



**ATTENDING**

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Brittany Cleveland

**ALSO ATTENDING**

- Director, Finance & Corporate Services Beth Hopkins
- Director of Engineering and Public Works, Alex de Sousa
- Director of Planning and Economic Development, Devin Lake
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of Community Development, Nick Zamora
- Kaden Thibideau, Compliance Coordinator
- Chad Schrader, WFD Deputy Chief

**REGRETS**

**CALL TO ORDER**

Chair, Deputy Mayor Ingham, called the meeting to order at 8:31 am.

Mayor MacKay read the Land Acknowledgement

Agenda Item	Discussion and Decisions
<b>1. Approval of Agenda</b>	<b>01-02-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.</b>  <p style="text-align: right;"><b>CARRIED</b></p> <ul style="list-style-type: none"> <li>• Valley REN presenter Emily Boucher will present in March.</li> </ul>
<b>2. Declarations of Conflicts of Interest</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>3. Approval of Minutes</b>	
<b>a. Approval of Committee of the Whole Minutes, January 14, 2025</b>	<b>02-02-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 14, 2025, BE APPROVED AS CIRCULATED</b>  <p style="text-align: right;"><b>CARRIED</b></p>



Agenda Item	Discussion and Decisions
<b>b. Approval of the Committee of the Whole In Camera Minutes, January 14, 2025</b>	<b>03-02-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 14, 2025, BE APPROVED AS CIRCULATED</b>  <p style="text-align: right;"><b>CARRIED</b></p>
<b>c. Approval of the Special Budget Committee of the Whole Minutes, January 21, 2025</b>	<b>04-02-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL BUDGET COMMITTEE OF THE WHOLE MEETING OF JANUARY 21, 2025, BE APPROVED AS CIRCULATED</b>  <p style="text-align: right;"><b>CARRIED</b></p>
<b>4. Presentations</b>	
<b>a. Nick Sharpe, Director of Acadia Events</b>	<ul style="list-style-type: none"> <li>• Update on events highlights and impacts</li> <li>• \$1.75m gross ticket revenue over three years (excluding Varsity Sport)</li> <li>• 177 events hosted at Acadia in FY2024/25 YTD, including Varsity Sports</li> <li>• Nova Scotia Music Week 2024 provided 1.03 million total digital impressions; Event being held at Acadia produced a 25% increase in gross revenue and a 22% increase in gross sales from the previous year</li> <li>• Other major event highlights; Tickets \$5,299, Gross revenue \$287,000</li> <li>• Upcoming events – Canadian Curling Pre-trials- Projected gross revenue; 30% ACOA – 12% Province department of Communities, Culture &amp; Heritage – 5% Town of Wolfville – 34% Acadia – 16% Tickets &amp; Sponsorships – 3% Other</li> <li>• Asking for Town to consider Sponsorship/Donation of \$30,000 for Canadian Curling Pre-Trials and \$10,000 for Other Events</li> </ul>
<b>b. Leanne Jennings, Open Arms</b>	<ul style="list-style-type: none"> <li>• Open Arms operates shelter, housing programs, affordable housing and outreach</li> <li>• Actively seeking buildings to accommodate affordable housing</li> <li>• The relationship with Open Arms &amp; Town has been very successful</li> <li>• The number of people experiencing homelessness is on the rise.</li> <li>• Transportation to services is an issue in the Annapolis valley</li> <li>• Proposal of Winter Response Outreach and a Mobile Outreach Team</li> <li>• Proposal includes Drop-in center to help meet basic needs and connect individuals to the system of care.</li> </ul>



Agenda Item	Discussion and Decisions
	<ul style="list-style-type: none"> <li>• 4 months estimate to run program from Jan – April 2025 –Mobile outreach \$80,820 and drop in center winter response cost \$93,140</li> <li>• Funding Request from the Town of \$13,798</li> <li>• Reporting of KPIs and outcomes achieved to be provided to all funders</li> <li>• Provincial funding - 3-year contract from province that provides a mental health professional.</li> <li>• All municipal units been approached – Kentville turned it down – Kings and Berwick are pending</li> <li>• Wolfville and area interchurch grant was successful.</li> </ul>
<b>5. Staff Reports for Discussion</b>	
<b>a. RFD 003-2025:            Aerial Fire Truck</b>	<ul style="list-style-type: none"> <li>• Anticipated that Tariffs would not affect emergency response vehicles</li> <li>• There is another price increase pending for March 2025</li> <li>• The current 100ft platform truck was purchased used, what is needed with the growth of the town is a 95ft truck, it has a smaller footprint and will hold up to 600gal of water</li> <li>• Procurement is still being negotiated on how we will accommodate payments for the purchase</li> </ul> <p><b>05-02-2025 THAT COUNCIL APPROVE AN INCREASE IN THE CAPITAL BUDGET FROM \$2 MILLION TO \$3.3 MILLION FOR THE REPLACEMENT OF THE 2001 TOWER 41 AERIAL FIRE TRUCK</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>06-02-2025 THAT COUNCIL DIRECT STAFF TO PROCEED WITH THE DEVELOPMENT OF A TENDER, IN ACCORDANCE WITH THE TOWN’S PROCUREMENT POLICY 140-001, TO SOLICIT BIDS FROM QUALIFIED VENDORS FOR THE PURCHASE OF THE NEW AERIAL FIRE TRUCK</b></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>



