



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Engineering & Public Works Alex de Sousa
- Special Projects & Communications Coordinator, Barb Shaw
- IT Manager, David Hopkins
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 9am.

Agenda Item

Discussion and Decisions

1. Approval of Agenda

16-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED

2. Public Input

- No-one for public input.

3. Staff Reports for Discussion

**a. IR 024-2023: Fiscal
2024/25 Budget
Process – First Steps**

- Director of Finance provided overview of the budget process including budget pressures.
- 1 cent on tax year for next year’s budget would be approx. \$60,300.
- Property evaluation assessment role not available yet.
- CAP% not available as of today. Estimated to be around 3.8%
- COLA projected at 4.2%.
- Collective Agreement 3.5% increase.
- Employee Benefit Costs approx.. 3% increase.
- Changes with Bill 340 to be factored in.
- Percentage of houses that are capped is around 50%.
- 10 yr. plan includes grants secured and assumption of revenue growth.



Agenda Item

Discussion and Decisions

- Discussion around Victoria Ave resurfacing.
- CIP carryforwards to next year.
- Welcome centre discussion. ACOA funding expires in July 2024.
Staff to bring additional key info to November Council regarding Welcome Centre.
- Reservoir Park, Clock Park, Tennis court resurfacing, East End Gateway Parking Lot will remain in year one.

LUNCH BREAK 11:50AM – 12:20PM

- Town Hall/Library discussion on intersection impacts.

Cllr MacKay & CAO Beaudin to report to COW in December on information on their tours looking at collaborative health care facilities.

17-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO INCAMERA UNDER SECTION 22(2)(e) AT 1:06pm.

Regular meeting resumed at 1:20pm.

- Pickleball Courts location – staff will look at extending temporary location at Acadia.
- Active Transportation
- Streets looked at as part of AT and other infrastructure challenges.
- Any new money because of Bill 340 will get worked into the budget for Council to make decisions on.

Open Discussion Project/Priorities

- Video Camera Pilot – info to December COW
- Community Safety Office – staff looking into grants available.
- Yard waste compost site – recommendations and options back to council in January. Include costs of cleanup at move out week.
- EDI work to be included.
- Discussion on Traffic management – crosswalks/safety/Economic Development/Housing
 - Crosswalk from Front St and Elm St, moved away from corner.



Agenda Item

Discussion and Decisions

- Would like flashing lights at the arena to be changed to timed lights, and flashing lights moved to Highland and in addition to the overhead, have flashing panels on the side.
- Crosswalk from Main to Gaspereau in front of TAN. Large festivals there are often cars parked right out front and over crosswalk.
- Paid parking – staff are currently reviewing with a Project charter back to Council in New Year.
- Painted parking spots being worked on in Main St core currently.
- Economic Development – could some new money from Bill 340 be used to support a staff role, would like to work with Acadia and WBDC – an integrated strategy. Could explore involving community - white paper being looked at, project charter being done to take into next fiscal year.
- Accelerator Funding pushed back to December.
- Rail line to come back as next year’s economic development discussion.

• Human Resource Capacity - Roundtable Discussion

- Project Manager role(s) in Engineering/Public Works/Parks could use a FT Project Delivery person to help with project delivery and procurement.
- Resources needed in Office of CAO.
- Office of CAO & Finance Dept have reduced in size.
- Sign language interpreter for public events as a service level. Council to make the decisions on what events incorporate into?
- Good PA system.

• Community engagement – increased with Wolfville Blooms, pop up events, town halls and farm market session outreach.

• Next steps – direction from this meeting will feed into Budget Version 1 in January.

4. Public Input/Question Period

- No public input.

5. Regular Meeting Adjourned

18-11-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 3:34pm.

Approved by Committee of the Whole Motion 04-12-23, December 5, 2023

As recorded by Laura Morrison, Town Clerk/EA.