



Committee of the Whole

July 9, 2024

8:30 a.m.

Council Chambers, Town Hall

359 Main Street

Agenda

1. Approval of Agenda

2. Approval of Minutes

- a. Committee of the Whole Minutes, June 11, 2024
- b. Committee of the Whole In Camera Minutes, June 11, 2024

3. Presentations

4. Public Input / Question Period

PLEASE NOTE:

- *Individual members of the public may make comments and ask questions for up to 5 minutes.*
- *The same person may return for up to 5 minutes at the end of the agenda to provide Council with any new information after hearing the reports, which may help in Council in their decision-making.*
- *Questions or comments are to be directed to the Chair.*
- *Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.*

5. Committee Reports (Internal)

- a. Accessibility Advisory Committee



- b. Planning Advisory Committee
- c. Source Water Protection Advisory

6. CAO Report

7. Staff Reports for Discussion

- a. RFD 040-2024: Robie Tufts Port-a-Potty
- b. RFD 041-2024: Equity & Anti-Racism Plan & Advisory Committee
- c. RFD 039-2024: VWRM Debt Guarantee for 2024-25 Capital Program

8. Committee Reports (External)

- a. Annapolis Valley Trails Coalition (AVTC) with the AGM
- b. Inter-Municipal Services Agreement for Valley Waste & Kings Transit (IMSA for VW & KTA)
- c. Recreation Task Force (*verbal report*)

9. Public Input / Question Period

10. Request for Agenda Items

- a. Election Campaigning Lawn Signs (*Cllr. MacKay*)

11. Regular Meeting Adjourned

COMMITTEE UPDATE

Title: Accessibility Advisory Committee

Date: July 2, 2024

Department: Committee of the Whole



Update:

The last meeting of AAC was held in chambers on June 10, 2024. The next meeting is scheduled for July 29, 2024.

The committee debriefed the Access awareness event which was held at L'arche on May 27th.

- Meaningful conversations with public, however, attendance was low.
- Sign language interpreter attended as well as a hearing-impaired person. Members of the committee were able to learn some sign language.
- The teaching materials prepared were helpful and interactive.
- Discussion about more public engagement at the farmers market discussed.

Since the deadline for the next version of our Accessibility Plan is due on April 1/25, the committee will be working diligently on our five priorities, Built Environment, Information and communication, goods and service, transportation and employment. Public engagement will play an important role in determining how Wolfville can be more accessible and inclusive.

Barb discussed the legislation for dismantling Racism and Hate act. The deadline to have an Action Plan is April 1/25. Only Municipalities will be prescribed. Accessibility and Dismantling Racism will be two separate plans; however, the committee will be asked to discuss as there are some cross overs.

Round table discussions included:

- Congregation at Wolfville Baptist Church voted in favour of adding an elevator.
- Enabling Accessibility for youth federal funding released for up to 12,000. Youth must apply.
- Discussion had about facilities using chemicals for cleaning and how this could be a problem with people with sensitivities. Staff will investigate this for recreation programming for town used buildings.
- A tour of the new Flower Cart is in the works with a possible committee meeting there in the late summer/fall.

Respectively submitted by:

Councillor Jennifer Ingham

COMMITTEE UPDATE

Title: Planning Advisory Committee
Date: July 2, 2024
Department: Planning & Economic Development



The June 2024 Planning Advisory Committee meeting was an opportunity for Staff to provide updates on various ongoing projects. During this meeting, the Committee was introduced to the Town's new Senior Planner, Mark Fredericks who joined us in June. An update was provided to the Committee on the ongoing Wayfinding project, with a focus on what signage may be implemented in 2024. Updates on the Active Transportation Network and Housing Accelerator Fund were also provided, and the Committee was informed that the Non-Market Housing Working Group call for expressions of interest would close on June 24th.

COMMITTEE UPDATE

Title: Source Water Committee Meeting

Date: July 9, 2024

Department: Committee of the Whole



UPDATE

The Source Water Committee Meeting took place on June 12, 2024.

