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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

**ALSO ATTENDING**

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Engineering & Public Works Alex de Sousa
- Compliance Coordinator, Kaden Thibault
- Interested Members of the Public

**CALL TO ORDER**

Chair, Mayor Donovan, called the meeting to order at 8:30 am.

**Agenda Item**

**Discussion and Decisions**

**1. Approval of  
Agenda**

**03-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA  
BE APPROVED AS AMENDED.**

**CARRIED**

- RFD 055-2023 Video Camera Pilot deferred.

**2. Approval of Minutes**

**a. Approval of  
Committee of the  
Whole Minutes,  
October 3, 2023**

**04-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES  
OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 3, 2023, BE  
APPROVED AS CIRCULATED.**

**CARRIED**

**b. Approval of  
Committee of the  
Whole in Camera  
Minutes, October  
3, 2023**

**05-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES  
OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF OCTOBER  
3, 2023, BE APPROVED AS CIRCULATED.**

**CARRIED**

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Agenda Item	Discussion and Decisions
<b>c. Approval of Special Committee of the Whole Minutes, October 26, 2023</b>	<b>06-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE IN CAMERA MEETING OF OCTOBER 26, 2023, BE APPROVED AS CIRCULATED.</b> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3. Presentations</b>	<ul style="list-style-type: none"><li>• Peter Duinker, PhD, Professor Emeritus, School for Resource &amp; Environ. Studies, Dalhousie University</li></ul> <p><i>Council Discussion/Questions</i></p> <ul style="list-style-type: none"><li>• Condition assessment did not relay oaks in danger of anything lethal.</li><li>• Final staff report will be upcoming.</li><li>• More discussion around requirement for street tree planting.</li></ul> <ul style="list-style-type: none"><li>• Dan Stovel, Alert Ready</li></ul> <p><i>Council Discussion/Questions</i></p> <ul style="list-style-type: none"><li>• Alert Ready is not an app.</li><li>• Alertable is a free downloadable app.</li></ul>
<b>4. Public Input</b>	<ul style="list-style-type: none"><li>• No-one for public input.</li></ul>
<b>5. Committee Reports (Internal)</b>	
<b>a. Accessibility Advisory Committee</b>	<ul style="list-style-type: none"><li>• As submitted.</li></ul>
<b>b. Audit Committee</b>	<ul style="list-style-type: none"><li>• As submitted.</li></ul>
<b>6. CAO REPORT</b>	<ul style="list-style-type: none"><li>• Fire Chief's report is a new attachment and will be a regular addition to the CAO report.</li><li>• Mediation date is December 4, around new Fire Station location. If this is not successful, there is an Arbitration date of March 7. Currently in process of bringing on Transition Coordinator. Still on track for timeline.</li><li>• Repainting of crosswalk lines being done.</li><li>• Shout out to Nick Zamora winning an Innovation Award for Memory Café.</li><li>• Olsen Park meeting not yet scheduled.</li></ul>

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Agenda Item	Discussion and Decisions
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**7. Staff Reports for Discussion**

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| <b>a. Info Report: IR 022-2023 Housing Assessments &amp; Provincial Plan 2023</b> | <ul style="list-style-type: none"><li>• Report was for Council to take time and review as it's a dense report.</li><li>• Author of the report to attend Council at later date for questions and to line up with accelerator fund opportunity.</li><li>• Won't know about accelerator until December.</li></ul>   |
| <b>b. RFD 0056-2023: Pickleball Siting Decision &amp; Parks Planning</b>          | <ul style="list-style-type: none"><li>• Director of Planning advised a risk assessment was done of location earmarked for pickleball courts - Tennis courts at Acadia where temporary pickleball court was costed - over budget.</li><li>• University campus has its own master plan with conceptual ideas which may affect this location.</li><li>• Would be looking for a strong commitment from Acadia in terms of length of term.</li><li>• Different option now of old composite site. It is Town owned.</li><li>• Temporary options could be available, with smaller investment and take time to look at a future permanent site for pickleball.</li></ul> |

**05-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:**

**THAT COUNCIL DIRECT STAFF TO MOVE FORWARD WITH THE PLANNING AND DESIGN OF A SIX-COURT DEDICATED PICKLEBALL FACILITY IN THE EAST END ON THE FORMER COMPOST SITE AND THAT FURTHER COSTING AND DETAILS BE BROUGHT INTO THE 2024/25 BUDGET PROCESS.**

**DEFEATED**

*Discussion*

- Very positive feedback on current temporary courts. Indications are we could add more courts.
- Doesn't generate funds.
- Discussion on future trends.
- Noise could be a concern, lawsuits in other jurisdictions against municipalities due to noise. Concerns about traffic and parking.
- Concerns about investment in land not owned by Town.



