



**ATTENDING**

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Howard Williams
- CAO Glenn Horne
- Recording Secretary Barb Shaw

**ALSO ATTENDING**

- Director of Finance and Corporate Services, Beth Hopkins
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works and engineering, Alex de Sousa
- Manager of Communications & Strategic Initiatives, Barb Shaw
- GIS Coordinator, Trevor Robar
- Interested members of the community

**REGRETS**

- Councillor Kelly van Niekerk

**CALL TO ORDER**

Chair, Mayor MacKay called the Town Council Meeting to order at 6:30pm.  
Deputy Mayor Ingham read the Land Acknowledgement.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>12-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b> <b>CARRIED UNANIMOUSLY</b>
<b>2. Declarations of Conflicts of Interest</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>3. Approval of Minutes</b>	
<b>a. Special Joint Council Meeting, December 11, 2024</b>	<b>13-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE JOINT COUNCIL MEETING OF DECEMBER 11, 2024 BE APPROVED AS CIRCULATED.</b> <b>CARRIED UNANIMOUSLY</b>



Agenda Item	Discussion and Decisions
<b>b. Town Council Meeting, December 17, 2024</b>	<p><b>14-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF DECEMBER 17, 2024 BE APPROVED AS CIRCULATED.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<b>c. Town Council In Camera Meeting, December 17, 2024</b>	<p><b>15-01-24 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE IN-CAMERA TOWN COUNCIL MEETING OF DECEMBER 17, 2024 BE APPROVED AS CIRCULATED.</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<b>4. Community Events, Occasions &amp; Acknowledgements</b>	<ul style="list-style-type: none"> <li>• Literacy Awareness Day at Al Whittle with the Town and Landmark East.</li> <li>• Soups n Sides continue until to April – engagement night – 140 in attendance.</li> <li>• Businesses hosting fun things – many events happening.</li> <li>• Acadia has events calendar.</li> <li>• Al Whittle Theatre, Legion and Lions Hall have lots of breakfasts and food events.</li> <li>• Women of Wolfville are underway with new play due 2nd weekend in May</li> <li>• Community &amp; Strategic Partnership grants open.</li> <li>• Acknowledgement of African Heritage Month. Legacy in Action is this year’s theme. Highlights achievements and resiliency of African Nova Scotians.</li> <li>• Work of new Equity &amp; Anti-Racism Committee is underway.</li> <li>• Welcome of Lerato Chondoma, Associate Vice-President: Equity, Diversity, Inclusion and Anti-Racism with students and guests: Jaina Sharpe – student, Treyvon Nicholas – student, Dotun Olutoke -staff and Dr. Marjorie Lewis - Chaplain</li> </ul>
<b>5. Public Comment</b>	<ul style="list-style-type: none"> <li>• David Daniels, 3 Toye Lane – Follow up to letter sent day before regarding lay down area of 292 Main St. Wondering if there an agreement in place as it seemed to end January 1, was it renewed? Insurance concern – staff advised in previous letter they are relying on liability language contained in initial Development Agreement. At that time they were not using town land but now they are. Liability language in Development Agreement doesn’t have</li> </ul>



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	<p>minimum coverage amount or some proof that the insurance exists. Town solicitor should be sought regarding liability issues.</p> <ul style="list-style-type: none"> <li>• Andrea Lynn, October 10<sup>th</sup> – digital is counter to life. Handouts for council and Clerk on a recent study out of Sweden. Suggest remove wi-fi in building and return to ethernet cables. Question if Council is going to do something about the provincial government in relation to Tim Houston’s letter in Chronicle Herald asking us to buy in to mining out Nova Scotia. There is a Masonic Order lodged in NS as the Provincial Government. Council should have something to say on what we have as a provincial government.</li> <li>• CAO reminded gallery the Public Input section on the agenda is an opportunity for public input and answers will not be provided at this time.</li> </ul>
<p><b>6. Motions from Committee of the Whole Meeting of January 14, 202</b></p>	
<p>a. RFD 059-2024  <b>Appointment of Auditor (Fiscal 2024_25)</b></p> <p>b. RFD 060-2024:  <b>Re-Adoption of Revised Policy #120-011 Signing Authority Policy</b></p> <p>c. 061-2024: Re-Adoption of Policy #120-008, Travel, Meal &amp; Miscellaneous Allowance Policy, and Policy #120-016 Hospitality</p>	<p><b>16-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT GRANT THORNTON AS THE TOWN’S AUDITOR FOR THE FISCAL YEAR – ENDING MARCH 31, 2025.</b>  <b>CARRIED UNANIMOUSLY</b></p> <p><b>17-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE REVISED POLICY #120-011, SIGNING AUTHORITY POLICY, AS ATTACHED TO RFD 060-2024.</b>  <b>CARRIED UNANIMOUSLY</b></p> <p><b>18-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL RE-ADOPT POLICY #120-008, TRAVEL, MEALS &amp; MISCELLANEOUS ALLOWANCE POLICY, AS ATTACHED TO RFD 061-2024</b>  <b>CARRIED UNANIMOUSLY</b></p> <p><b>19-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT</b></p>



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Agenda Item	Discussion and Decisions
Policy	COUNCIL RE-ADOPT POLICY #120-016, HOSPITALITY POLICY, AS ATTACHED TO RFD 061-2024. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
7. Adjournment of Regular Meeting	20-01-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN AT 7:01PM

Approved by Council Motion 11-02-25, February 2025

As recorded by Barb Shaw, Manager of Communications & Strategic Initiatives