Colin Walker gave the committee an update on the new Groundwater Model that CBCL has been working on. To date, nothing startling has been found, nor is expected at this point. The hope is that this report will be completed sometime in July.

Two new water wells have been drilled on the Elderkin property on the west side of town. Tests are being carried out on viability of wells.

Respectfully Submitted
Councillor Ian Palmeter



Economic Prosperity * Social Equity * Climate Action * Community Wellness

Information Updates

CAO Transition:

Interim CAO, Rob Simonds, wrapped-up his Wolfville experience on June 28th. Staff have enjoyed working with Rob over the past few months and appreciate what he brought to the role. Rob's calm demeanor and fabulous stories will be truly missed.

With Rob's departure, Beth Hopkins will serve a few days as acting CAO, until our Clerk, Laura Morrison, returns from vacation. Laura will keep us going until Glenn Horne arrives mid-July.

Soups and Sides:

Staff have been working to breathe life back into the Soups and Sides program and we have set a tentative launch date for Monday, August 26, at the Wolfville Farmers' Market. The pilot will run for 16 weeks, through to the Christmas holidays, with plans to continue for the start of 2025. An expression of interest has been released to help secure the services of a chef/Soup Wizard to support the program.

Wolfville International Student Support Program:

With assistance from Acadia faculty and staff, the Wolfville International Student Support Program is being fully fleshed out. Outreach to find volunteers to act as community support persons will start in August and the program is set to launch, with students and community support persons matched by the start of October.

Inclusive candidate recruitment for Municipal election:

Staff (Barb and Laura) have been focused on creating a welcoming environment for community members to explore the possibility of serving on Town Council. A 90-minute workshop is being developed, called "Candidate Curious," to ensure there is support for all persons who have an interest and to provide additional ways to welcome potential candidates from historically marginalised or under-represented communities. Staff wish to extend thanks to members of Council who provided personal reflections that are being used to support the development of this workshop.

The Municipal Election details are being built into our new web page:

<https://wolfville.ca/municipal-election-2024> Folks with questions about anything related to the election should check it out and use the contact links for quick connection to staff.



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Finance Updates:

The audit field work for the annual financial audit is still underway. Currently Auditors are scheduled to meet with the Audit Committee on July 12th, with statements to move forward to our July 23rd Council meeting. A staff report will accompany financial statements highlighting key variances and showing estimated March 31, 2024, Financial Indicator Results.

During the month of July, the Management Team will start reviewing early priority projects to be considered for next year's 2025/26 Operating and Capital Budget.

GIS Updates:

Kings REMO Collaboration with the Municipality of Kings to design an Emergency Management GIS commences with our start up meeting. This project will be ongoing in 2024-25.

Mobile GIS applications have been built and tested for Sanitary Manhole and Water Valve field condition inspections using the Wolfville GIS system. Inspections will begin soon and continue into 2024-25.

SafeSidewalks Canada recently completed a sidewalk condition assessment of 25km of asphalt and concrete sidewalks to identify locations of structural defects. This information will be geolocated and prioritized through a scoring system and will be reported to the Director of Engineering and Public Works for review.

A civic numbering review was completed for all public parks and recreational areas, with new civic numbers assigned to several locations. The civic number signage will be ordered, and Public Works staff will be installing civic number posts this summer.

Building + Fire:

Amanda Brown is halfway through her level 2 certification for fire inspections. She has also recently received the Residential qualification for Building and has one remaining course left to be a Level 1 certified Building Official.

Housing Accelerator Fund/Non-Market (Affordable) Housing Working Group:

The call for expressions of interest for the Non-Market (Affordable) Housing Working Group closed on Monday, June 24th. Many submissions were received, and staff will be selecting members based on the criteria outlined in the Terms of Reference. An initial meeting will be scheduled this summer.

