



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Mike Butler
- Councillor Ian Palmeter
- Interim CAO Rob Simonds
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director of Planning & Economic Development, Devin Lake
- Director of Public Works, Alex de Sousa
- Manager of Communications & Strategic Initiatives, Barb Shaw
- IT Manager, David Hopkins
- Community Planner, Lindsay Slade
- Interested members of the community

CALL TO ORDER

Chair, Mayor Donovan called the Town Council Meeting to order at 6:30pm

Agenda Item	Discussion and Decisions
1. Approval of Agenda	35-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED
2. Approval of Minutes	
a. Town Council Meeting December 19, 2023	36-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF DECEMBER 19, 2023 BE APPROVED AS CIRCULATED. CARRIED
b. Town Council In Camera Meeting, December 19, 2023	37-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE IN-CAMERA TOWN COUNCIL MEETING OF DECEMBER 19, 2023 BE APPROVED AS CIRCULATED. CARRIED



Agenda Item	Discussion and Decisions
<p>c. Special Town Council In Camera Meeting January 2, 2024</p>	<p>38-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF JANUARY 2, 2024, BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
<p>d. Special Town Council Meeting January 9, 2024</p>	<p>39-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF JANUARY 9, 2024, BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
<p>3. Comments from the Mayor</p>	<ul style="list-style-type: none"> • Introduction of Rob Simonds Interim CAO. • Feb 1st – Kings County Municipal Offices from 6pm -8pm event to mark beginning of African Heritage month. • Feb 2nd 12noon – 1:30pm – free event put on by Community Oven being held at the Curling Club where Elder Lorraine Whitman of Glooscap Nation will discuss the Wisdom of the 7 sacred teachings. • Council meeting dates adjusted for February – event calendar on website will be updated. • Jan 27 free Literacy event at Al Whittle Theatre.
<p>4. Public input / Question Period</p>	<ul style="list-style-type: none"> • Chris Toplack 146 Main St & Mary Norton, 27 Cobblers Court part of an ad hoc working group concerned about homelessness and housing crisis in Wolfville. Supportive of the homelessness report included in agenda package and commend staff for thoroughness and suggested actions. Supportive of recommendations in the report. • Caroline Whitby, Maple Ave, concern re one-time operational funding for WBDC for gift cards. A benefit to merchants rather than residents. Concern if gift cards not used it would be a deficit for the Town. Would like to see Welcome Centre renovation include showers and lockers and looking at more long-term solution in new Town Hall/library space. WBDC could spend some of their money on passes to Acadia for \$265 a year and \$70 for a locker. Signage for Alex Colville gallery could be moved back to read. May result in reduced need for paving and easier viewing of gallery.



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	<ul style="list-style-type: none"> David Daniels, 3 Toy Lane, believes Special Council Meeting was not held in accordance with the MGA with regard to public notice.
5. Motions/Recommendations from Committee of the Whole January 9, 2024	
a. RFD 001-2024 Municipal Election Statutory Requirements	<p>40-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE, AS PER SECTION 114(4)(B) OF THE MUNICIPAL ELECTIONS ACT, THE DATE OF THURSDAY OCTOBER 10, 2024, AS THE FIRST ADVANCE POLLING DAY FOR THE TOWN OF WOLFVILLE MUNICIPAL ELECTION.</p> <p style="text-align: right;">CARRIED</p> <p>41-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE, AS PER SECTION 30(1) OF THE MUNICIPAL ELECTIONS ACT, THE LIST OF ELECTORS USED IN THE MOST RECENT FEDERAL OR PROVINCIAL ELECTION BE USED AS THE METHOD FOR PRODUCING THE PRELIMINARY LIST OF ELECTORS FOR THE TOWN OF WOLFVILLE MUNICIPAL ELECTION 2024.</p> <p style="text-align: right;">CARRIED</p> <p>42-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE, AS PER SECTION 38(1) OF THE MUNICIPAL ELECTIONS ACT, THE DATE OF SEPTEMBER 6, 2024, AS THE DATE BY WHICH THE AMENDED LIST OF ELECTORS IS TO BE PROVIDED TO THE RETURNING OFFICER.</p> <p style="text-align: right;">CARRIED</p> <p>43-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DELEGATE, AS PER SECTION 4(1C) OF THE MUNICIPAL ELECTIONS ACT, THE POWER TO APPOINT A RETURNING OFFICER AND ASSISTANT RETURNING OFFICER TO THE CAO.</p> <p style="text-align: right;">CARRIED</p> <p>44-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DELEGATE, AS PER SECTION 139(1A) OF THE MUNICIPAL ELECTIONS ACT, THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE MUNICIPAL ELECTIONS ACT AND MAY SIMILARLY REVISE AND AMEND THE TARIFF, AND TO PROVIDE FOR A</p>



