



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Isabel Madeira-Voss
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Planning & Economic Development, Devin Lake
- Director, Engineering & Public Works Alex de Sousa
- Special Projects & Communications Specialist, Barb Shaw
- Manager, Community Recreation Nick Zamora
- Interested Members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:30 am.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<p>10-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
2. Approval of Minutes	
<p>a. Approval of Committee of the Whole Minutes, December 5, 2023</p>	<p>11-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF DECEMBER 5, 2023, BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
<p>b. Approval of Committee of the Whole In Camera Minutes, December 5, 2023</p>	<p>12-1-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF DECEMBER 5, 2023, BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>



Agenda Item	Discussion and Decisions
3. Presentations	<ul style="list-style-type: none"> • Tanya Colburn, Events Acadia presented impact report. • Barb Shaw presented on the Host Family Program.
4. Public Input	<ul style="list-style-type: none"> • Elizabeth Fajta (Acadia St) asked Council to consider joining Mayors of Halifax, Charlottetown and others who have put out a call for an immediate ceasefire and humanitarian aid for Gaza. <p><i>Mayor Donovan advised a letter was sent in December and the minutes and recording of that meeting is available on our website.</i></p>
5. Committee Reports (Internal)	
<p>a. RCMP Advisory Board</p> <p>b. Town & Gown Committee</p>	<ul style="list-style-type: none"> • Thank you to Councillor Palmeter for chairing the meeting. • As submitted.
6. CAO REPORT	<ul style="list-style-type: none"> • Active Transportation (AT) Working Group now in place. • Town implemented online booking registration to facilitate Town bookings – seems positive. • Staffing updates – Amanda Brown completed fire inspection training and is working toward level 1 building inspection, Barb Shaw received Train the Trainer for Accessibility and Laura Morrison completed a micro credential in FOIPOP through Dalhousie. • New Year’s Levee success. <p><i>Responses to Questions from Council</i></p> <p>Director Lake advised many projects including Parks Plan are being reviewed to inform budget process and will come back to Council as part of that.</p> <p>Director de Sousa advised the 4-way stops can’t be completed until the weather warms up to enable painting of the stop lines.</p> <p>Consultation around Olsen and East End Park happening in next few months. Some public messaging around the damaged trees from inclement weather and updates will be provided.</p>
7. Staff Reports for Discussion	



Agenda Item	Discussion and Decisions
<p>a. RFD 001-2024 Municipal Election Statutory Requirements</p>	<p>13-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE, AS PER SECTION 114(4)(B) OF THE MUNICIPAL ELECTIONS ACT, THE DATE OF THURSDAY OCTOBER 10, 2024, AS THE FIRST ADVANCE POLLING DAY FOR THE TOWN OF WOLFVILLE MUNICIPAL ELECTION.</p> <p style="text-align: right;">CARRIED</p> <p>14-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE, AS PER SECTION 30(1) OF THE MUNICIPAL ELECTIONS ACT, THE LIST OF ELECTORS USED IN THE MOST RECENT FEDERAL OR PROVINCIAL ELECTION BE USED AS THE METHOD FOR PRODUCING THE PRELIMINARY LIST OF ELECTORS FOR THE TOWN OF WOLFVILLE MUNICIPAL ELECTION 2024.</p> <p style="text-align: right;">CARRIED</p> <p>15-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE, AS PER SECTION 38(1) OF THE MUNICIPAL ELECTIONS ACT, THE DATE OF SEPTEMBER 6, 2024, AS THE DATE BY WHICH THE AMENDED LIST OF ELECTORS IS TO BE PROVIDED TO THE RETURNING OFFICER.</p> <p style="text-align: right;">CARRIED</p> <p>16-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL DELEGATE, AS PER SECTION 4(1C) OF THE MUNICIPAL ELECTIONS ACT, THE POWER TO APPOINT A RETURNING OFFICER AND ASSISTANT RETURNING OFFICER TO THE CAO.</p> <p style="text-align: right;">CARRIED</p>



