



**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Isabel Madeira-Voss
- Councillor Ian Palmeter
- Interim CAO Rob Simonds
- Recording Secretary Laura Morrison

**ALSO ATTENDING**

- Director of Finance and Corporate Services, Beth Hopkins
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works, Alex de Sousa
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of IT, David Hopkins
- Manager of Community Development, Nick Zamora
- Interested members of the community

**REGRETS**

- Councillor Mike Butler

**CALL TO ORDER**

Chair, Mayor Donovan called the Town Council Meeting to order at 7:48pm.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	15-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.  CARRIED  • <i>Additional item</i>
2. Approval of Minutes	
a. Town Council Meeting March 19, 2024	16-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF MARCH 19, 2024, BE APPROVED AS CIRCULATED.  CARRIED UNANIMOUSLY



Agenda Item	Discussion and Decisions
<b>b. Special Town Council Meeting, March 27, 2024</b>	<p><b>17-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF MARCH 27, 2024 BE APPROVED AS CIRCULATED.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<b>3. Comments from the Mayor</b>	<ul style="list-style-type: none"> <li>• National Volunteer Week April 14-20</li> <li>• Heart Failure Awareness Week May 5-11</li> <li>• International Day Against Homophobia &amp; Transphobia May 17</li> <li>• Acadia Convocation 15<sup>th</sup> to 17<sup>th</sup>.</li> <li>• Spring Clean up April 22nd to 26th.</li> <li>• NS Walk Day May 8<sup>th</sup> – Town putting on gentle walk at 10am leaving from Waterfront Park along the trail. Group led walk every Tuesday leaves from library at 10am.</li> </ul>
<b>4. Public input / Question Period</b>	<ul style="list-style-type: none"> <li>• David Daniels, 3 Toye Lane – public participation policy change. Section 4.9 regarding writing to Council. Would like it to remain in or understand why removed. Wondering why issues raised in a letter to council from Mr. Daniels and Mr. Wilmot were not raised by staff or council.</li> <li>•</li> </ul>
<b>5. Motions from Committee of the Whole Meeting of March 5, 2024</b>	
<b>a. RFD 016-2023 Devour Amended MOU Capital Grant</b>	<p><b>18-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED MOU AMENDMENT AND DIRECT THE CAO TO SIGN AND EXECUTE THIS AMENDMENT, ALONG WITH OTHER FORTHCOMING ENABLING DOCUMENTS (AGREEMENT DETAILING THE SCOPE OF WORK/SEWER LINE FOR THE DECK AND AMENDED RAIL LINE LEASE).</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <ul style="list-style-type: none"> <li>• In response to comments made by Mr. Daniels at public input. The letter referenced was passed to Town’s solicitor.</li> <li>• All agreements like this are vetted by our solicitors and not put in front of council without doing so.</li> <li>• In response to some of the questions in the letter referenced:</li> </ul>



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	<ul style="list-style-type: none"> <li>– council could request the money back but there is an argument as to what would compel them to go ahead with building the deck and washroom and make them available to the public.</li> <li>– Devour will be required to upkeep maintenance of washroom.</li> <li>– Deck will be accessible to the public.</li> <li>– Liability is covered in clauses 2n, 2o and 2q in the agreement.</li> <li>• Nothing has changed prior to this being in front of council previously.</li> <li>• Everything is ready to go, subject to this motion.</li> </ul>
<b>6. MOTIONS FROM COMMITTEE OF THE WHOLE MEETING OF APRIL 2, 2024</b>	
<p>a. RFD 017-2024            Policy#110-010,            Public Input            policy            Amendments</p>	<p><b>19-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDMENTS TO PUBLIC INPUT POLICY #110-010 AS OUTLINED IN RFD 017-2024 WITH FURTHER CLARIFICATION TO SECTION 4.3 AS DISCUSSED.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <ul style="list-style-type: none"> <li>• In response to a question raised by Mr. Daniels during public input, the section referenced was removed from this policy because anyone can send emails/letters at any time to council. It is not now relevant to have it in this policy with the amendments made.</li> </ul>
<p>b. RFD 018-2024            Policy#110-015,            Presentation to            Council Policy</p>	<p><b>20-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE POLICY #110-015, PRESENTATIONS TO COUNCIL POLICY, AS OUTLINED IN RFD 018-2024 WITH FURTHER CLARIFICATION TO SECTION 5.2 AS DISCUSSED.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<p>c. RFD 019-2024            Policy# 120-006,            Flag Flying Policy            Amendments</p>	<p><b>21-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDMENTS TO FLAG FLYING POLICY #120-006 AS OUTLINED IN RFD 019-2024.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<p>d. RFD 020-2024            Policy#120-012,            Repeal of Town            and Gown Policy</p>	<p><b>22-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE REPEAL OF POLICY #120-012, WOLFVILLE_ACADIA TOWN &amp; GOWN POLICY.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>