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Staff will be attending a community-based event focused on affordable housing at the Community Oven on June 25th and will be sharing information on the Housing Accelerator Fund Action Plan. Brochures are now available with information on some aspects of the HAF program. Updated brochures/new communications will be put out as the program progresses.

Wayfinding:

- An update on wayfinding was provided to the WBDC and PAC this month.
- Quotes for sign fabrication have been received and Staff are putting together a work plan for 2024.
- An accessibility review was completed on our wayfinding to better support all persons.

E-scooters:

Staff have been in conversation with the e-scooter operator to request certain restrictions on e-scooter use. To date, Rotary Park has been made an off-limits zone and speed reductions (15km max) have been put in place for Main and Front St from Elm Ave to Harbourside/Gaspereau.

A request to make Reservoir Park an off-limits zone has been made and staff are waiting to hear back from the operator. A Certificate of Insurance including the Town has been received, however Staff are waiting to receive the Insurance Policy for review by the Town's Lawyer. Staff will provide more information on this initiative as it becomes available.

Active Transportation:

After review by the AT working group – a final tender package is complete and will be issued ASAP. The AT working group will now move into spring/summer programming, priority recommendations for Council, and detailed design input on the next set of projects. 2024/25 budget year projects include: 1) finishing Highland Avenue (paint, signage, crosswalk); 2) Connecting Highland to the Harvest Moon trail through the festival theatre property; 3) paving the harvest moon trail from the Farmers' Market to Harbourside Drive; 4) traffic calming and improved safety measures along Cherry Lane and Kent Avenue; and 5) an improved AT connection from Main Street to the East End Gateway trailhead/Harvest Moon Trail.

Staff were successful in securing additional support funds for the AT network implementation. \$100,000 grant has been received to purchase additional bikes – for all ages and abilities (as part of bike share program); purchase bike racks and provide support for programming and the AT working group as we move forward.



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Public Art:

Staff will work with the Deputy Mayor on ensuring the mural on the Herbin's building receives required touch-ups and maintenance.

Rec + Community Development:

- We are in the process of awarding the Tennis Courts RFP (pending review of warranty information)
- We have awarded 2 standing offers for Trail Design, Construction and Maintenance (TrailFlow Outdoor Adventures and Rooted Landscaping & Tree Removal).
- Community Partnership Program grants have been awarded for:
 - Valley Dance Festival (August)
 - Come on Down Open Mic for All
 - Fezziwig Holiday Frolic
 - Stage Prophets – The Music Man
 - Wolfville Crokinole Club
 - Front Street Community Oven
 - Caravan Theatre
 - Wolfville Tritons
- Initiated Acadia MOU Working Group for Events and Recreation
- Initial planning meeting held for Acadia/Community Welcome to Wolfville event Sept.2nd
- Summer staff all started, in house training and prep for summer camps starting next week. 8 weeks of camp total with up to 18 kids in each program. Age range 6-9 and 10-13. Have been coordinating with Wolfville school to target certain families that need extra childcare support/financial assistance with the Mudley Fund.
- Successful Bike Safety program with Wolfville school for 25 kids in grades 3-8.
- Working on an AT partnership with Town of Kentville and New Minas to host bike rides to and from marquee events this summer in each place. Hosted our first successful one on Apple Blossom Weekend taking people from Wolfville to Kentville for the Parade with help from Valley Devo.
- Three more Interpretive Bike rides with Grand Pre National Historic Site planned for the summer.
- First Try it in Wolfville Animation program was a success with 15 people who attended at the Rec Center and all enjoyed. Four more planned through the summer so far including Crokinole July 10, Nordic Walking July 25, Yoga at the Farm July 30 and Watercolor Painting Aug 13.
- Successful week doing programming for Wolfville School Pride Week lead by summer staff (flag making, tattoos, chalk art, bracelets and a pride parade through town)



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Information Technology Updates:

Information Technology has completed the rollout of the Beauceron Cybersecurity Training and Awareness. Currently we have 38% of users that have started the program.

