

Wolfville Acadia Town and Gown Committee Meeting

Alumni Boardroom, Fountain Commons, Acadia University | Friday, March 17, 2023

ATTENDING

- Mayor Wendy Donovan
- Councillor Jodi MacKay (joining virtually)
- President and Vice-Chancellor, Dr. Peter Ricketts
- Vice-President, Finance and Administration and CFO Chris Callbeck
- Acadia Student Union President, Sadie McAlear
- Chief Administrative Officer, Erin Beaudin
- Acadia Student Union Community Relations Representative, Sam Taylor
- Board of Governors, Acadia, Shelley Fleckenstein
- Community Representative, George Lohnes (joining virtually)
- Executive Director to the President, Communications & Government Relations, Ian Murray
- Recording Secretary, Jodi Eye

CALL TO ORDER

Chair, Dr. Peter Ricketts called the meeting to order at 1:35 pm, acknowledging that Acadia University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaw nation, and acknowledging the tragic deaths of two members of the Edmonton Police Service on Thursday.

1. Approval of Agenda

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED

CARRIED

1. Approval of the Minutes

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF March 3, 2023, BE APPROVED AS AMMENDED

CARRIED

2. Review of Revised Draft of Partnership Agreement/MOU

A revised draft of the Partnership Agreement/MOU was circulated to the committee prior to the meeting, along with an outline of revisions made since the last meeting. E. Beaudin reviewed the changes.

It was suggested that either "Partnership Agreement" or "MOU" be used consistently throughout the document. It was noted that there could be legal implications using the word "Partnership

Agreement.” It was noted that both MOU and Partnership Agreement are referenced in the current MOU. E. Beaudin will check with legal on any implications of using the term Partnership Agreement and to determine if this is the appropriate wording to use.

It was suggested that the word “maximize” or “optimize” be used in place of the word “leverage” in Key Principle #1.

It was noted that the correct name for the Kentville Research Station, noted in Shared Goal #2, is the Kentville Research and Development Centre.

It was noted that the discussion from the last meeting referring to the environment and climate change has been embedded into Shared Goal #2, now named Facilities, Infrastructure, and Environment. This action is intended to entrench environmental sustainability into each relevant MOU conversation and to encourage creative thinking in pursuit of initiatives designed to address sustainability objectives.

It was clarified that Shared Goal #3 encompasses community harmony that was referenced in the last MOU. Community Wellbeing was thought to be more encompassing.

It was suggested that the terms for committee member with 2-year terms, be renewable, up to two, 2-year terms. After the second 2-year term the committee member would have to wait a year before serving on the committee again. Renewable terms would not be automatic. It would be up to the committee to reappoint for a second 2-year term.

The first workplan will be proposed at the November Town and Gown meeting.

It was clarified that the workplan is approved by the committee. It is submitted to the Town Council, ASU and Board of Governors for review, not approval.

It was noted that the first workplan may have to be for the first 18 months, rather than 12, to gain momentum. It will be important to have regular check ins.

It was noted that because of the turnover of ASU, the ASU may not be able to move quite as quickly on items in the workplan, as the Town and Acadia. There may have to be fewer items on the workplan assigned to the ASU. This is another reason it would be helpful to have the ASU General Manager involved.

NEXT STEPS: A revised draft will be circulated to the committee for review prior to the next meeting.

It was noted that the Town went to committee of the whole and Town council with the MOU last Fall. The new MOU will be approved at Town Council.

S. McAlear and I. Murray will touch base with the ASU General Manager, Meghan MacDonald.



3. Review of Proposed Annual Timeline and SOPs

An annual timeline and Standard Operating Procedures (SOPs) for Administrative Leads and Working Groups were circulated to the committee prior to the meeting and reviewed by E. Beaudin.

Feedback on Annual Timeline:

- Suggested that the Wolfville Street Party could be as the Community Event to be held in October.
- Under the November heading the word “draft’ should be removed and a different word other than “approved” should be used, as approval is not required.

Feedback on SOPs:

- The word “staff” should be changed to the word “employees” throughout the Admin Leads SOP.
- Suggested to incorporate into the Working Group SOP that each working group will have a finite timeframe.

4. Next Meeting

E. Beaudin and I. Murray will determine the date of the next meeting. This will be a brief virtual meeting to approve the revised draft of the MOU.

5. Adjournment

The meeting adjourned at 2:50pm.