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	<p>METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT, TO THE CAO FOR THE 2024 MUNICIPAL ELECTION FOR THE TOWN OF WOLFVILLE.</p> <p style="text-align: right;">CARRIED</p>
<p>b. RFD 003-2024: One Time Operational Funding Request – WBDC</p>	<p>45-01-24 THAT COUNCIL APPROVE A \$11,011 ONE-TIME OPERATIONAL GRANT CONTRIBUTION TO THE WOLFVILLE BUSINESS DEVELOPMENT CORPORATION TO SUPPORT A DOWNTOWN WOLFVILLE GIFT CARD PROGRAM.</p> <p style="text-align: right;">CARRIED</p>
<p>6. NEW BUSINESS</p>	
<p>a. RFD 059-2023 Nuisance Party Bylaw Amendments Chpt. 97, 2nd Reading</p>	<p>46-01-24 THAT COUNCIL GIVE SECOND READING TO THE AMENDED NUISANCE PARTY BYLAW CHAPTER 97.</p> <p style="text-align: right;">CARRIED</p>
<p>b. RFD 064-2023 Electronic Voting Bylaw Amendments Chpt. 102, 2nd Reading</p>	<p>47-01-24 THAT COUNCIL GIVE SECOND READING TO THE AMENDED ELECTRONIC VOTING BYLAW CHPT. 102.</p> <p style="text-align: right;">CARRIED</p>
<p>c. IR003-2024: Homelessness Update</p>	<ul style="list-style-type: none"> • Community Planner & Manager of Communications & Strategic Initiatives presented on the work that has been carried out by staff and the information received to assist the current homeless population in the town. • Compliance team have been communicating and offering support. • Parks staff had raised concerns around occupational health and safety regarding dealing with human waste. • Currently two tents are set up in the community. • Staff met with Open Arms and advised they know the unhoused in Wolfville and shelter is being accessed when wanted. It is up to the individual if they wish to use the service. Expert staff could be



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	<p>supplied if we had a space in the Town where there is a place to do laundry and have clean washroom/shower facilities and a space for interaction.</p> <ul style="list-style-type: none"> • Wolfville residents have expressed a lot of concern and donations of many items including the tents have been made. • Rural homelessness is not new, but increased due to lack of affordable, stable and supportive housing options. • Housing First intervention is proven to work. While not the Towns role, can offer support. • Three areas of exploration as recommended by staff are port-a-potty, storage lockers and community pantry. <p><i>Discussion/Questions from Council</i></p> <ul style="list-style-type: none"> • Could an electrical line be installed? • Building/Fire inspectors are reviewing the space to ensure its safe. • Would like to know how many Outreach workers/Navigators in Kings County area and what are their boundaries? • Port-a-potty came to Council in December but not as much information. Suggested location - west side of the library across from Farmers Market for all public to use. • Return transportation is provided by Open Arms to shelter in Kentville. • Would like more information and more fulsome discussion at COW in February. Ensure discussions are happening with compassion, respect and dignity for the people we were trying to help as individuals. What do they want? • Short term solutions - compostable toilets – have what they need in their space. • Budget discussions – look at VIC and whether showers and lockers can be done. • EDI Committee with navigators/social workers etc. • Training for Council – POSSEE project – spots available Feb 13th. • Define exactly what Council role is as a municipal body. Council would like clarity to help us and public understand what we can and cannot do. • No Town facilities exist that can function as a support centre providing laundry, showers, food etc. Library chosen by individuals as safe public spaces.



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<p>d. IR003-2024: Quarterly (Q4) Attendance Report</p>	<ul style="list-style-type: none"> • Windsor has a community centre open as warming centre and offer a variety of services but not overnight. Kentville in process of constructing a 24hour gender-neutral year-round washroom in downtown core. • More information required but in short term a Port-a-potty could help people now. • Staff along with library staff will speak with individuals to see what they want. <p>48-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE INSTALLATION OF A PORT-A-POTTY ON A TEMPORARY BASIS FOR ONE MONTH AT THE WEST END OF THE LIBRARY.</p> <p style="text-align: right;">CARRIED</p> <p><i>Direction to staff to come back with information around the siting and security of lockers and a food cupboard, and more information around suggestions discussed to the February COW.</i></p> <ul style="list-style-type: none"> • For information purposes only.
<p>7. Adjournment of Regular Meeting</p>	<p>49-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:01PM</p>

Approved by Council Motion 29-02-23, February 2024

As recorded by Laura Morrison, Manager of Administration and Town Clerk