The next project that will be rolling out will see the integration of our Local Network (TownOfWolfville Domain) and our Microsoft 365 (Wolfville.ca). This will integrate the passwords between the two domains. So, one single password for both sites that will be managed with the password rules and changes currently in place.

We will be building a “Self Serve” password reset, where users do not have to wait for Information Technology to make password changes. We will also be moving to much more secure handling of Microsoft 365 data.

Box car:

The retired box car that is behind the Library will be departing once plans are in place for safe removal and transport. Staff (Laura) continue to support this process and updates will be provided as they are available.

Upcoming events:

- July 15 – Glenn Horne starts as Wolfville’s new CAO
- July 26th-28th – Mud Creek Days
- **Sept.2nd - Welcome to Wolfville**
- Sept.27th-29th – Deep Roots Music Festival
- Oct.21st-27th – Devour!
- **Nov.1st – Pumpkin Parade**
- **Nov. 30th - Night of Lights**
- **Nov.30th-Dec.21st – Wolfville Glows (various events)**
- **Jan.1st – New Year’s Levee**
- **Feb.17th – Heritage Day**

REQUEST FOR DECISION 040-2024

Robie Tufts Port-a-Potty

Date: 2024-07-09

Department: Planning & Economic Development



SUMMARY

An accessible port-a-potty has been installed near Robie Tufts Park to increase washroom service levels in Town since January 2024.

The port-a-potty was first approved for 1-month, to respond to the need for 24-hour washroom access for community members. Following the 1-month period, Council motioned to keep the port-a-potty installed for an additional three months, to April 30th 2024, to allow Staff time to explore the feasibility of more permanent washroom facilities.

The lease agreement between the Town and the Railtown Condominium Corporation has since been amended to increase the hours of operation of the two public washroom units at 24 Harbourside Drive from sun-up to sun-down daily, to 24 hours per day. These operating hours have now been in effect for approximately one month and provide increased service levels in two permanent washroom facilities.

Despite the change to the two public washrooms, staff are recommending extending the lease on the port-a-potty over the summer months to provide increased comfort facilities for the community and visitors.

Further it is recommended that this file move to staff to management given that it is operational in nature.

DRAFT MOTIONS:

That Council approve an extension to the lease of the port-a-potty at Robie Tufts Park for a further three months, until September 25, 2024.

That Council approve moving the management of this file to staff in accordance with provision of portable toilets in other Town locations.

REQUEST FOR DECISION 040-2024

Robie Tufts Port-a-Potty

Date: 2024-07-09

Department: Planning & Economic Development



1) CAO COMMENTS

The CAO supports the recommendation of Staff.

2) STAFF RECOMMENDATION

That Council approve an extension to the port-a-potty lease. Because this is now an operational matter, staff further recommend that the management of this file be moved to staff. This will allow for more efficient management of this service and save on report writing and Council time.

3) REFERENCES AND ATTACHMENTS

- [IR 002-2024 Homelessness Update](#)
- [IR 002-2024 Homelessness Update \(updated for COW 2024-02-14\)](#)

4) DISCUSSION

Many community members have been using the port-a-potty at Robie Tufts Park since it was installed. Staff have heard from community members that the port-a-potty has been a welcome addition, particularly for trail users. Some of these community members have stated they are using the port-a-potty because they cannot reach the Railtown washroom in time. It is Staff's recommendation that the port-a-potty lease be extended for a minimum of three more months (September 25 2024) or on an as-needed basis determined by Staff.

5) FINANCIAL IMPLICATIONS

The rental price for the port-a-potty is \$300 per month.

6) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

See links in References and Attachments above.

7) COMMUNICATION REQUIREMENTS

Staff will continue to communicate with Park users to determine on-going need for the port-a-potty.

