



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Director, Public Works Alex de Sousa
- Special Projects & Communications Coordinator, Barb Shaw
- Recorder in Training, Brittany Cleveland
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:30am.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS REVISED.	
	<ul style="list-style-type: none">• Physician Navigator Presentation moved to June COW• Proclamation & Deputy Mayor comments added.	CARRIED
2. Approval of Minutes		
a. Approval of Committee of the Whole Minutes, April 4, 2023	02-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 4, 2023, BE APPROVED AS CIRCULATED.	CARRIED
b. Approval of Committee of the Whole in Camera	03-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF APRIL 4, 2023, BE APPROVED AS CIRCULATED.	



Agenda Item Minutes, April 4, 2023	Discussion and Decisions	CARRIED
3. Proclamation & Deputy Mayor's Comments	<ul style="list-style-type: none">• Nova Scotia Walk Day – May 10, 2023 – Council invites people of all ages and abilities to join in a community to walk on Wednesday May 10th, meeting at the library, dogs also welcome. Every Tuesday the Town of Wolfville has a walk at 10am leaving the library, all are welcome.• Deputy Mayor Madeira-Voss gives recognition to Reta's House of Fashion in the Town which will be closing after almost 40 years. Thank you to Reta for her contribution to the Town.	
4. Public Input	<ul style="list-style-type: none">• No public input	
5. Committee Reports (Internal)		
a) Accessibility Advisory Board	<ul style="list-style-type: none">• As submitted	
b) Audit Committee	<ul style="list-style-type: none">• As submitted	
c) Planning Advisory Committee	<ul style="list-style-type: none">• As submitted.• Two open houses related to PAC at noon to 2pm and 6pm to 8pm at Farmers Market.	
d) RCMP Advisory Board	<ul style="list-style-type: none">• Verbal report – provided Board with update on new policing contract. Asked RCMP to provide a more detailed report related specifically to Wolfville.	
e) Policing Services Review	<ul style="list-style-type: none">• As submitted	
6. CAO REPORT	<ul style="list-style-type: none">• Received a few calls relating to clean up of the Town after the students have vacated their rentals.• Compliance Coordinator advised many properties vacated after Valley Waste's Spring cleanup resulted in items left by side of road. Working with property owners/occupants.• Many calls for a schedule change by VW, however, there is a knock-on effect to other services.	



Agenda Item

Discussion and Decisions

- Look at next year’s dates and see if can change date of regular pickup.
- Letter landlords in March as a reminder telling them they will be liable for costs of clean up.
- Congratulations to CAO for running the Boston Marathon.
- Road Closure work to Highland Avenue will be shared on social media.

7. Staff Reports for Discussion

- a. **RFD 019-2023** **04-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:**
Civic Addressing
Bylaw

THAT COUNCIL GIVE FIRST READING TO THE CIVIC ADDRESSING BYLAW (RFD-019-2023)

CARRIED

- b. **RFD 020-2023** **05-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:**
Community
Safety Office
Proposal

THAT COUNCIL APPROVE THE PROPOSAL SUBMITTED BY DR. STEPHEN SCHNEIDER TO EXPLORE THE CREATION OF A “COMMUNITY SAFETY OFFICE” (CSO) PILOT PROJECT FOR THE TOWN OF WOLFVILLE.

CARRIED

- c. **RFD 022-2023** **06-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:**
Temporary
Borrowing
Resolutions –
2023/24 Capital
Projects

THAT COUNCIL APPROVE THE ATTACHED TEMPORARY BORROWING RESOLUTIONS:

TBR #23/24-01 VARIOUS PURPOSES TOWN	\$2,552,900
TBR #23/24-02 WATER TRANSMISSION & DISTRIBUTION	\$ 399,900
TOTAL BORROWING	\$2,952,800

