



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director, Finance & Corporate Services Beth Hopkins
- Director of Engineering and Public Works, Alex de Sousa
- Director of Planning and Economic Development, Devin Lake
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of IT, David Hopkins
- Manager of Community Development, Nick Zamora
- Interested members of the public

REGRETS

CALL TO ORDER

Chair, Deputy Mayor Ingham, called the meeting to order at 8:29 am.

Mayor MacKay read the Land Acknowledgement

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<p>01-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">• In Camera item added under section 22(2)(h) of the MGA, Public Safety.
2. Declarations of Conflicts of Interest	<ul style="list-style-type: none">• Conflict of Interest for Item #14 declared by Councillor van Niekerk
3. Approval of Minutes	



Agenda Item	Discussion and Decisions
a. Approval of Committee of the Whole Minutes, March 4, 2025	02-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 4, 2025, BE APPROVED AS CIRCULATED CARRIED
b. Approval of the Committee of the Whole In Camera Minutes, March 4, 2025	03-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 4, 2025, BE APPROVED AS CIRCULATED CARRIED
c. Approval of Special Budget Committee of the Whole Minutes, March 11, 2025	04-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL BUDGET COMMITTEE OF THE WHOLE MEETING OF MARCH 11, 2025, BE APPROVED AS CIRCULATED CARRIED
d. Approval of Special Budget Committee of the Whole In Camera Minutes, March 11, 2025	05-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL BUDGET COMMITTEE OF THE WHOLE IN CAMERA MEETING OF MARCH 11, 2025, BE APPROVED AS CIRCULATED CARRIED
e. Approval of Special Budget Committee of the Whole Minutes, March 25, 2025	06-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL BUDGET COMMITTEE OF THE WHOLE MEETING OF MARCH 25, 2025, BE APPROVED AS CIRCULATED CARRIED
4. Presentations	<ul style="list-style-type: none"> Jeremy Strong, WBDC Strategic Plan and Budget Martin Laycock & Bette El-Hawary, Swim Nova Scotia
5. Public Comment	<ul style="list-style-type: none"> Siobhan MacDougall, Lynwood Drive worried about lack of time for family to prepare for Acadia pool closure. Asking for urgency around decisions. If not going to have a pool before my kids finish High School it's a different discussion in my house. Hoped to have a temporary stop gap. Favour the Myrtha Pool. Dianne Leveck, Locust Ave, thanks to having Swim NS here to present. Swim parent, children part of bit swim team in PEI and moved to



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	<p>Wolfville two years ago. Part of reason moved here was for Wolfville Tritons. Impact on our children - this is their life. Many families across Maritimes and NS in particular, say they sign their kids up for Wolfville swim meets because they love the town and go to the restaurants here. One of my children competed in Atlantic East Coasts Championships for Swim this weekend there were 7 Wolfville Tritons competing. They are the best swimmers in Atlantic Canada. For small population it says a lot about the type of swim team. I am a Medical Social Worker. A lot of planning I do with people is for health and a lot of people use that pool I don't know what they will do. I am advocating for the people who live in this community and their health.</p> <ul style="list-style-type: none"> • David Daniels, 3 Toye Lane, Town needs a Correspondence policy and needs policy or guidelines concerning when agenda package is made available to public. In response to the responses to my questions in the CAO report. Under MGA Section 50, I question whether it is appropriate for staff members to decide who may use town land and should staff decide whether to take advantage of a potential source of town income and is there a time limit on that authorization. Developers' significant contributions to the public benefit of the Town is not relevant to my question whether developers should pay for use of property. I asked if council had been informed of the recent temporary expansion. The answer I received was council was informed but this doesn't answer my question. The real question is, did council have foreknowledge of expansion. CAO report states consistent with policy #110-010 Council has conferred and determined that all questions posed at public input will be answered in writing in next CAO report. The new determination by council is not consistent with the current Public Input Policy. In the policy there is possibility of receiving answers 'immediately' that possibility is now gone. I would like to know where council conferred and when council made the determination – between the dates of March 18th and presently. Was it at a public meeting? There was no response to two questions I raised concerning failure of developer to substantially complete the building by February 1st – this was not addressed. Turning to the new language which was just read – third bullet point limits comments and feedback to matters on the agenda. New language does not reference questions and limits comments and feedback to matters only on agenda. Fourth bullet – what is appropriate and who decides what is appropriate?



Agenda Item	Discussion and Decisions
6. Staff Reports for Discussion	
<p>a. RFD 014-2025: Municipal Innovation Program Application – Inter-Municipal Human Resources Assessment</p>	<p>07-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE AN APPLICATION TO THE MUNICIPAL INNOVATION PROGRAM TO SUPPORT AN ASSESSMENT OF HUMAN RESOURCES SERVICE NEEDS AND DEVELOPMENT OF INTER-MUNICIPAL SERVICE DELIVERY MODELS IN PARTNERSHIP WITH THE TOWNS OF BERWICK & KENTVILLE.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none"> • If successful in application would hope to have funding by early summer. • The other CAO's will be presenting to their councils looking for resolutions to apply for the same funding this month. • Process has started by issuing an RFP for qualified applicants. • To clarify the background information received said Capital budget of \$68m which was last year's figure for 10 year capital plan.
<p>b. RFD 016-2025: Funding Applications: Flood Risk Infrastructure Investment Program Application and Provincial Capital Assistance Program Application</p>	<p>08-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE SUBMISSION OF AN APPLICATION TO THE PROVINCIAL CAPITAL ASSISTANCE PROGRAM (PCAP) TO SUPPORT CURRENTLY PLANNED HIGH PRIORITY CAPITAL INFRASTRUCTURE PROJECTS.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>09-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE SUBMISSION OF AN APPLICATION TO THE FLOOD RISK INFRASTRUCTURE INVESTMENT PROGRAM (FRIIP) TO</p>