REQUEST FOR DECISION 040-2024

Robie Tufts Port-a-Potty

Date: 2024-07-09

Department: Planning & Economic Development



8) ALTERNATIVES

1. Council does not extend the port-a-potty lease.
2. Council extends the port-a-potty lease permanently.

REQUEST FOR DECISION 041-2024

Title: Equity and Anti-Racism Plan and Advisory Committee

Date: 2024-07-09

Department: Office of the CAO



SUMMARY

Equity and Anti-Racism Plan and Advisory Committee

Municipalities and villages need to develop equity and anti-racism plans by April 1, 2025, as required under the *Dismantling Racism and Hate Act* and associated regulations. A required internal assessment and review has started at the staff level and Council will be invited to participate in this process next. Once this is complete, community engagement will begin.

At this time, it would be helpful to establish an advisory committee populated by community members from underrepresented and underserved communities (underrepresented and underserved groups include Mi'kmaq and/or people of Indigenous descent, African Nova Scotians, people of African descent, people with disabilities, 2SLGBTQIA+ people, newcomers, and minority faith-based groups).

This advisory committee would help the Town by working with staff and Council, providing critical advice, perspective, lived experience and dialogue to help address systemic inequalities and foster collaboration through the development of the Town's Equity and Anti-Racism Plan and through the action items that will be established in the Plan.

Terms of Reference are still to be drafted but a call for expressions of interest needs to start soon.

DRAFT MOTION:

That Council approve the establishment of an Equity and Anti-Racism Advisory Committee with Terms of Reference to be brought forward to council for approval at the September Committee of the Whole.

REQUEST FOR DECISION 041-2024

Title: Equity and Anti-Racism Plan and Advisory Committee

Date: 2024-07-09

Department: Office of the CAO



1) CAO COMMENTS

The CAO supports the recommendation of Staff.

2) LEGISLATIVE AUTHORITY

Municipalities and villages will be the first public sector bodies prescribed (date TBA) under the *Dismantling Racism and Hate Act*, requiring them to have plans to address systemic hate, inequity and racism by April 1, 2025.

3) STAFF RECOMMENDATION

Staff recommend Council pass the suggested motion and support the establishment of an advisory committee as soon as possible, with the Terms of Reference to be delivered to Council in their September meeting.

4) REFERENCES AND ATTACHMENTS

1. [Dismantling Racism and Hate Act](#)
2. [Equity and Anti-Racism Primer](#)

5) DISCUSSION

While the Act does not require an advisory committee, as was the case with the Accessibility Act, staff believe stronger, more meaningful recommendations will be made to Council through the development of our Plan when persons from underrepresented and underserved communities are invited to act as advisors.

It is also important to note the province has permitted joint plans for accessibility, equity and anti-racism but at this time, staff would like to keep the work separate to give this Plan the amount of attention, focus and support it deserves. Staff also do not want to add additional workload to the Accessibility Advisory Committee, who already have the task of stewarding the Town's new Accessibility Plan that is also due on April 1.

6) FINANCIAL IMPLICATIONS

There has been no budget committed to this work as we were not yet prescribed. Council was generous in supporting two inclusion projects in this fiscal and if needed, some funds may be pulled from these projects.

REQUEST FOR DECISION 041-2024

Title: Equity and Anti-Racism Plan and Advisory Committee

Date: 2024-07-09

Department: Office of the CAO



7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

- Economic Prosperity
- Social Equity
- Community Wellness

8) COMMUNICATION REQUIREMENTS

Communications will happen soon to assist with the recruitment of advisory committee members

9) ALTERNATIVES

Council could forgo the formation of an advisory committee, develop the plan internally and then seek feedback through a community consultation.

REQUEST FOR DECISION 039-2024

Title: VWRM – Debt Guarantees 2024/25 Capital Program

Date: 2024-07-09

Department: Finance



SUMMARY

Valley Waste Resource Management – Debt Guarantee for 2024/25 Capital Program

Annually the Town is involved in the budget process for Valley Waste Resource Management (VWRM), including any debt guarantees that may be required in relation to the VWRM capital budget.

