

ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Mike Butler
- Councillor Ian Palmeter
- Interim CAO Rob Simonds
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director of Finance and Corporate Services
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works, Alex de Sousa
- Manager of Communications & Strategic Initiatives, Barb Shaw
- IT Manager, David Hopkins
- Interested members of the community

REGRETS

- Councillor Isabel Madeira-Voss

CALL TO ORDER

Chair, Mayor Donovan called the Town Council Meeting to order at 6:40pm due to technical difficulties.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	27-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED. CARRIED <ul style="list-style-type: none">• <i>Items 7a & 7b added.</i>• <i>Additional In Camera Items</i>• <i>Order of item moved to New Business</i>
2. Approval of Minutes	
a. Special Town Council Meeting January 15, 2024	28-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF JANUARY 15, 2024 BE APPROVED AS CIRCULATED. CARRIED

Agenda Item	Discussion and Decisions
b. Town Council Meeting, January 23, 2024	<p>29-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF JANUARY 23, 2024 BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
c. Public Hearing, January 30, 2024	<p>30-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PUBLIC HEARING MEETING OF JANUARY 30, 2024 BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
d. Special Town Council Meeting January 30, 2024	<p>31-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF JANUARY 30, 2024, BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
e. Special Town Council In Camera Meeting January 30, 2024	<p>32-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL IN CAMERA MEETING OF JANUARY 30, 2024, BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
f. Special Town Council In Camera Meeting February 1, 2024	<p>33-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL IN CAMERA MEETING OF FEBRUARY 1, 2024, BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
g. Special Town Council Camera Meeting February 8, 2024	<p>34-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF FEBRUARY 8, 2024, BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
h. Special Town Council In Camera Meeting February 8, 2024	<p>35-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL IN CAMERA MEETING OF FEBRUARY 8, 2024, BE APPROVED AS CIRCULATED.</p> <p>CARRIED</p>
3. Comments from the Mayor	<ul style="list-style-type: none"> • Acadia Event • Housing Accelerator Fund • Black Student Excellence Gala

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	<ul style="list-style-type: none"> Acadia NS Women's Collegiate Hockey championships March 1st to 3rd Mayor to present the trophy. Proclamation for Amyloidosis Awareness Month Town of Kentville Positive Politics & Pizza - Thursday Feb 29 Coldest Night Walk – \$84,800 raised locally. March 1st – NS Music Week Landmark East Science Fair - Thursday Feb 29
4. Public input / Question Period	<ul style="list-style-type: none"> Caroline Whitby, Maple Ave – Virtual Meeting Policy amendments comments. Mayor advised this is a Council policy and does not apply to members of the public. Compost site – recommends Council to consider going with Valley Waste. Wellness Centre – changes and additions.
5. Motions/Recommendations from Committee of the Whole February 14, 2024	
a. RFD 007-2024: COMMITTEES OF COUNCIL POLICY AMENDMENTS	<p>36-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AMENDMENTS AS PER THE ATTACHED COMMITTEES OF COUNCIL POLICY #110-001 WITH WORDING AMENDMENT AS DISCUSSED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>37-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVES THE REPEAL OF ATTENDANCE AND PARTICIPATION POLICY FOR COUNCIL, POLICY #110-012.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>38-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE INTRODUCTION OF A CODE OF CONDUCT FOR CITIZEN COMMITTEE MEMBERS AS ATTACHED TO RFD 007-2024.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> b. RFD 008-2024: VIRTUAL MEETING

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<p>POLICY AMENDMENTS</p> <p>c. RFD 009-2024: COUNCIL CONFERENCE & PROFESSIONAL DEVELOPMENT POLICY AMENDMENTS</p> <p>d. RFD 010-2024: ROUTINE ACCESS POLICY AMENDMENTS</p> <p>e. RFD 004-2024: KINGS TRANSIT BUDGET</p>	<p>39-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AMENDMENTS AS PER THE ATTACHED VIRTUAL MEETING POLICY #110-014.</p> <p style="text-align: right;">CARRIED 5 to 2</p> <ul style="list-style-type: none"> • Code of Conduct - strengthened to address concerns raised around this policy. Council Policy Review Task Force will revisit. <p>40-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE REPEAL OF TELEPHONE AND ELECTRONIC POLLS POLICY #110-008.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>41-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AMENDMENTS AS PER THE ATTACHED POLICY, COUNCIL CONFERENCE AND PROFESSIONAL DEVELOPMENT POLICY #110-004.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>42-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AMENDMENTS AS PER THE ATTACHED POLICY, ROUTINE ACCESS POLICY #120-010.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>43-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE KINGS TRANSIT AUTHORITY'S 2024/25 OPERATING AND CAPITAL BUDGETS.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

