



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Engineering & Public Works Alex de Sousa
- Special Projects & Communications Coordinator, Barb Shaw
- IT Manager, David Hopkins
- Manager Community Recreation, Nick Zamora
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 9:00 am.

Agenda Item

Discussion and Decisions

1. Approval of Agenda

01-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED

2. Approval of Minutes

a. Approval of Committee of the Whole Minutes, September 12, 2023

02-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 12, 2023, BE APPROVED AS CIRCULATED.

CARRIED

b. Approval of Committee of the Whole in Camera Minutes, September 12, 2023

03-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF SEPTEMBER 12, 2023, BE APPROVED AS CIRCULATED.

CARRIED

Agenda Item

Discussion and Decisions

3. Presentations

- Scott Duguay - Vice Provost Students - Strategic Enrolment Plan

Council discussion/questions

- Biology, Psychology, Kinesiology are the most popular programs. Expect Nursing to be popular.
- Rise in students from India. Decline in students from China. Ebbs and flows.
- Graduate students mostly in Computer Sciences.
- Student accommodation on campus currently has 10% capacity available.
- 2nd & 3rd year students' retention is high. Many come back as Resident Assistants.
- Discussion on requirement to have 1st & 2nd year students live on campus to help with transition.
- Further discussions will take place on what else can be done to strengthen the relationship between Town and Acadia.
- Remote learning is still available but not solely. Difference in engagement when in person.

- Michael Howell, Executive Director of Devour! The Food Film Fest

Council discussion/questions

- Request for \$5200 one-time grant to support music in park and free events in Devour Studios.
- Sunday afternoon is a free chicken dinner in partnership with Feed NS and regional food banks. Includes free concert.
- Budget breakdown available.
- Free events shared by Feed NS with other foodbanks. Info will be in Grapevine of all the events. Campaign on Rewind Radio.
- Expect to feed about 1,000 people. Almost 800 tickets have already been distributed.
- Plan on having free concerts each year. Once deck is finished it will lower the costs.
- 90% of events are at Devour but films are at Acadia and Al Whittle as well as events at waterfront park and the market.
- Issue with last year with a petrol smell from how chicken was cooked has been addressed.

Agenda Item

4. Public Input

Discussion and Decisions

- Roger Tatlock updated Council on their motion passed in March 2023 and subsequent letter to the Prime Minister around the feasibility of a committee to look at basic income guarantee.
- Town of Wolfville did receive a response from the Prime Minister.
- Since that motion was passed the Atlantic Mayors Congress, Town of Antigonish, Town of Yarmouth & Cumberland County have all passed motions in support.
- Well over 50% of municipal reps in NS want this issue addressed.
- Since the motion two basic income related programs have been approved – Canada Disability Allowance Act and Canada Worker Benefit.
- Two items for Council’s consideration for action – NSFM meeting next month. The Board of NSFM are looking at a motion. May come to the table or may not but would like this Council to support it.
- Roger and his friends are approaching municipal units to do similar and will be mentioning Wolfville.

5. Committee Reports (Internal)

a. Audit Committee

- As submitted.

b. Planning Advisory Committee

- As submitted.

c. RCMP Advisory Board

- As submitted.
- Noted the Constable Jenn Britton is the correct name not Jean.

6. CAO REPORT

- Wolfville invited to sit on Policing Panel with NSFM before the conference.
- Asbestos abatement report for Town Hall – waiting for timeline.
- Finalized job description for Director of Financial Services position.
- Homecoming in two weeks – received Ops plan from RCMP. Officers will be out. Debrief and lessons learned from Welcome Week. Town is working well with Cpl. Travis Collins and Sgt. Ed Nugent.
- Update on Wolfville Childrens Centre not a lot has happened since last discussions. Been a change in personnel of their Board and possibility they want to keep the building now. If what they are looking for is not what was previously agreed, a public meeting would be required. The original drawing came from WCC which the Town amended and returned. Further discussions at November COW.



Agenda Item

Discussion and Decisions

- Events for Homecoming schedule still to be released. Will be shared with Council and messaging on website.
- Review process for events partners in the Town are putting on and how Council is made aware of that information.
- Archaeological assessment work to be done for AT plan. Approval given last week.
- Community Safety Pilot engagement at market to let people know about the survey from Dr. Schneider. Council welcome to attend.

7. Staff Reports for Discussion

a. Info Report: IR017-2023: Q1 Variance Report

- Director of Financial Services presented the 1st Quarter financial report. Forecast deficit of just over \$100k.
- Deed Transfer Tax has dropped below budget.
- Not in seen 1st quarter in 2nd quarter there will be IT costs for cyber security and IT infrastructure.
- Capital budget likely to be over.

b. RFD 049-2023: One Time Operational Funding Request – Devour!

04-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:

THAT COUNCIL APPROVE A \$5,000 OPERATIONAL GRANT AS PER POLICY#710-003 GRANTS TO ORGANIZATIONS AS A CONTRIBUTION TO DEVOUR! THE FOOD FILM FEST TO SUPPORT "MUSIC ACROSS DEVOUR! 2023".

CARRIED

- Look at Town and WBDC to work with Devour! to strengthen partnership in future.
- Promote the work that they do in the community.

c. RFD 051-2023: Development Agreement - 234 Main Street

05-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE THAT COMMITTEE OF THE WHOLE RECOMMEND THAT THE DEVELOPMENT AGREEMENT FOR 234 MAIN STREET (PID 55278626) BE FORWARDED TO A PUBLIC HEARING.

