



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Engineering & Public Works Alex de Sousa
- Special Projects & Communications Coordinator, Barb Shaw
- IT Manager, David Hopkins
- Manager Community Recreation, Nick Zamora
- Community Planner, Lindsay Slade
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:30am.

Introductions made to new staff member Jamie Harvey, Fire Dept Operator – Fleet Services

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.	CARRIED
2. Approval of Minutes		
a. Approval of Committee of the Whole Minutes, July 4, 2023	02-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 4, 2023, BE APPROVED AS CIRCULATED.	CARRIED



Agenda Item	Discussion and Decisions
b. Approval of Committee of the Whole in Camera Minutes, July 4, 2023	03-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF JULY 04, 2023, BE APPROVED AS CIRCULATED. <p style="text-align: right;">CARRIED</p>
3. Presentations	<ul style="list-style-type: none">• Alison Wellwood, Family Physician, Wolfville Collaborative Family Practice.• Katherine Ryan, Randall House Management Committee Chair• Kelly van Niekerk, WBDC Placemaking Update
4. Public Input	<ul style="list-style-type: none">• No public input.
5. Committee Reports (Internal)	
a. Audit Committee	<ul style="list-style-type: none">• As submitted.
b. Planning Advisory Committee	<ul style="list-style-type: none">• As submitted.
c. RCMP Advisory Board	<ul style="list-style-type: none">• As submitted.
6. CAO REPORT	<ul style="list-style-type: none">• Community Safety Office feasibility Study underway.• Nuisance Party Bylaw second reading at Council. Several responses providing feedback were received; report will go to Council.• East Main Culvert repair/replacement design done saving almost \$200k. Bryson Developments awarded the work.• Welcome Week event was a great success.• Hurricane Lee: continuing to monitor, crews carrying out proactive work.• Erosion control legislation from Province. Town reviews the products used.• Question from Mayor regarding constituents' complaints coming through Council. Council can pass on complaints or concerns to Compliance staff who can review it and follow up with the residents if required. The Town works on a complaints basis as we don't have resources to send staff out on regular schedule to assess the Town. Only

Agenda Item

Discussion and Decisions

certain judicial items would be a concern where Council would have a decision to make such as demolition order which are few.

- Mayor requested a process to know what complaints are coming in that don't go through Council email for awareness.
- Fears from some members of community regarding complaining due to confidentiality. Staff maintain confidentiality but we are subject to FOIPOP (Freedom of Information & Protection of Privacy) Act. As well if a complaint goes to court, then a resident may be called to give evidence.

7. Staff Reports for Discussion

**a. Info Report:
IR013-2023 AT
Network
Update**

- Funding is already approved, and AT network is happening, but looking for ways to include community.
- Focus is on safety & comfort and accessibility.
- Projects underway at Harvest Moon Trail to Farmers Market and Highland to Harvest Moon Trail.
- Improve safety and accessibility on streets.
- Victoria Ave sidewalk and paving on Front St where there is currently no sidewalk.
- Branding and communication considerations.
- Continue to provide updates.

Questions/Comments from Council

- Safety program for children, could someone go to the school to do a safety program, maybe staff led project.
- Culture of courtesy and a culture of safety needs to be cultivated in the community. Can bring back some program ideas to Council.
- Concern of bikes on sidewalks in downtown area, that is not part of this project and may be an enforcement issue. Future project.
- Communications & signage is key.
- Consider drop off point in the design.
- Speed on Pleasant a concern.
- Crosswalks continue to be looked at.
- Staff will be looking at designing all the projects first, so details can be understood and communicated.
- CAO requested to ask RCMP to issue more speeding tickets.
- Gaspereau and Pleasant, Highland and Pleasant, Grandview and Skyway; and University and Skway will be implementing all way stop signs this year.



