



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk
- Councillor Howard Williams
- CAO Glenn Horne
- Recorder Laura Morrison

ALSO ATTENDING

- Director of Finance and Corporate Services, Beth Hopkins
- Director of Planning & Economic Development, Devin Lake
- Director of Public Works and engineering, Alex de Sousa
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Community Coordinator, Kaden Thibault

CALL TO ORDER

Chair, Mayor MacKay called the Town Council Meeting to order at 6:30pm.
Deputy Mayor Ingham read the Land Acknowledgement.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<p>25-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none">• Additional In Camera items under Sections 22(2)(db) and 22(2)(e), code of conduct complaint proceeding to the investigation stage and contract negotiations.
2. Declarations of Conflicts of Interest	<ul style="list-style-type: none">• Conflict of interest declared for item 6B WBDC and VIC Contract by Councillor van Niekerk.
3. Approval of Minutes	



Agenda Item	Discussion and Decisions
<p>a. Town Council Meeting, March 18, 2025</p>	<p>26-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF MARCH 18, 2025 BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>b. Special Town Council Meeting, April 1, 2025</p>	<p>27-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF APRIL 1, 2025 BE APPROVED AS CIRCULATED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>4. Community Events, Occasions & Acknowledgements</p>	<ul style="list-style-type: none"> • Summer programming opens April 23rd. Details on Town website. • Earth Day date activities changed to April 26th. Details on Town website. • Volunteer Appreciation Event April 27th at Farmers Market – open to all to join and celebrate. • Recreation Hub work has begun at Waterfront Park. • Big thank you to the Public Works crew who have been going around town assessing the needs after the winter months. • Soups and Sides ends for the season with 160 people attending the final night. Such a wonderful event where about 4,000 bowls of soup were served. Amazing community building event. Sides have been extraordinary; it’s been an absolute pleasure. Councillor Palmeter said he was a bit of a skeptic going through this during the budget. He hasn’t missed it since January and now understands what all the hype is about. Thanks to Chartwells, RBC, visitors Kody Blois and Julie Vanexan, thanks to the volunteers and to Barb and Luke for their dedication and passion for this project. • Two people leaving Jenny Johnson who has been an integral part of our Finance team for the past 8 years. Wishing her well in her move to Acadia she will be greatly missed. Alex de Sousa Director of Public Works is also leaving. We will miss your amazing eye for detail and leadership. Wishing you and your family all the very best as you move to be with your extended family in Ontario.



Agenda Item	Discussion and Decisions
	<ul style="list-style-type: none"> • Wildfire season, check KingsREMO.ca for all emergency services information. • Wishing Councillor van Niekerk the best as she takes part in the Boston Marathon. • Councillor Elliott shared the latest issue of the Legion magazine, which marks the liberation of Holland. First page is Mona Parsons and her story of her time when she was imprisoned. May 5th is 80th anniversary of the liberation. Every year those who did fundraising to put the statue in place at the Post Office have made it customary to have a picnic there. Also contains stories of the Canadian forces and the ending of the Nazi occupation of Netherlands. • Women in Wolfville production Hoping and Coping - May 9th and 10th at Al Whittle raising money for good causes.
5. Public Input	<ul style="list-style-type: none"> • No one for public input.
6. Motions from Committee of the Whole Meeting of April 1, 2025.	
a. RFD 014-2025: Municipal Innovation Program Application – Inter-Municipal Human Resources Assessment	28-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE AN APPLICATION TO THE MUNICIPAL INNOVATION PROGRAM TO SUPPORT AN ASSESSMENT OF HUMAN RESOURCES SERVICE NEEDS AND DEVELOPMENT OF INTER-MUNICIPAL SERVICE DELIVERY MODELS IN PARTNERSHIP WITH THE TOWNS OF BERWICK & KENTVILLE. CARRIED UNANIMOUSLY
b. RFD 016-2025: Funding Applications: Flood Risk Infrastructure Investment Program Application and	29-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE SUBMISSION OF AN APPLICATION TO THE PROVINCIAL CAPITAL ASSISTANCE PROGRAM (PCAP) TO SUPPORT CURRENTLY PLANNED HIGH PRIORITY CAPITAL INFRASTRUCTURE PROJECTS. CARRIED UNANIMOUSLY



Agenda Item	Discussion and Decisions
<p>Provincial Capital Assistance Program Application</p>	<p>30-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE SUBMISSION OF AN APPLICATION TO THE FLOOD RISK INFRASTRUCTURE INVESTMENT PROGRAM (FRIIP) TO SUPPORT CURRENTLY PLANNED CAPITAL PROJECTS THAT AIM TO ADDRESS FLOOD RISKS AND COMMUNITY VULNERABILITY.</p> <p>CARRIED UNANIMOUSLY</p>
<p>c. RFD 017-2025: Strategic Plan Recommendation</p>	<p>31-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AWARD FACILITATION OF COUNCIL’S STRATEGIC PLAN TO JACQUES DUBE, JD STRATEGY.</p> <p>CARRIED UNANIMOUSLY</p>
<p>d. RFD 015-2025: Visitor Information Centre Operations: Contract with Wolfville Business Development Corporation</p>	<ul style="list-style-type: none"> • <i>Councillor van Niekerk declared a conflict of interest and removed herself to the public gallery before discussion began.</i> • WBDC supported the service agreement as amended with a small number of text amendments which have been reviewed by the Town Solicitor. • Most of the amendments are in order except for one item that we want to go back to the WBDC with, however, it doesn’t change the thrust of agreement. • Council would like to have more information on the specifics and will take this discussion In Camera.
<p>7. Adjournment to In Camera</p>	<p>32-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO INCAMERA UNDER SECTIONS 22(2)(DB) AND 22(2)(E), CODE OF CONDUCT COMPLAINT PROCEEDING TO THE INVESTIGATION STAGE AND CONTRACT NEGOTIATIONS AT 6:48PM</p> <p>CARRIED UNANIMOUSLY</p>
<p>8. Regular meeting resumed at 7:54pm</p>	
<p>9. Motion from In Camera</p>	
<p>a. RFD 015-2025: Visitor Information Centre Operations: Contract with Wolfville Business</p>	<p>34-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PROPOSED AGREEMENT WITH THE WBDC TO OPERATE THE VISITOR INFORMATION CENTRE (VIC) FOR THE 2025 SEASON, AS ATTACHED TO RFD015-2025 AS AMENDED.</p> <p>CARRIED UNANIMOUSLY</p>



Agenda Item	Discussion and Decisions
<p>Development Corporation</p>	<p><i>COMMENTS FROM COUNCIL</i></p> <ul style="list-style-type: none"> • Further text amendments will be incorporated. • 6-month pilot project - May to December – when it will be reviewed to see what, if any kinks, need to be ironed out. • In favour of this going ahead, it’s a good idea, there are benefits to having WBDC in the role of operating the VIC. They are a tourist associated body, excited to see it move through. • It is more efficient and hoping it works as expected. • Looking forward to this being a successful pilot project. Will have opportunity to review and evaluate how it is progressing through monthly reporting and a full evaluation and review in December. Town is not a tourism body so WBDC in a position to do that while working with us to ensure businesses are successful and benefit from many visitors that come our way to Town. • Expectation is they will put their best foot forward to make this a success. • Not just businesses they will be representing, they have to represent the entire community.
<p>10. Adjournment of Regular Meeting</p>	<p>35-04-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN AT 7:59PM</p>

Approved by Council Motion 16-05-25, May 2025

As recorded by Laura Morrison, Town Clerk and Manager of Administration