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	<p>SUPPORT CURRENTLY PLANNED CAPITAL PROJECTS THAT AIM TO ADDRESS FLOOD RISKS AND COMMUNITY VULNERABILITY.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none"> • FRIP is related to flood risk infrastructure. • Only submit one application for PCAP. PCAP is aimed towards studies and design rather than building. • Strategic lens when looking at what fits best as funding is not huge.
<p>c. RFD 017-2025: Strategic Plan Recommendation</p>	<p>10-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL AWARD FACILITATION OF COUNCIL’S STRATEGIC PLAN TO JACQUES DUBE, JD STRATEGY.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>d. IR009-2025: Accessibility Report Card</p>	<ul style="list-style-type: none"> • Wayfinding work is for permanent Town signage. • Sandwich boards tend to belong to business community. • Town does have some sandwich boards placed in accordance with regulations. Compliance will respond to any that are located in the path of travel. Do rely on community to inform. • Crosswalk flags - continuing with pilot, seems to be going well. Considering moving flags at Highland and Skyway elsewhere now that four-way stop is in place. • Mayor as representative of Town on Kings Transit will reach out regarding bus stop design. • ASL providers list – if member of the public is holding an event not sponsored by Town they could reach out to the Accessibility Coordinator.
<p>7. CAO Report</p>	<ul style="list-style-type: none"> • St Patrick’s Day and Cheaton Cup; staff and RCMP partners kept busy but on the whole very successful weekends. Supported by on campus activities at Acadia but there were a few nuisance parties. Thanks to Sgt Pelletier and the RCMP team, Compliance officers, landlords who provided support and to students on the whole who were respectful, reasonable and responsive to RCMP and Compliance Team. • Growth Management Framework document will go to PAC and COW.



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	<ul style="list-style-type: none"> • Update on recent development applications. • Parks & Trails work underway for 2025 season. Reservoir Park public washroom RFP is being prepared. • Town is proudly sponsoring a special screening of TRANSLATIONS at Al Whittle on April 2nd. Created by Shelley Thompson. Funds raised to DAWN Fund. Funded through our Equity, Diversity and Inclusion budget funding. Info on website. • Soups and Sides wrapping up on Monday April 14th – more than 3,000 guests served. Thanks to volunteers, staff and council. • Town likely to have operational surplus for year end. Audit field work financial statements to council in July. • Winter parking regulations are lifted. Acknowledge and thank Town staff involved in an incredibly successful winter period. • Wastewater Treatment Plan phase II out for tender close April 10th. • Stormwater Management Project – CBCL surveying set to begin. • Response to Public Input has been included. • Olsen Park work being done includes walking trail surface, signage and a small list of incremental improvements. • Rec hub – actively in meetings about the programs that will be on offer and will come back to Council with full update. Eighteen bikes will be available of different varieties. E-bikes as part of scooter program. Helmets will be available. • Compost site in Maple Ave is planned to be open 24/7 and unstaffed. Fencing is in budget in case we do have to close it. • Question of timing around work at Reservoir Park washrooms and discussions going on around off leash. Looking at competing uses, and concerns coming in around off leash dogs. As well with the SPCA cancelling their contract with 3 months notice, this escalates the timeline working on that and will likely result in changes to Bylaw. Design on washrooms is separate. Urgency exists for both files. • Pond View Park is on the map on the website but there is no description on website. • Public Art Working Group – reference in Ops Plan to bring that group back. • Beautifying some of the alleyways, PAC and Public Art will not necessarily come together under Planning staff. Public Art was initially curated process around specific funds put in reserve. Scope and scale will be reviewed and future discussions with council will be required.



Agenda Item	Discussion and Decisions
8. Committee Reports (Internal)	
a. Equity & Anti-Racism Advisory Committee	<ul style="list-style-type: none"> As submitted.
b. Planning Advisory Committee	<ul style="list-style-type: none"> Verbal report – presentations from consultants weren't available so committee members agreed to stay and do informal questions and orientation.
c. Source Water Protection Advisory Committee	<ul style="list-style-type: none"> As submitted.
9. Committee Reports (External)	
a. Kings Point to Point (KPPT)	<ul style="list-style-type: none"> As submitted
b. Wolfville Business Development Corporation (WBDC)	<ul style="list-style-type: none"> As submitted.
10. Public Comment	<ul style="list-style-type: none"> No-one for public comment.
11. Adjournment to In-Camera Meeting	11-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO IN-CAMERA MEETING UNDER SECTION 22(2)(e) CONTRACT NEGOTIATIONS and 22(2)(h) PUBLIC SAFETY OF THE MGA, AT 10:00AM.
12. Regular Meeting Reconvene	REGULAR MEETING RECOVERED AT 11:38AM.
a. RFD 015-2025: Visitor Information Centre	13-04-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:



Agenda Item	Discussion and Decisions
Operations: Contract with Wolfville Business Development Corporation	THAT COUNCIL APPROVE THE PROPOSED AGREEMENT WITH THE WBDC TO OPERATE THE VISITOR INFORMATION CENTRE (VIC) FOR THE 2025 SEASON, AS ATTACHED TO RFD015-2025 AS AMENDED. CARRIED UNANIMOUSLY
13. Regular Meeting Adjournment	14-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT REGULAR MEETING ADJOURN AT 11:39am

Approved by Committee of the Whole Motion 02-04-25 April 2025

As recorded by Laura Morrison, Manager of Administration & Town Clerk