

REQUEST FOR DECISION 035-2024

Title: Tennis Courts Resurfacing – Funding Confirmed to Supplement Budget

Date: 2024-06-05

Department: Community Development/Finance



SUMMARY

Tennis Courts Resurfacing – Funding Confirmed to Supplement Budget

The Request for Proposals to resurface the Town's tennis courts at Rotary Park returned one proposal that included a menu of options with varying price levels. The most attractive option included a dual base layer and a five-year warranty (compared to two or three years with other options). The price of this option is \$169,000 + HST including a \$10,000 contingency allowance. The total cost to the Town would, considering the HST rebate, would be \$176,250. The Town's budget for this project is \$125,000. The Wolfville Tennis Club has committed up to \$45,000 towards the project in order to achieve the best possible product and treatment.

DRAFT MOTION:

That Council approve an increase to the budgeted amount for the resurfacing of the tennis courts from \$125,000 to \$176,250 (including HST) and allow the preferred option 2 work to be carried out. The Tennis Club has committed \$45,000 to the cost of this work resulting in an increase of \$6,250 to the Town.

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1) CAO COMMENTS

The CAO supports the recommendations of staff.

2) LEGISLATIVE AUTHORITY

- Municipal Government Act (MGA) 65A(a)

3) STAFF RECOMMENDATION

That Council consider this request given the approved budgeted amount and funds added by the Wolfville Tennis Club.

4) REFERENCES AND ATTACHMENTS

1. Request for Proposals Abstract, including base option plus additional advanced options and pricing.
2. Letter of commitment from Wolfville Tennis Club pledging additional funding towards project.

5) DISCUSSION

The Town's tennis courts are in need of resurfacing, having last been done in 2018. There are obvious signs of wear on the surface, which is normal for facilities of this kind but needs to be addressed in order to preserve the courts and ensure safe use. The recent Request for Proposals returned one submission, from Bourassa Sport Technologie, which includes a menu of options with different price levels. These are outlined in Attachment 1 and show that the base level of resurfacing would cost \$90,000 plus a \$10,000 contingency allowance (\$100,000 budgeted total) and would include a two-year warranty. The Proposal submission offers 'upgrade' options that include additional material and treatment to the surface as well as longer warranty periods:

- Option 1 would cost an additional \$33,000 on top of the base level (\$133,000 total) and would include a three-year warranty.
- Option 2 would cost an additional \$69,000 (\$169,000 total) and would include a five-year warranty.
- The specifics of the additional materials and treatments are outlined in Attachment 1.

Replacement of the net post sleeves and caps was included in the RFP as a standard item and were quoted in the Proposal submission at a cost of \$27,000, however, upon further inspection and consultation with the Wolfville Tennis Club it was determined that these do not require replacement. Eliminating this cost would allow us to explore and consider Option 1 while remaining within budget.

In consultation with the Wolfville Tennis Club, it was determined that the Club would consider making a financial contribution to the project in order to ensure the highest quality product and warranty could

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be obtained (Option 2). Club representatives contacted a reference organization (Waegwoltic Club in Halifax) that has recently had courts resurfaced by Bourassa Sport Technologie with an identical system to what is proposed in Option 2. They are very happy with the product and have had warranty repairs successfully completed under their contract and to their satisfaction. The Wolfville Tennis Club has committed to providing up to \$45,000 towards the resurfacing of the courts to supplement the Town's budget of \$125,000 for a total budget of \$170,000 to secure Bourassa Sport Technologie to provide Option 2 in the Proposal submission. The Club's written commitment is included in Attachment 2.

6) FINANCIAL IMPLICATIONS

As noted above, the Town's approved budget for this project is \$125,000 and the additional spending above this amount required to secure the highest quality option with the longest warranty (\$45,000) would be offset by the funds committed by the Wolfville Tennis Club. This represents a significant contribution from the Club and, while they can afford it, their available cash flow would be largely depleted. Considering this, as well as the Town's already approved budget amount of \$125,000, it is suggested that any savings incurred as a result of some or all of the contingency allowance not being used be passed along to the Club (i.e. the Town remains committed to spending \$125,000 before taxes and the Club covers any amount over this figure, up to but not necessarily equal to \$45,000).

7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

In terms of strategic directions (2021-2024 Strategic Plan), this project directly and/or indirectly aligns with Council priorities through the preservation of a space that will positively impact Economic Prosperity and Social Equity, as well as contributing to Community Wellness by providing residents and visitors with a quality recreational facility and opportunities to participate in physical activity. The courts are available to the public, free of charge, outside of hours that the Wolfville Tennis Club books for their membership. Time booked by the Club equates to less than 40% of the total available time, leaving over 60% of the time available to the public. The Club also partners with the Town regularly to provide tennis programming, "Try It" opportunities and other events, and has contributed funds towards improvements to the facility in years past.

8) COMMUNICATION REQUIREMENTS

The proponent of the RFP will be notified of Council's decision in order to determine the level of service to be provided. The Wolfville Tennis Club will be notified as to whether their funding commitment will be required.

