



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay (*left at 11:14am*)
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw
- IT Manager, David Hopkins
- Compliance Coordinator, Kaden Thibault
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 9am.

Agenda Item

Discussion and Decisions

**1. Approval of
Agenda**

**01-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA
BE APPROVED AS AMENDED.**

CARRIED

- AT Update deferred to September COW
- Order of agenda amended.

2. Approval of Minutes

**a. Approval of
Committee of the
Whole Minutes,
June 13, 2023**

**02-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES
OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 13, 2023, BE
APPROVED AS CIRCULATED.**

CARRIED

Agenda Item	Discussion and Decisions
b. Approval of Committee of the Whole in Camera Minutes, June 13, 2023	03-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF JUNE 13, 2023, BE APPROVED AS CIRCULATED. <p style="text-align: right;">CARRIED</p>
3. Presentations	<ul style="list-style-type: none">• Soren Bondrup-Nielson - Hemlock Woolly Adelgid in Wolfville: What does this mean and what can be done about it?• <i>Council directs staff to further investigate options and suggest reaching out to the nursery school for educational purposes.</i>
4. Public Input	<ul style="list-style-type: none">• No public input
5. Regular Meeting Adjourned to In-Camera	04-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA UNDER SECTION 22(2)(c)(g) AT 9:44am.
6. Regular Meeting Resumed	<ul style="list-style-type: none">• Regular meeting reconvened at 11:17am.
7. ITGA Conference	<ul style="list-style-type: none">• Information will be shared with Town and Gown Committee.• Some of the presenters have agreed to do virtual presentations.• Is mainly from viewpoint of US schools who have a different funding model and tend to be larger institutions and populations, but some of the knowledge is transferable.• Mainly Land-Grant universities.
8. CAO REPORT	<ul style="list-style-type: none">• Successful Canada Day.• Mud Challenge – Reminder call to Council if they want to select Teams.• Councillors toured Innovation Pavilion at Acadia, for those Councillors that could not make it, another tour can be arranged if desired. Also looking at Council touring the Entrepreneurship and Incubator Space.• Public Works & Engineering – Fairfield came in under budget.• Outline street maintenance priorities as part of tender this year.• Meeting today with Justice & RCMP to do preliminary review with staff of the GDPRM (General Duty Police Resourcing Model). Will be back in September to do formal presentation to Council and Policing Review Committee.



Agenda Item

Discussion and Decisions

- Two job postings closed on Friday for Fire Department and Water Utility.
- Fire Dept file with Greenwich continues to move forward –will be going to RFP for Transition Coordinator Services role.
- Busy weekend with compliance. Follow up work being done. Fireworks were an issue.

9. Staff Reports for Discussion

- a. **RFD 034-2023:
Nuisance Party
Bylaw**

05-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:

THAT COUNCIL GIVE FIRST READING TO THE AMENDED BYLAW CH. 97 – NUISANCE PARTY BYLAW AS ATTACHED TO RFD 034-2023.

CARRIED

- b. **Info Report:
IR012-2023
Business
Licensing**

- Jan 2022 Council passed a motion to explore program for the Town.
- Working with WBDC.
- Due to new leadership at WBDC and enhanced relationship with Town and WBDC it's been decided to use summer student annually to update business registry.
- Key relational task for their coordinator.
- Member benefit of photography package and listing on our website.
- Avoids adding red tape for business community.
- Goal for the program is to make sure registry up to date and for Town to know the businesses opening and provide a welcoming opportunity.
- Informal approach with debrief to Council as part of Ops. planning for 24/25. Review if more formal bylaw is required.
- Landlords not part of the scope currently.

- c. **RFD 010-2023
Committees of
Council Policy**

06-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:

THAT COUNCIL APPROVE THE REVISED POLICY 110-001 COMMITTEES OF COUNCIL POLICY ATTACHED TO RFD 010-2023, WITH AMENDMENTS AS DISCUSSED.

CARRIED



Agenda Item	Discussion and Decisions
d. RFD 032-2023 Council Policy Task Force	<p>07-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE CREATION OF A COUNCIL POLICY TASK FORCE CONSISTING OF THREE (3) MEMBERS OF COUNCIL, THE TOWN CLERK AND THE CAO FOR THE PURPOSE OF REVIEWING ALL COUNCIL POLICIES CURRENTLY IN USE AND IDENTIFYING THE NEED FOR FUTURE COUNCIL POLICIES AS MAY ARISE.</p> <p style="text-align: right;">CARRIED</p>
e. RFD 033-2023 Community Video Camera Pilot Extension	<p>08-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES THE COMMUNITY VIDEO CAMERA PILOT EXTENSION UNTIL OCTOBER 31ST, 2023.</p> <p style="text-align: right;">CARRIED</p>
f. RFD 036-2023: University Water Transmission Main (Park to Skyway) Additional Budget	<p>09-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE AN ADDITIONAL \$56,015.11 TO THE APPROVED \$360,000 FOR CONTRACT WOL001-2022 UNIVERSITY WATER TRANSMISSION MAIN (PARK TO SKYWAY).</p> <p style="text-align: right;">CARRIED</p>

10. Committee Reports (External)

- a. [Kings Point to Point \(KPPT\)](#) • As submitted.
- b. [Annapolis Valley Trails Coalition \(AVTC\)](#) • As submitted.



Agenda Item	Discussion and Decisions
c. <u>WBDC (Wolfville Business Development Corporation)</u>	<ul style="list-style-type: none">• As submitted.
d. <u>Interim IMSA Board (VW) & (KTA)</u>	<ul style="list-style-type: none">• As submitted.
e. <u>AVRL</u>	<ul style="list-style-type: none">• Invite representative to attend COW.
11. Public Input/Question Period	<ul style="list-style-type: none">• No public input
12. Regular Meeting Adjourned	10-07-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 12:19pm.

Approved by Committee of the Whole Motion 02-09-23, September 12, 2023
As recorded by Laura Morrison, Town Clerk/EA.