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**Agenda Item**

**Discussion and Decisions**

- Sound attenuation costs.
- Parks plan for the East End.
- Look at locations together.

*Staff given direction to defer the matter to the budget process.*

**c. RFD 059-2023  
Nuisance Party  
Bylaw First  
Reading**

**06-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION:  
  
THAT COUNCIL GIVE FIRST READING TO THE AMENDED NUISANCE PARTY BYLAW CH.97 AS ATTACHED TO RFD 059-2023.**

**CARRIED**

**d. Info Report: IR  
023-2023  
Council Policies  
for Review**

- The CAO provided an overview of the report which was pre-circulated and explained the work of Council Policy Review Task Force is undertaking as well as the timeline of policies being reviewed.

**e. RFD 061-2023  
Policy Making  
and  
Management  
Policy**

**07-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:  
  
THAT COUNCIL APPROVE THE AMENDED POLICY 110-007 – POLICY MAKING AND MANAGEMENT POLICY, AS ATTACHED TO RFD 061-2023.**

**CARRIED**

**f. RFD 060-2023  
Code of  
Conduct for  
Elected  
Municipal  
Officials Policy**

**08-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:  
  
THAT COUNCIL APPROVE THE AMENDED POLICY 110-011, CODE OF CONDUCT FOR ELECTED MUNICIPAL OFFICIALS' POLICY, AS ATTACHED TO RFD 060-2023.**

**CARRIED**



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**Agenda Item**

**Discussion and Decisions**

At 11:08am Mayor Donovan handed the Chair over to Deputy Mayor Madeira-Voss. Mayor Donovan and CAO Beaudin exited the meeting.

**g. Info Report: IR  
021-2023 2nd  
Quarter  
Financial  
Update**

- Director of Finance presented the 2<sup>nd</sup> quarter financial updates.
- Discussion on Deed Transfer Tax.
- Water Utility Rate improved.

**h. RFD: 052-2023  
Annual  
Appointment of  
Auditor**

**09-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPOINT GRANT THORNTON AS THE TOWN'S AUDITOR FOR THE FISCAL YEAR ENDING MARCH 31, 2024.**

**CARRIED**

**i. RFD: 053-2023  
Low Income Tax  
Exemption  
Policy#140-003**

**10-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE ATTACHED REVISED LOW INCOME PROPERTY TAX EXEMPTION POLICY #140-003.**

**CARRIED**

**j. RFD: 054-2023  
Tax Sale Policy#  
140-009**

**11-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE ATTACHED DRAFT TAX POLICY #140-009.**

**CARRIED**



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Agenda Item	Discussion and Decisions
k. RFD: 062-2023 Council Appointments to Committees	12-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:  THAT COUNCIL APPROVES THE COUNCIL COMMITTEE APPOINTMENTS AS OUTLINED IN RFD 062-2023.

CARRIED

**8. Committee Reports (External)**

- a. Kings Point to Point (KPPT) • As submitted.
- b. Interim IMSA Board (VW) & (KTA) • No discussion.

**9. Request for Agenda Items**

- a. **Request for New Committee (Cllr. Ingham)**
  - Councillor Ingham discussed the limits to the current Diversity Committee.
  - Will be prescribed under the New Anti-Racism and Hate legislation.

*Council direct staff to ensure EDI (Equality, Diversity & Inclusion) continues to be an explicit part of the budget process and for staff to come back in January with a report what an EDI Task Force or Working Group could look like pending updates to provincial legislation.*

- 10. **Public Input/Question Period**
  - No public input

- 11. **Regular Meeting Adjourned** 13-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 12:01pm.

Approved by Committee of the Whole Motion 02-12-23, December 5, 2023  
As recorded by Laura Morrison, Town Clerk/EA.