



# Audit Committee Meeting

December 6, 2024

9:00 a.m.

Council Chambers, Town Hall  
359 Main Street

## Agenda

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### Call to Order

#### 1. Approval of Agenda

#### 2. Approval of Minutes

- a. Audit Committee Meeting, September 13, 2024

#### 3. Public Input / Question Period

PLEASE NOTE:

- *Individual members of the public may make comments and ask questions for up to 5 minutes.*
- *Questions or comments are to be directed to the Chair.*
- *Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.*

#### 4. Chairperson's Comments

#### 5. New Business & Staff Reports for Discussion

- a. Info Report - Q2 YTD Financial Update
- b. RFD 059-2024 Appointment of Auditor (Fiscal 2024\_25)
- c. Policy#120-011 Signing Authority Policy Review (*report to follow*)
- d. Policy#120-016 Hospitality Policy Review (*report to follow*)
- e. Policy#120-008 Travel, Meal & Miscellaneous Allowance Policy (*report to follow*)



**6. Round Table**

**7. Next Meeting Date – January 31, 2025**

**8. Adjournment**