TO COVER LOAN FACILITIES WITH THE BANK OF MONTREAL UNTIL SUCH TIME AS THE SHORT-TERM LOANS ARE REPLACED WITH DEBENTURE BORROWINGS AND GRANT FUNDING AS PER THE 2023/24 TOWN CAPITAL

-
- | Agenda Item | Discussion and Decisions
BUDGET, TEN YEAR INVESTMENT PLAN (CIP), AND 2023/24 WATER
UTILITY CAPITAL BUDGET. | |
|--|---|---------|
| d. RFD 072-2022
Water/Sewer
Accounts
Receivable for
Write-Off | 07-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:

THAT COUNCIL APPROVES THE ATTACHED LIST OF WATER/SEWER RECEIVABLE ACCOUNTS, TOTALING A NET CREDIT \$12,916.10 FOR WRITE-OFF REPRESENTING \$17,025.47 AS OTHER INCOME AND \$4,109.37 AS BAD DEBT EXPENSE. | CARRIED |
| e. RFD 025-2023 –
215-223
Gaspereau
Avenue (PID
55274591)-
Development
Agreement
Amendment
Application | 08-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND THAT DEVELOPMENT AGREEMENT AMENDMENTS FOR 213-223 GASPEREAU AVENUE (PID 55274591) BE FORWARDED TO A PUBLIC HEARING. | CARRIED |
| f. RFD 024-2023:
Wolfville
Children’s
Centre –
Proposed Land
Swap | 09-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:

THAT COUNCIL DIRECT STAFF TO ENTER INTO NEGOTIATIONS WITH THE WOLFVILLE CHILDREN’S CENTRE (WCC) - TO ENABLE A LAND SWAP OF ADJACENT TOWN-OWNED LAND TO FACILITATE THE WCC CONSTRUCTING A NEW FACILITY - AND BRING BACK A DRAFT AGREEMENT FOR COUNCIL DIRECTION AND APPROVAL. | CARRIED |

Agenda Item	Discussion and Decisions
g. IR 009-2023: Info Report Site Closure (East End Development)	<ul style="list-style-type: none">• April COW - motion to close current Compost Site June 3rd – alternatives in terms of service to residents – walk-in containers on Public Works site from June to November 2023• Costs still being explored.• Look at more options long-term.• Communication will be provided around size requirements/process.
8. Committee Reports (External)	
a. <u>Kings Point to Point (KPPT)</u>	<ul style="list-style-type: none">• As submitted.
b. <u>Annapolis Valley Trails Coalition (AVTC)</u>	<ul style="list-style-type: none">• As submitted.
c. <u>WBDC (Wolfville Business Development Corporation)</u>	<ul style="list-style-type: none">• As submitted. AGM June 13, 2023 – Location TBD.
d. <u>Diversity Kings (DK)</u>	<ul style="list-style-type: none">• As submitted.• Shout out to Rice Bowl – food delicious.
e. <u>Interim IMSA Board (VW) & (KTA)</u>	<ul style="list-style-type: none">• As submitted.
9. Public Input/Question Period	<ul style="list-style-type: none">• No public input
10. Adjournment of Regular Meeting to In Camera Meeting	10-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO INCAMERA AT 10:22am.



Agenda Item	Discussion and Decisions
11. Regular Meeting Reconvened	Regular meeting reconvened at 11:13am
12. Motions from In Camera Meeting	
a. RFD 023-2023: Interim Agreement with Developers of Town Land – Maple Avenue	11-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION: THAT COUNCIL APPROVE STAFF ENTERING INTO AN INTERIM AGREEMENT WITH BRISON DEVELOPMENTS TO ENABLE PRELIMINARY EARTH WORKS AND CULVERT REPLACEMENT AT THE EXISTING COMPOST FACILITY.
	CARRIED
13. Regular Meeting Adjourned	13-05-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:14am.

Approved by Committee of the Whole Motion 02-06-23, June 13, 2023
As recorded by Laura Morrison, Town Clerk/EA.