Agenda Item	Discussion and Decisions
b. RFD 042-2023 Development Agreement 620 Main Street (PID 553837)	<ul style="list-style-type: none"><li data-bbox="509 321 1234 352">• Line painting was delayed due to weather challenges. <p data-bbox="509 436 1477 506">04-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:</p> <p data-bbox="509 556 1477 661">THAT COMMITTEE OF THE WHOLE RECOMMEND THAT THE DEVELOPMENT AGREEMENT FOR 620 MAIN STREET (PID 55383137) BE FORWARDED TO A PUBLIC HEARING.</p> <p data-bbox="1357 674 1477 703">CARRIED</p>
c. Info Report: IR015-2023 Hemlock Woolly Adelgid Interim Update	<ul style="list-style-type: none"><li data-bbox="509 787 1477 934">• The Blomidon Naturalists Society has offered to go out to inventory the Hemlock Trees in wooded area followed by a secondary inventory in late winter/early Spring to see which trees are infected and at no cost to the Town.<li data-bbox="509 945 1477 1050">• Once completed a report will come back to Council with information on whether to proceed with treatment or not and recommended approach.<li data-bbox="509 1060 1477 1123">• Additionally, communications being considered by staff for privately owned Hemlock trees.<li data-bbox="509 1134 1477 1213">• <i>Council provides direction to staff to move forward with the inventory work and provide RFD with findings.</i>
d. Info Report IR016-2023: Parks Plan	<ul style="list-style-type: none"><li data-bbox="509 1291 1274 1323">• Timeline review with consultants over coming months.<li data-bbox="509 1333 990 1365">• More engagement to take place.<li data-bbox="509 1375 1477 1449">• Milestones as part of budget process – current 10-year plan has placeholder for most years of \$200k per year.<li data-bbox="509 1459 1477 1533">• RFD to come back separately on Pickleball so we can move forward with it in 2024.
e. RFD 041-2023 IN Wolfville – EDI Approach	<p data-bbox="509 1617 1477 1686">05-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:</p> <p data-bbox="509 1736 1477 1841">THAT COUNCIL SUPPORTS THE DEVELOPMENT AND LAUNCH OF THE IN WOLFVILLE PROGRAM AS THE FIRST STEPS OF OUR TOWN’S EQUITY, DIVERSITY, AND INCLUSION APPROACH.</p> <p data-bbox="1357 1854 1477 1883">CARRIED</p>



Agenda Item	Discussion and Decisions						
f. RFD 044-2023: Operating Line of Credit	<p>06-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES THE FOLLOWING LINES OF CREDIT WITH THE BANK OF MONTREAL, EFFECTIVE OCTOBER 1, 2023 TO SEPTEMBER 30, 2024:</p> <table data-bbox="509 667 1474 762"><tr><td>TOWN OPERATING FUND, BANK ACCOUNT</td><td>\$700,000 MAXIMUM CREDIT</td></tr><tr><td>WATER UTILITY OPERATING FUND, BANK ACCOUNT</td><td>\$285,000 MAXIMUM CREDIT</td></tr><tr><td>CORPORATE CREDIT CARDS (ALL CARDS COMBINED)</td><td>\$ 50,000 MAXIMUM CREDIT</td></tr></table> <p>CARRIED</p>	TOWN OPERATING FUND, BANK ACCOUNT	\$700,000 MAXIMUM CREDIT	WATER UTILITY OPERATING FUND, BANK ACCOUNT	\$285,000 MAXIMUM CREDIT	CORPORATE CREDIT CARDS (ALL CARDS COMBINED)	\$ 50,000 MAXIMUM CREDIT
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WATER UTILITY OPERATING FUND, BANK ACCOUNT	\$285,000 MAXIMUM CREDIT						
CORPORATE CREDIT CARDS (ALL CARDS COMBINED)	\$ 50,000 MAXIMUM CREDIT						
g. RFD 045-2023 Valley Waste Resource Management – Debt Guarantees for 2023/24 Capital Program	<p>07-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL GUARANTEES A SHARE OF THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY’S TBR CAPITAL FY 2023/24 (IN THE AMOUNT OF \$553,000), WITH WOLFVILLE’S SHARE BEING 9.85% OR \$54,471 AS PER ATTACHED PARTNER GUARANTEE RESOLUTION FORM.</p> <p>CARRIED</p>						
8. Committee Reports (External)							
a. <u>Kings Point to Point (KPPT)</u>	• As submitted.						
b. <u>WBDC (Wolfville Business Development Corporation)</u>	• As submitted.						



Agenda Item	Discussion and Decisions
c. <u>Interim IMSA Board (VW) & (KTA)</u>	<ul style="list-style-type: none"> As submitted.
9. Public Input/Question Period	<ul style="list-style-type: none"> No public input

Adjourned for lunch break at 12pm.	
10. Regular Meeting Adjourned to In-Camera	08-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA UNDER SECTION 22(2)(c) AT 12:32pm.
11. Regular Meeting Resumed	<ul style="list-style-type: none"> Regular meeting reconvened at 12:59pm.
12. Motion from In Camera Meeting	
a. RFD 043-2023: Appointment of Citizen to WBDC	<p>09-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES THE APPOINTMENT OF SARAH BURTON AS A MEMBER AT LARGE ON THE WBDC TO SERVE FROM OCTOBER 2023 UNTIL DECEMBER 2026.</p> <p style="text-align: right;">CARRIED</p>
13. Regular Meeting Adjourned	10-09-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 1pm.

Approved by Committee of the Whole Motion 02-10-23, October 3, 2023
 As recorded by Laura Morrison, Town Clerk/EA.