Agenda Item	Discussion and Decisions
<p>e. RFD 021-2024 2024 Spring Debenture Pre- Approval</p>	<p><b>23-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL TO PARTICIPATE IN THE SPRING DEBENTURE ISSUE WITH THE FOLLOWING MAXIMUM FINANCIAL PARAMETERS:</b></p> <p><b>FAIRFIELD STREET REBUILD AND EAST END MAIN CULVERT \$735,000 30-year amortization *</b>  <b>WATER UTILITY \$ 39,900 30-year amortization *</b>  <b>TOTAL BORROWING AMOUNT \$774,900</b></p> <p><b>* MAXIMUM AVERAGE INTEREST RATE IS TO BE SET AT 6.5%.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<p>f. RFD 024-2024 Welcome Centre Extra Costs for Unsuitable Soils</p>	<p><b>24-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AN INCREASE TO THE WELCOME CENTRE PROJECT BUDGET OF \$27,800 TO COVER THE ADDITIONAL COSTS OF REPLACING UNSUITABLE SOILS DURING RECENT FOUNDATION PREPARATION WORK.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<p><b>7. MOTIONS FROM SPECIAL BUDGET COW APRIL 16, 2024</b></p>	
<p>a. RFD 025-2024: East End Gateway Parking Lot Budget Amendment</p>	<p><b>25-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE A PROJECT-SPECIFIC INCREASE TO THE CAPITAL BUDGET IN THE 2024-25 FISCAL YEAR TO \$610,000 TO CARRY OUT THE FULL SCOPE OF WORK IN THE EAST END PARKING LOT</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <ul style="list-style-type: none"> <li>• In kind/good neighbours support of an organization that is integral to all members of the community.</li> <li>• Town is paving surrounding area - cost effective to do at same time. Cost to Legion would be substantially more if they did it themselves.</li> <li>• Legion supports the community in a variety of ways especially seniors.</li> <li>• Private land has been paved before.</li> <li>• Large number of seniors use that facility. It is site and organization specific.</li> </ul>



Agenda Item	Discussion and Decisions
<b>8. New Business – Additional Item</b>	
<b>a. Port-a-potty at Robie Tufts Park Discussion</b>	<ul style="list-style-type: none"> <li>• Working towards opening washrooms at Railtown 24/7.</li> <li>• Port-a-potty is well utilized.</li> <li>• Option to keep it there as additional washroom facility.</li> <li>• Permanent structure discussion – library have extended access to washroom hours.</li> <li>• Discussions with the market who are tenants. Significant amount of work, renovations, and staffing considerations to make their washrooms available 24/7. Not a quick fix.</li> </ul> <p><b>26-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE EXTENDING THE PORT-A-POTTY SERVICE FOR RE-EVALUATION IN JULY TO PROVIDE EXTRA WASHROOM FACILITIES FOR EVENTS IN ROBIE TUFTS PARK AND UNTIL THE RAILTOWN WASHROOMS WILL BE IN 24 HOUR SERVICE.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<b>9. Adjournment of Regular Meeting</b>	<b>27-04-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:30 PM</b>

**Approved by Council Motion 24-05-24, May 2024**  
**As recorded by Laura Morrison, Town Clerk**