Agenda Item	Discussion and Decisions
	<p>17-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL DELEGATE, AS PER SECTION 139(1A) OF THE MUNICIPAL ELECTIONS ACT, THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE MUNICIPAL ELECTIONS ACT AND MAY SIMILARLY REVISE AND AMEND THE TARIFF, AND TO PROVIDE FOR A METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT, TO THE CAO FOR THE 2024 MUNICIPAL ELECTION FOR THE TOWN OF WOLFVILLE.</p> <p style="text-align: right;">CARRIED</p>
<p>b. RFD 002-2024: Welcome Centre Design – Build Contract</p>	<p>18-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE \$78,939 IN ADDITION TO THE \$600,000 ALREADY APPROVED FOR THE RECONSTRUCTION OF THE WELCOME CENTRE.</p> <p style="text-align: right;">CARRIED</p>
<p>c. RFD 063-2023: 292 Main Street DA Amendments</p>	<p>19-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION FOR DECISION:</p> <p>THAT COMMITTEE OF THE WHOLE (COUNCIL) MOVE THE PROPOSED 292 MAIN STREET DEVELOPMENT AGREEMENT AMENDMENTS TO A PUBLIC HEARING AND DECISION.</p> <p style="text-align: right;">CARRIED</p> <p><i>Discussions/Comments</i> <i>Request that any comments about clauses be given today.</i> <i>Confirmed that before the public hearing, the Development Agreement will be reviewed by Town’s solicitor.</i></p>



Agenda Item	Discussion and Decisions
<p>d. RFD 003-2024: One Time Operational Funding Request – WBDC</p>	<p><i>Affordability of apartments will be monitored through some sort of annual reporting requirements required by developer and detailed in the DA.</i> <i>Renderings do not show powerlines.</i> <i>Transformer’s location still being worked on but there is a room behind the building. Assurance that it is not on Town land.</i> <i>West side of 292 confirmed there will be public access to walk and Legion will lose their driveway.</i> <i>Parking discussion</i> <i>More detail on location of the fully accessible public washroom in building required.</i> <i>Developer has reached out to business nestled in between Legion and 292. Director Lake will also reach out.</i> <i>Requests for a front-facing picture of this building contained in Main Street with surrounding buildings.</i> <i>Discussion around old MPS versus new MPS – felt the building is compliant with overall intent of planning strategy.</i> <i>Long term v short term rentals – what percentage – want clause in DA to stipulate.</i> <i>Discussion on colour and green wall on both sides.</i> <i>Like the park in East End Gateway</i> <i>Art on building is Developer’s responsibility and separate from the \$5,000 art contribution.</i> <i>Confirm Square footage of units.</i></p> <p>20-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL THE FOLLOWING MOTION FOR DECISION:</p> <p>THAT COUNCIL APPROVE A \$11,011 ONE-TIME OPERATIONAL GRANT CONTRIBUTION TO THE WOLFVILLE BUSINESS DEVELOPMENT CORPORATION TO SUPPORT A DOWNTOWN WOLFVILLE GIFT CARD PROGRAM.</p> <p style="text-align: right;">CARRIED</p>
<p>Break 11:18am – 11:30am</p>	



Agenda Item	Discussion and Decisions
8. Committee Reports (External)	
a. <u>Diversity Kings (DK)</u>	<ul style="list-style-type: none"> As submitted. African Heritage Month in February.
b. <u>Interim IMSA Board (VW) & (KTA)</u>	<ul style="list-style-type: none"> Finalized contract with Dan McDougall.
9. Request for Agenda Item	
a. Land Acknowledgement	<ul style="list-style-type: none"> Discussion on land acknowledgement and historical acknowledgement. Special Projects and Communications Specialist will share resources from a workshop and provide options and framework as a separate interactive session as part of EDI commitment.
10. Public Input/Question Period	<ul style="list-style-type: none"> No public input
Lunch 11:40am-11:50am	
11. Adjournment to In Camera	21-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE ADJOURN TO IN CAMERA UNDER SECTION 22(2)(C) AND 22(2)(E) OF THE MUNICIPAL GOVERNMENT ACT AT 11:49AM.
12. Regular Meeting Adjourned	22-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR AND THE INCAMERA COMMITTEE OF THE WHOLE MEETING ADJOURN AT 1:59PM.

Approved by Committee of the Whole Motion 09-02-24 February 14, 2024
 As recorded by Laura Morrison, Town Clerk