The request before Council with this report relates to the current year 2024/25 Capital program, for which VWRM would expect to participate in a future NS Finance Department’s provincial debenture issue. Essentially this is the same process the Town of Wolfville follows for its capital program. The VWRM Board approved their Temporary Borrowing Resolution (TBR) at their June 19, 2024, meeting. The next step in the process is for each of the Inter-Municipal Agreement Service Partners to guarantee their proportionate share of the debt. The documents before Council with this report represent that guarantee for Wolfville.

DRAFT MOTION:

That Council guarantees a share of the Valley Waste Resource Management Authority’s TBR Capital FY 2024/25 in the amount of \$1,735,000, with Wolfville’s guarantee repayment share being 8.76% equal to the amount of \$151,986 as per attached partner guarantee resolution form.

REQUEST FOR DECISION 039-2024

Title: VWRM – Debt Guarantees 2024/25 Capital Program

Date: 2024-07-09

Department: Finance



1) CAO COMMENTS

The CAO supports the recommendation of staff.

2) LEGISLATIVE AUTHORITY

- Municipal Government Act - Sections 60 & 88
- Vally Waste Resource Management Intermunicipal Service Agreement (IMSA)

3) STAFF RECOMMENDATION

That Council approve the loan guarantee requested by VWRM to address their 2024/25 capital program requirements.

4) REFERENCES AND ATTACHMENTS

- Standard loan guarantee resolution provided by VWRM (attached)
- VWRM TBR 24/25 Capital Program, including schedule A showing breakdown of guarantees, and schedule B noting the Capital Budget items being funded by way of debt (attached)
- VWRM 2024/25 approved budget (refer to Town RFD 005-2024, February Committee of the Whole and Council agenda)

5) DISCUSSION

Similar to the Town, VWRM must go through the process required to access debenture funding for its capital program. As one of the IMSA parties, Wolfville must guarantee its share of any long-term borrowings of VWRM. This paperwork deals with the documentation needed to ensure their TBR can be approved by the Minister.

The breakdown of guarantees by the IMSA group is:

MUNICIPAL GUARANTEES

MUNICIPAL PARTNER	GUARANTEE PERCENTAGE	GUARANTEE AMOUNT
Municipality of the County of Kings	74.03	1284421
Town of Kentville	10.26	178011
Town of Wolfville	8.76	151986
Town of Berwick	3.45	59858
Town of Middleton	2.44	42334
Town of Annapolis Royal	1.06	18390
Total Capital Requirements for Borrowing Resolution	100	1,735,000

REQUEST FOR DECISION 039-2024

Title: VWRM – Debt Guarantees 2024/25 Capital Program

Date: 2024-07-09

Department: Finance



6) FINANCIAL IMPLICATIONS

There is no immediate budget impact to the Town as the VWRM capital program was previously approved as part of for the VWRM 2024/25 Budget. The long-term debt contemplated will require increased Town contributions in future years once the debenture is in place and repayments are required.

7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

None to be provided at this time.

8) COMMUNICATION REQUIREMENTS

Once approved the guarantee will be signed, and the Town will advise VWRM staff of Council's decision, and then to forward all duly signed copies of the guarantee to VWRM.

9) ALTERNATIVES

In theory, Council may choose not to approve the guarantee. In doing so, VWRM would be required to seek alternatives to fund its 2024/25 capital budget. Given Council has already approved the VWRM 2024/25 Budget, not providing the guarantee at this time would be an impractical option and contravene Council's approval of the VWRM 2024/25 Budget. Council should be informed that the temporary borrowing resolution approval is an annual housekeeping matter aiding to finalize details surrounding VWRM Board and Town Council decisions previously made for fiscal 2024/25.

