part of Strategic & Community Partnership Policy)**
 - **Acadia Scholar Bursaries** **\$11,000**
 - **Acadia University**
 - **MOU main grant allotment** **\$35,000**
 - **MOU Events hosting contribution** **\$10,000**
 - **Pool Operating Contribution** **\$75,000**
 - **Annapolis Valley Chamber of Commerce**
 - **Doctor recruitment grant contribution** **\$5,000**
 - **Devour**
 - **2nd Installment of one-time capital grant** **\$50,000**

CARRIED

Agenda Item	Discussion and Decisions
d. RFD 009-2023 Spring Debenture Issue Pre- Approval	<p>21-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:</p> <p>Highland Ave Project - Street and underground infrastructure \$775,000 30-year amortization</p> <p>Water Utility – distribution system on Highland Project \$386,000 30-year amortization</p> <p>Salt Shed at Public Works \$250,000 15-year amortization</p> <p>TOTAL BORROWING <u>\$1,411,000</u></p> <p>Maximum average interest rate set at 6%</p> <p>CARRIED</p>
6. New Business	
a. RFD 048-2022 REN IMSA	<p>22-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AUTHORIZE THE MAYOR AND CAO TO EXECUTE THE ATTACHED VALLEY REN IMSA, MAKING WOLFVILLE A PARTNER IN THE VALLEY REN EFFECTIVE APRIL 1, 2023.</p> <p>CARRIED</p>
7. Adjournment to In-Camera under the Municipal Government Act Section 22(2)(e)	<p>23-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADJOURN TO IN-CAMERA MEETING AT 6:56 PM.</p> <p>CARRIED</p>
8. Adjournment of In-Camera Meeting	<p>24-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT IN-CAMERA MEETING ADJOURN TO REGULAR MEETING AT 8:25 PM.</p> <p>CARRIED</p>
9. Motion from In- Camera Meeting	<p>25-03-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE TOWN OF WOLFVILLE ENTER INTO A MUNICIPAL POLICING SERVICES AGREEMENT (MPSA) EFFECTIVE APRIL 1, 2024.</p>

Agenda Item

Discussion and Decisions

CARRIED

**10. Adjournment of
Meeting**

**26-03-23 it was regularly moved and seconded that the regular meeting
be adjourned at 8:26pm.**

CARRIED

Approved by Council Motion 18-04-23, April 2023

As recorded by Laura Morrison, Executive Assistant/Town Clerk