Agenda Item	Discussion and Decisions
<b>b. Presentation of Draft Accessibility Plan</b>	<ul style="list-style-type: none"> <li>• Draft plan will be reviewed by the Accessibility Advisory Committee and the goal is to have the full plan approved by Council before the end of March</li> <li>• The automatic door opener at the recreation center is still outstanding</li> <li>• The new plan is taking a different approach, reflection on engagement and the need to prepare for 2030.</li> </ul>
<b>Break at 10:14 AM: Resume AT 10:26 AM</b>	
<b>c. Review of Draft Operations Plan</b>	<ul style="list-style-type: none"> <li>• CAO Horne reviews what the draft Ops plan includes and its purpose</li> <li>• No project charters- it includes tables that summarize projects instead</li> <li>• Document lists staff per department and their roles within the Town to help give an overall understanding to the reader of what the Town Staff in each department provides</li> <li>• All specifics will be available before council is asked to approve the plan.</li> <li>• Town is looking at the procurement of a “Myo vision” camera system that will allow the town to independently monitor and evaluate the use of crosswalks and what they may require</li> <li>• Conditions of main street paving review is not specifically listed in the Draft Operations Plan - Streets are assessed annually and needs are prioritized</li> <li>• RFD being prepared for a Compost/Waste site.</li> <li>• Capital Investment Plan – will continue to evolve during the next versions of Operations Plan.</li> </ul>
<b>6. Public Comment</b>	<ul style="list-style-type: none"> <li>• No public in attendance</li> </ul>
<b>7. CAO Report</b>	<ul style="list-style-type: none"> <li>• There has been a challenge around snow removal and the winter parking ban – thanks to staff for the hard work in keeping the streets ready for snow removal</li> <li>• GIS and Engineering and Public Works have been working together to implement using iPads at work sites to be able to prepare reports in the field</li> <li>• Heritage Day- we are offering events at the Wolfville Legion, partnered with the historical society</li> <li>• Planning Staff attended the Nova Scotia Non-Profit Housing Associations Cross-Sector Housing Summit which had great feedback</li> </ul>



Agenda Item	Discussion and Decisions
	<ul style="list-style-type: none"> <li>• Housing Accelerator Fund continues to move forward</li> <li>• In-house custodian opportunity closing on Feb 7</li> <li>• RCMP Detachment Assistant opportunity – Closing Feb 14<sup>th</sup></li> <li>• Council thanked Public Works department for keeping the streets and sidewalks clear from snow</li> </ul>
<b>8. Committee Reports (Internal)</b>	
<b>a. Equity &amp; Anti-Racism Advisory Committee</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>b. Planning Advisory Committee</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>9. Committee Reports (External)</b>	
<b>a. Annapolis Valley Trails Coalition (AVTC)</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>b. Kings Point to Point (KPPT)</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>c. Inter-Municipal Services (IMSA for VW &amp; KTA)</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>d. Kings point to Point (KPPT)</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>
<b>e. Kings Regional Emergency Management Advisory Committee (REMAC)</b>	<ul style="list-style-type: none"> <li>• As submitted</li> </ul>



Agenda Item	Discussion and Decisions
f. Valley Community Fibre Network (VCFN)	<ul style="list-style-type: none"> <li>As submitted</li> </ul>
g. Wolfville Business Development Corporation (WBDC)	<ul style="list-style-type: none"> <li>As submitted</li> </ul>
10. Adjournment to In-Camera Meeting	07-02-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO IN-CAMERA MEETING AT 12:13PM.
11. Regular Meeting Reconvene	08-02-25 IT WAS REGULARLY MOVED AND SECONDED THAT REGULAR MEETING RECOVENE AT 12:50PM.
12. Regular Meeting Adjournment	09-02-25 IT WAS REGULARLY MOVED AND SECONDED THAT REGULAR MEETING ADJOURN AT 12:50PM

Approved by Committee of the Whole Motion 02-03-25 March 2025

As recorded by Brittany Cleveland, Finance Assistant