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 1,735,000 Capital Projects: Detailed in Schedule "B"

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Town of Berwick, the Town of Kentville, the Town of Middleton, the Town of Wolfville, the Town of Annapolis Royal, and the Municipality of the County of Kings entered into an inter-municipal services agreement pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority pursuant to the inter-municipal agreement states that the body corporate shall be vested with the power to borrow money for the purpose of capital projects, the specific amounts and descriptions of which are contained in Schedule "B";

WHEREAS any borrowing and/or entering into debt obligations of the municipal body corporate must be approved by the municipal units and the Municipal Guarantee percentages and amounts for each of the six municipal parties are attached at Schedule "A"; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act no money shall be borrowed by a municipality, village, committee by an inter-municipal agreement or service commission pursuant to this Act or another Act of the Legislature until the proposed borrowing has been approved by the Minister of Municipal Affairs and Housing has the approved the proposed guarantees;

BE IT THEREFORE RESOLVED

THAT under the authority of the intermunicipal services agreement entered into under Section 60 of the *Municipal Government Act*, and subject to the approval of the Minister of Municipal Affairs and Housing, the Authority borrow a sum or sums not to exceed
One Million Seven Hundred Thirty-Five Thousand Dollars
(\$ 1,735,000) for the purpose set out above;

THAT the sum be borrowed by the issue and sale of debentures of the Authority of an amount as the Authority deems necessary;

THAT pursuant to Section 92 of the Municipal Government Act, the issue of debentures be postponed and that a sum or sums not to exceed
One Million Seven Hundred Thirty-Five Thousand Dollars
(\$ 1,735,000) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

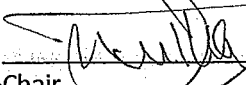
THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

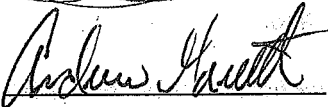
THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and,

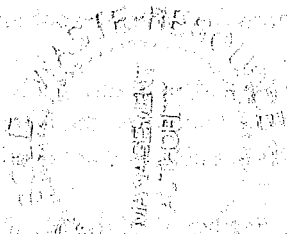
THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Valley Region Solid Waste-Resource Management Authority held on the 19th day of June, 2024.

GIVEN under the hands of the Chair and the Secretary and under the seal of the Authority this 19th day of June, 2024.


Chair


Secretary



VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 1,735,000

Capital Projects: Detailed in Schedule "B"

SCHEDULE "A"

MUNICIPAL GUARANTEES

MUNICIPAL PARTNER	GUARANTEE PERCENTAGE	GUARANTEE AMOUNT
Municipality of the County of Kings	74.03	1284421
Town of Kentville	10.26	178011
Town of Wolfville	8.76	151986
Town of Berwick	3.45	59858
Town of Middleton	2.44	42334
Town of Annapolis Royal	1.06	18390
Total Capital Requirements for Borrowing Resolution	100	1,735,000

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 1,735,000

Capital Projects: Detailed in Schedule "B"

**SCHEDULE "B"
CAPITAL PROJECTS**

		Estimates \$
Heading: Rolling Stock		
Item	Wheel Loader	375,000
Item		
Item		
Item		
Heading Sub Total:		375,000
Heading: Efficiency Upgrade		
Item	Cardboard Baler	110,000
Item	Morbark Shredder	600,000
Item	Excavator	300,000
Item		
Heading Sub Total:		1,010,000
Heading: Building and Infrastructure		
Item	HHW Stewardship Centre	350,000
Item		
Item		
Item		
Heading Sub Total:		350,000
Heading:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		1,735,000

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF**

Guarantee Share Amount: \$ _____ Purpose: _____

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of _____ Dollars (\$ _____) for purpose of _____;

WHEREAS the Authority has requested the Council of the _____, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the _____ does hereby approve the borrowing of the aggregate principal amount of _____ Dollars (\$ _____) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs and Housing of the borrowing by the Authority and the approval of the Minister of Municipal Affairs Housing of the guarantee, the Council unconditionally guarantee repayment of _____ Dollars (\$ _____) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the _____ held on the _____ day of _____, 2024.

GIVEN under the hands of the Clerk and under the seal of the Municipality this _____ day of _____, 2024.

Clerk

COMMITTEE UPDATE

Title: Annapolis Valley Trails Coalition (AVTC) Meeting

Date: July 9, 2024

Department: Committee of the Whole



UPDATE

The committee met virtually.

