



ATTENDING

- Chair, Councillor Mike Butler
- Councillor Ian Palmeter
- Heather MacKay
- Frank Lussing
- CAO Glenn Horne
- Director of Finance, Beth Hopkins
- Manager of Finance, Jenny Johnson
- Recorder Laura Morrison

REGRETS

- Mayor Wendy Donovan

CALL TO ORDER

Chair, Councillor Mike Butler, called the Audit Committee meeting to order at 9:04am after some technical issues.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<p>MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
2. Approval of Minutes	<p>MOTION: IT WAS REGULARLY MOVED AND SECONDED THE MINUTES OF THE AUDIT COMMITTEE MEETING OF APRIL 26, 2024, BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED</p>
3. Public Input	<ul style="list-style-type: none"> • No members of the public were in attendance.
4. Chairpersons Comments	<ul style="list-style-type: none"> • Introduction of new CAO Glenn Horne • Director of Finance advised the financial statements will be presented at the September meeting.
5. New Business: a. Annual Review of Council and CAO Expenses (Town Policy 120-008) – handout at meeting	<ul style="list-style-type: none"> • Review of 2023/24 CAO and Council Expenses, discussion with no concerns. • Some differences due to all members of council attending NSFM (Nova Scotia Federation of Municipalities) Conference. The previous year was reduced attendance due to COVID. • Expenses are posted on the Town website. Review of location on website.



Agenda Item	Discussion and Decisions
6. Roundtable	<ul style="list-style-type: none">No comments
7. Next Meeting Date	Friday, September 13, 2024 @ 9:00am.
8. Adjournment of Meeting	Meeting Adjourned at 9:22am

As recorded by Laura Morrison, Manager of Administration & Town Clerk, Office of the CAO
Approved at the September 13, 2024 Audit Committee Meeting