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f. RFD 005-2024: VALLEY WASTE RESOURCE MANAGEMENT BUDGET	44-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY'S 2024/25 OPERATING AND CAPITAL BUDGET. CARRIED UNANIMOUSLY
6. Motions/Recommendations from Special Committee of the Whole February 21, 2024	
a. RFD 013-2024: ONE-TIME CAPITAL FUNDING REQUEST – WOLFVILLE CURLING CLUB	45-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE A \$25,000 ONE-TIME CAPITAL GRANT CONTRIBUTION TO THE WOLFVILLE CURLING CLUB TO SUPPORT ACCESSIBILITY UPGRADES TO THEIR FACILITY AS PART OF THE 2024/25 BUDGET PROCESS. CARRIED UNANIMOUSLY
b. RFD 014-2024: ONE-TIME CAPITAL FUNDING REQUEST – WOLFVILLE HISTORICAL SOCIETY	46-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE A \$50,000 ONE-TIME CAPITAL GRANT CONTRIBUTION TO THE WOLFVILLE HISTORICAL SOCIETY TO SUPPORT REPAIRS TO RANDALL HOUSE AS PART OF THE 2024/25 BUDGET PROCESS. CARRIED UNANIMOUSLY
7. NEW BUSINESS	
a. IR 002-2024: HOMELESSNESS REPORT	47-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL EXTEND THE PORT-A-POTTY AT ROBIE TUFTS PARK UNTIL APRIL 30 AND ASK STAFF TO COME BACK WITH A REPORT ON MORE PERMANENT OPTIONS AVAILABLE BEFORE THAT DATE. CARRIED UNANIMOUSLY <ul style="list-style-type: none"> • Staff continuing with wellness checks, sharing information. • Direction required from Council on what else staff can do – consider capacity. • Other groups are doing work. Community group meets every second Wednesday – Mayor and Deputy Mayor will continue to attend and provide summary to Council in March.

Agenda Item	Discussion and Decisions
<p>b. RFD 012-2024: Leaf and Yard Waste Compost Facility</p>	<p>IT WAS MOVED THAT COUNCIL DIRECT STAFF TO DISCONTINUE THE PRACTICE OF ALLOWING LEAF AND YARD WASTE TO BE DROPPED OFF AT TOWN OF WOLFVILLE FACILITIES ON AN INDEFINITE BASIS AND PROVIDE AMPLE PUBLIC NOTIFICATION AND AWARENESS MESSAGING.</p> <p>THERE WAS NO SECONDER FOR THIS MOTION.</p> <p>48-02-24 IT WAS REGULARLY MOVED THAT COUNCIL DIRECT STAFF TO BEGIN THE PROCESS OF CONTRACT NEGOTIATIONS WITH VALLEY WASTE-RESOURCE MANAGEMENT TO PROVIDE A HIGHER LEVEL OF SERVICE FOR CURBSIDE COLLECTION OF LEAF AND YARD WASTE AND PROVIDE AMPLE PUBLIC NOTIFICATION AND AWARENESS MESSAGING.</p> <p>CARRIED 5 TO 2</p> <ul style="list-style-type: none"> • Current site at Public Works not safe, traffic issue and not compliant with regulations. • Curbside collection of brush and filling green bin with garden waste is option. • Discussion on options if a storm caused tree damage, we cold contract VW to do a special pick up or staff could. Situational in nature, make determination at the time. Province may offer financial assistance. • Dollar amount saved by not having this service is not significant. • Spring clean ups – Valley Waste contract.
<p>c. RFD 015-2024: Welcome Centre Optional Upgrades</p>	<p>49-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AN INCREASE TO THE WELCOME CENTRE PROJECT BUDGET OF \$9,200 FOR THE CONSTRUCTION OF A BARRIER-FREE PUBLIC SHOWER IN THE NEW BUILDING.</p> <p>CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none"> • Panic button installed in showers with a flashing light outside to alert of an emergency.

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	<p>50-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AN INCREASE TO THE WELCOME CENTRE PROJECT BUDGET OF \$33,000 FOR THE UPGRADE OF THE ROOFING MATERIALS FROM STANDARD ASPHALT SHINGLES TO STANDING SEAM METAL ROOF FOR THE NEW BUILDING.</p> <ul style="list-style-type: none"> • After discussion it was agreed to table this motion. <p>51-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL TABLED THIS MOTION TO COW MARCH 5TH, 2024. CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none"> • Manufactured standard seam roof. • Total cost of Welcome Centre with upgrades approx.. \$720k. There is \$400k grant money. Funded from Capital Reserves. • Approx. \$600sq ft inside building. Roof closer to 1200 sq ft. with overhang. • Would have been considered as part of budget process if timing had allowed. Challenge now is to stay within completion deadline of July 31st. • Opportunity to attach solar panels if required.
8. Adjournment of Regular Meeting to In Camera	52-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN CAMERA AT 8:14PM
9. Regular Council Meeting Resumed	REGULAR MEETING RESUMED AT 8:35PM
10. Motion from In Camera	<p>53-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AMEND RECRUITMENT PROVISIONS FOR THE POSITION OF CAO AS DISCUSSED IN CAMERA.</p> <p>CARRIED UNANIMOUSLY</p>
11. Adjournment of Regular Meeting	54-02-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:38PM

Approved by Council Motion 10-03-24, March 2024



As recorded by Laura Morrison, Manager of Administration and Town Clerk