This meeting was a quick check in for financials and to say the summer maintenance plan is being rolled out.

Financials were presented – all is in order. Cash flow is good right now with the County of Kings paying their increased portion.

Invoices were sent out to other stakeholders – Wolfville is in receipt of ours and is in the AP system.

Continued discussion on structure moving forward – the County Staff will need their Council to make a formal motion to move forward with looking in depth into options. AVTC Board did give direction that the options previously presented were the preference and if this could take place it would be in all's best interest.

The parties at the table were interested in the options presented previously, we will still have to wait and see who fully buys in – Annapolis County has not been at the table – so we are unsure of their commitment to the Trails system.

Respectfully submitted
Councillor Jodi MacKay

COMMITTEE UPDATE

Title: IMSA Update
Date: July 9, 2024
Department: Committee of the Whole



UPDATE

The IMSA Board met for the regular monthly board meeting on June 19th. Highlights of the Board Meeting included:

IMSA Pilot Project Deliverables

1. **Joint Council Information Session** is being coordinated to provide an update regarding work completed to date. The purpose is to seek consensus regarding the proposed path forward to include extending the current IMSA pilot to June 30, 2025. Date proposed July 4th. *An update on that meeting to be provided verbally at July 9th COW.

Valley Waste Management Authority:

1. **EPR** (Extended Producer Responsibility for Packaging and Printed Paper) will not prohibit materials from the business sector if these do not have a negative impact on their ability to meet residential requirements.
2. **Ground water monitoring** The NSECC Hydrogeologist has reviewed the draft plan for monitoring and has suggested enhanced monitoring of areas such as metal storage and household hazardous waste. As well they have suggested sampling and analysis of groundwater for PFAS as a condition of approval.
3. **Education and Enforcement** This spring is the 25th anniversary of VWMA organics collection program with hundreds of thousands of tonnes of organics now diverted from landfill sites. Charlotte Peng (Wolfville resident) has been engaged as an intern to design an on-site education program for middle school students that aligns with the NS curriculum. This will have the theme of “mad scientist” with an escape room twist.
4. **Bylaw enforcement** has responded to 52 cases of illegal dumping, illegal burning and cases related to curbside set-out or water storage infractions in April and May.

Kings Transit Authority

1. **KTA Strategic Plan** The draft final report prepared by WSP was presented to the Board, with the next step a 2nd public consultation process around findings and recommendations.
2. **RFPs for provision of five 40' Electric Battery Electric passenger buses** and for project management services for Phase 2 of the investing in Canada Infrastructure Program Project.
3. **KTA continues to compile key performance indicator data** regarding fuel costs, ridership, and route success.

Respectfully Submitted,

Mayor Donovan

REQUEST FOR AGENDA ITEM

Title: July 9, 2024
Submitted by: Coucillor Jodi MacKay
Submitted on: June 29, 2024



The Request for Agenda Item form is to be used by the Mayor and Councillor’s to request an item to be added to the Committee of the Whole agenda for consideration. All Request for Agenda Item forms should be submitted at least **10 BUSINESS DAYS** prior to the scheduled Committee of the Whole meeting to the Chief Administrative Officer. Exceptions may be made for extraordinary circumstances.

Date of Committee of the Whole requested: July 9, 2024

Recommendation(s) and/or Motion

(provide the recommendation(s) and/or motion that you would like Committee of the Whole to forward to Council for consideration)

Recommending a motion of council to limit the number of lawn signs that each candidate can put up for next Municipal Elections (Oct 2024), to ten (10).

Summary

(provide a Brief description of item/background for this request)

A limit on the number of lawn signs for the next municipal election provides equity and environmental sustainability.

Expected Outcome:

- In Camera Discussion
- For information/discussion purposes only
- Recommend an action to the CAO
- Promote clarification/renewal or production of a policy or procedure
- Recommend a motion for approval by Council

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