

ATTENDING

- Chair, Councillor Wendy Elliott
- Deputy Mayor Jennifer Ingham
- Birgit Elssner
- Ramona Jennex
- Meghan Swanburg
- Ian Brunton
- Cairo Hamilton
- CAO, Glenn Horne
- Barb Shaw, Manager of Communications & Strategic Initiatives
- Recording Secretary Laura Morrison

REGRETS:

CALL TO ORDER

Chair, Councillor Wendy Elliot called the meeting to order at 4:30pm.
Land Acknowledgement was read.

1. Approval of Agenda	MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED
2. Approval of the Minutes	MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE APPROVAL OF MINUTES OF THE JANUARY 6, 2025, ACCESSIBILITY ADVISORY COMMITTEE BE APPROVED. CARRIED
3. Public Input	<ul style="list-style-type: none">• No-one present for Public Input.
4. Comments from the Chair	<ul style="list-style-type: none">• Thanks to staff for work on plan.

<p>5.</p> <p>a. Final Review of Draft Accessibility Plan</p>	<ul style="list-style-type: none"> • Barb expressed thanks for feedback received and thoughtfulness in responses. Very much a collaborative approach. • The feedback and subsequent changes were reviewed. • ‘All People’ is inclusive and will remain. • Sidewalk, snow clearing does not always leave enough room for wheeled devices. • Public Washroom Assessment – clarifying language. • Power operator – plain language is automatic door opener • Areas of progress added under built environment. New Active Transport description with rolling and strolling in mind. • Town has committed to using concrete on sidewalks. • Information and Communications – existing barriers – appropriate language is Deaf, Deafened and hard of hearing. Capital D expresses acknowledgement of culture of the community. • Paragraph added on Memory Café inclusive of the joint award received. • Active Transportation list refined. • No reference to provincial standards included as we are prescribed as a municipality. • Process included: <ul style="list-style-type: none"> ➤ feedback from community to inform areas of focus which fell within the scope of municipality impact. ➤ Conversations with staff and CAO and status of some of these projects. Some already started. Looked at timing, resources, compatibility with
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	<p>scope. Heavily based on community engagement.</p> <ul style="list-style-type: none"> ➤ Constantly listening through council meetings, staff reports and public inputs. • Members shared their experiences from the first plan to this version. This time was more of a smooth process. Easier due to the experience and lessons learned over the past few years. • Learning to look at everything through the lens of accessibility. Culture shift. • Suggested change to opening comments from Mayor to "It focuses on a thoughtful, continued approach to improving infrastructure...." • Committee happy with the amendments and agreed draft ready is to go to Council. <p>MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE ACCESSIBIITY ADVISORY COMMITTEE FORWARD THE DRAFT ACCESSIBILITY PLAN TO THE COMMITTEE OF THE WHOLE FOR CONSIDERATION OF APPROVAL.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
b. Annual Report on Plan Actions	<ul style="list-style-type: none"> • Separate scorecard report, not included in the Action Plan. • Will review at next meeting
6. Roundtable	<ul style="list-style-type: none"> • Tour of Flower Cart for Committee scheduled for March 3rd – 2pm. • Look into use of reflective paint on roads. Municipalities in British Columbia use it. • Add AccessAbilty week event discussion to March agenda.

7. Next Meeting	<ul style="list-style-type: none">• May 12, 2025
8. Adjournment	<ul style="list-style-type: none">• Meeting adjourned at 5:17pm.

**Approved at the May 12, 2025, Accessibility Advisory Committee Meeting.
As recorded by Laura Morrison, Manager of Administration and Town Clerk**