CARRIED

Agenda Item

Discussion and Decisions

d. RFD 050-2023: Updated Building Bylaw

06-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL GIVE FIRST READING TO THE UPDATED WOLFVILLE BUILDING BY-LAW CH. 65 (ATTACHED TO RFD 050-2023).

CARRIED

e. IR 019-2023: Fire Inspections Update

- Director Lake explained the role of the Inspectors in the Town.
- Understanding the challenges staff are facing.
- Large number of buildings requiring inspection.
- Further discussion at Ops Planning session.
- Thirty days to get a plan and start action for non-compliance with codes unless it's extremely hazardous and there could be an immediate note to vacate.

f. IR 018- 2023: Accessibility Report Card / Access by Design

- Barb Shaw presented the second Accessibility Report Card.
- Areas of progress.
- Ongoing Communications efforts.
- Improvements being worked on.
- Working with business community.
- Barriers to completion of report card.
- More awareness to members of the public attending Town Hall. Notices to advise members of the public to reach out to a specified person for assistance.

LUNCH BREAK FROM 12:10PM TO 12:40PM

g. Nuisance Party Bylaw General Discussion

- Discussion on what mechanisms available to assist Town, Landlords and Renters and members of the public:
- Landlord Registry,



Agenda Item

Discussion and Decisions

- Open discussion with staff and council and landlords, look at commonalities.
- Could a list be available for parents to select landlords for their children. How to upkeep the list as landlords' transition.
- Some landlords are doing what they can but are looking to Town, Acadia and RCMP to do more, as well as, target the individuals committing the crimes.
- How to deal with the absentee landlords? Landlord registry or local property management person responsible on the list.
- Landlords don't return damage deposit if parties take place but the amount of money they may have to spend on repairs if their properties as damaged is not covered by that deposit.
- Identify Landlords as a key stakeholder – what ways will they engage.

07-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA AT 1:27PM UNDER SECTION 22(2)(f).

REGULAR COMMITTEE OF THE WHOLE MEETING RESUMED AT 1:30PM.

Council directed staff to come back with report for 1st reading of Nuisance Party Bylaw with amendments (removal of sections 7.4 and 7.5). Concurrently work with Landlords, Acadia and RCMP will continue.

h. RFD046-2023 Fleet Acquisition Program Budget Overage

08-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPROVE AN ADDITIONAL \$107,000 TOWARDS THE PURCHASE OF A NEW 5-TON PLOW TRUCK FOR PUBLIC WORKS, BRINGING THE TOTAL APPROVED EXPENDITURE UP FROM \$300,000 TO \$407,000, WITH FUNDING TO COME FROM UNRESTRICTED CAPITAL RESERVE FUND.

CARRIED

8. Committee Reports (External)



Agenda Item	Discussion and Decisions
a. <u>Kings Point to Point (KPPT)</u>	• Meeting schedule changed to once every two months.
b. <u>WBDC (Wolfville Business Development Corporation)</u>	• Info on Wolfville sign missed but now has been presented to Council.
c. <u>Diversity Kings (DK)</u>	• Currently reviewing their Terms of Reference and an associated Bylaw.
d. <u>Interim IMSA Board (VW) & (KTA)</u>	• As submitted.
9. Public Input/Question Period	• No public input
10. Regular Meeting Adjourned to In-Camera	09-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA UNDER SECTION 22(2)(c)(e) AT 1:48pm.
11. Regular Meeting Resumed	• Regular meeting reconvened at 2:08pm.
12. Motion from In Camera Meeting	
a. RFD 048-2023: Citizen Application to PAC Committee (Environmental Representative)	10-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL. THAT COUNCIL APPROVES THE APPOINTMENT OF JASON HALL AS A MEMBER AT LARGE ON THE PLANNING ADVISORY COMMITTEE AS THE ENVIRONMENTAL REPRESENTATIVE TO SERVE FROM NOVEMBER 2023 UNTIL DECEMBER 2025.
	CARRIED
13. Traffic Safety & Mobility Initiatives	• University Ave does have crosswalk flashing lights. Request to look at something else to be implemented to assist during high peak times when there are lots of pedestrians and traffic like a button for pedestrians to signal that they would have to wait until a walk sign came on. It could be adjusted to only activate at busy times.

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Discussion and Decisions

- Main 4 way stop signs have been or will be implemented before the winter. Unaware of other needs at this time.
- Park in Stirling Ave.
- Concern of cones on Stirling Ave being put out by residents with children playing signs and parking on both sides of the street.
- Request to look at yield and other road markings at Orchard Ave at junction with King St. Signage to get people to slow down/children at play/no parking etc. Whole section could be looked at for a traffic calming system.
- Complaint speed bump on Maple is noisy for residents when cars go over it. These bumps are being trialed.
- Raintown speed bumps are not responsibility of Town.
- Would like the consultants to take lived experience into consideration when looking at these projects. Should be evidence based.
- The policy is a decision tool to help evaluate the requests that come in.
- Speed bumps on one street could displace speeding to another street.
- Don't require budget approval to get tenders out and could be a better chance of getting responses.
- Path to show the safest route to get downtown or to the Trail, wherever the AT network is. Community engagement will be required for this.
- Convenience number guidelines of crosswalks from junctions is 200 metres.
- Review of work already carried out on four-way junction at Main/Gaspereau – data outdated.
- New study 24/25 will focus on volumes and usage patterns of vehicles and pedestrians and show options going forward such as a roundabout or traffic lights.

14. Preliminary Budget and Operations Planning Workshop

- **Deferred.**

15. Regular Meeting Adjourned

11-10-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 4pm.

Approved by Committee of the Whole Motion 04-11-23, November 7, 2023
As recorded by Laura Morrison, Town Clerk/EA.