



# Planning Advisory Committee Meeting

February 20, 2025

4:00 p.m.

Hybrid - In-person (Council Chambers) and Teams

## Agenda

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### Call to Order

**1. Approval of Agenda**

**2. Approval of Minutes**

- a. Planning Advisory Committee Meeting, January 9, 2025

**3. Public Input / Question Period**

PLEASE NOTE:

- Public Participation is limited to 30 minutes
- Each Person is limited to 3 minutes and may return to speak once, for 1 minute, if time permits within the total 30-minute period
- Questions or comments are to be directed to the Chair
- Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.

**4. New Business:**

- a. **Homework and committee feedback, administrative updates (20 minutes)**
- b. **Presentation from Happy Cities (20 minutes)**



**c. Workshop with Happy Cities on Main Street and  
Downtown (1 hour)**

**5. Round Table (20 minutes)**

**6. Next Meeting**

a. March 20, 2025 6:30-8:30 PM.

**7. Adjournment**

**ATTENDING**

- Mayor Jodi MacKay, Chair
- Councillor Kelly van Niekerk, Vice Chair
- Councillor Wendy Elliot
- Deputy Mayor Jennifer Ingham
- Beverly Boyd
- Michael Martin
- Alan Howell
- Jason Hall

**ABSENT WITH REGRETS**

- Caroline Whitby

**ALSO ATTENDING**

- Director of Planning & Development, Devin Lake
- Senior Planner, Mark Fredericks
- Community Planner, Lindsay Slade
- CAO, Glenn Horne

**MEMBERS OF THE PUBLIC**

**CALL TO ORDER**

Chair, Mayor MacKay, called the meeting to order at 4:00 pm.

**Agenda Item**

**Discussion and Decisions**

**1. Approval of Agenda**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**CARRIED**

**2. Approval of Minutes**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PLANNING ADVISORY COMMITTEE MEETING OF October 10, 2024 BE APPROVED AS CIRCULATED.**

**CARRIED**

**3. Public Input**

- **No public input**

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Agenda Item	Discussion and Decisions
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**4. New Business:**

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| <b>a. Committee member introductions</b>                         | • Introduction of committee members and Staff, including brief personal introductions and fun facts.   |
| <b>b. Selection of Vice Chair</b>                                | • Councillor Van Niekerk nominated and accepted as Vice Chair.   |
| <b>c. Selection of regular meeting dates</b>                     | • Current meeting time discussed; challenges noted for full-time workers and for childcare. Proposal to alternate between late afternoon and evening meetings. Staff input suggests flexibility and consideration for public participation. Decision to consult with the town clerk and propose a suitable schedule. |
| <b>d. Staff presentation – Housing Accelerator Fund Workplan</b> | • Presentation by Devin Lake on the Housing Accelerator Fund and associated strategies. Topics included fiscal sustainability, zoning, housing needs, and community engagement strategies  |
| <b>e. Workshop</b>   | • Workshop to discuss low density residential areas and commercial zoning introduced. Participants were divided into groups for discussions.   |

**5. Next Meeting**

- a. February 13, 2025**

**6. Adjournment**

January 9, 2025– 6:30 p.m.

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**Agenda Item**

**Discussion and Decisions**

**Approved at the \*\*\*\*\*, 2025 Planning Advisory Committee Meeting.  
As recorded by Lindsay Slade, Community Planner, Town of Wolfville.**

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