9) ALTERNATIVES

Options available:

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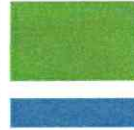
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- Not approve the request to accept funds from the Wolfville Tennis Club for the purpose of increasing the total amount to spend on this project, leaving the budget at \$125,000 and selecting Option 1 from the Proposal
- Approve additional funds from the Town of Wolfville toward this project, decreasing or eliminating the amount of funding required from the Wolfville Tennis Club to obtain Option 2 from the Proposal



May 23, 2024

To: Karen Outerleys
 THE TOWN OF WOLFVILLE

Submission for WOL006-2024 – TENNIS COURT RESURFACING

Hello Karen,

We are excited to respond to the mentioned above tender. Here is the scope of work meeting the Scope of Requirements:

- Clean with pressure wash machine all entire courts
 - Filling the cracks with Laykold Crack Filler and Qualicaulk
 - Install Riteway crack repair system on every structural cracks
 - Proceed to water test for surface planarity
 - Correction of all depressions identified after the planarity test, with Laykold Deep Patch Binder
 - Install a coat of adhesion promoter with Laykold bond-kote on the entire surface.
 - Seal around all net posts and sleeves with Laykold qualicaulk
 - Install 1 coat of Laykold Nusurf G2 on entire surface.
 - Install 3 coats of Colors with Laykold Colorflex
 - Install Lines with Laykold Line prime and Line paint
 - 2-year warranty on coating system and Riteway crack repair system
 - Includes a visit and report in 2025
- Pricing : \$90,000.00 + taxes

CLIENT: Town of Wolfville

	Weeks: 1							Weeks: 2							Weeks: 3																			
	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S													
Anticipated Date for Execution of Agreement: <u>October 3, 2024</u>	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3																		
<u>Activity</u>																																		
Clean with pressure wash machine all entire courts																																		
Filling the cracks with Laykold Crack Filler and Qualicaulk																																		
Install Riteway crack repair system on every structural cracks																																		
Proceed to water test for surface planarity																																		
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Install 3 coats of Colors with Laykold Colorflex																																		
Install Lines with Laykold Line prime and Line paint																																		
Substantial Performance Date: <u>July 28th 2024</u>	COMMENTS: We aloted extra days for any problems that may occur. ie; weather, deliverables, possible testing etc...																																	

PRIMARY PROPOSAL FORM

Proposed Costs to Deliver Scope

ITEM	DESCRIPTION	LUMP SUM PRICE
1.	Resurface three tennis courts in accordance with the project specifications described in this Request for Proposal	\$ 90,000.00
2.	Supply and install replacement post sleeves and caps [PROVISIONAL]	\$ 27,000.00
3.	Contingency Allowance	\$ 10,000

Optional proposed upgrade costs or additional costing details (as required) may be provided by the Proponent on a separate sheet(s) in the Supplementary Submissions.

Subtotal	\$ 127,000.00
HST (15%)	\$ 19,050.00
TOTAL PRICE	\$ 146,050.00

Schedule of Services

Anticipated award date: May 31, 2024

Anticipated Start Date: SEPTEMBER 18, 2024 *Schedule to be based on the anticipated award date above. If the scope of work is awarded later than the anticipated award date, the proposed dates will be adjusted accordingly in coordination with the successful proponent.*

Completion Deadline: October 31, 2024

Company Name:	BOURASSA SPORT TECHNOLOGIE INC.	
Mailing Address:	20916 RUE DE LA VISITATION SAINT-CHARLES-BORROMÉE (QUÉBEC) J6E 7Y8	
Contact and Title:	MARTIN BOURASSA, V-P SALES AND MARKETING	
Telephone Number:	1-888-276-1033	Email Address: MBOURASSA@BOURASSASPORT.CA

MARTIN BOURASSA
05-13-2024

Signature
Print Name
Date

Option 1

Single Membrane System combined with Laykold Colorflex

- Install Polites 140 fiberglass mesh on the entire 3 courts glued with Laykold Nusurf G2
- install 1 coat of Laykold Acrylic Resurfacer Black
- install 3 coats of Laykold Cushion Plus Powder
- 3-year Warranty (rather than 2)

Pricing: \$33,000.00 (in extra)

Option 2

Double Membrane System combined with Laykold Extreme Cushion System

- install 2 coats Polites 140 fiberglass mesh on the entire courts glued with Laykold Nusurf G2
- install 4 coats Laykold cushion Plus Granule
- install 3 coats of Laykold Cushion Plus Powder
- 5-year Warranty (rather than 2)

Pricing: \$69,000.00 (in extra)

Martin Bourassa



Stephen LeDrew, President
Wolfville Tennis Club
email: wolfvilletennisclub@gmail.com
tel: (709) 764-5441

June 6, 2024

To Members of Wolfville Town Council:

On behalf of Wolfville Tennis Club, I am writing this letter to indicate our willingness to provide financial support for the resurfacing of the Rotary Park tennis courts. We can commit to contributing up to \$45,000 to the cost of the proposal from Bourassa Sport Technologie (for Option 2: Double Membrane System), based on the assumption that the first \$125,000 will be covered by the Town of Wolfville.

Please contact me by any of the means listed above if you would like to discuss this further.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen LeDrew", written in a cursive style.

Stephen LeDrew, President
Wolfville Tennis Club