



## POLICY

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| Traffic Authority  |   |
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| <b>Policy Number:</b><br>320-004                                 | <b>Supersedes Policy Number:</b><br>Not Applicable                            |
| <b>Effective Date:</b><br>2016-09-27<br>2016-11-28<br>2025-05-20 | <b>Approved by Council Motion Number:</b><br>34-09-16<br>17-11-16<br>21-05-25 |

### 1.0 Purpose

To appoint the Town of Wolfville's Traffic Authority and Deputy Traffic Authority.

### 2.0 Scope

This Policy is applicable to all those within the Town of Wolfville, citizens and staff, who deal with Traffic Authority issues.

### 3.0 References

- 3.1 [Nova Scotia Municipal Government Act](#) (MGA)
- 3.2 [Nova Scotia Motor Vehicle Act](#) (MVA)

### 4.0 Definitions

- 4.1 **CAO** is the Chief Administrative Officer for the Town of Wolfville
- 4.2 **Community Compliance Coordinator** is the Town of Wolfville Community Compliance Coordinator
- 4.3 **Director Planning & Public Works** is the Town of Wolfville Director for Planning & Public Works
- 4.4 **Traffic Authority** is the appointed Traffic Authority for the Town of Wolfville

### 5.0 Policy

- 5.1. As outlined in the Nova Scotia Municipal Government Act, Council may, by Policy, appoint a traffic authority for all or part of the municipality.
- 5.2. The Nova Scotia Motor Vehicle Act requires the Traffic Authority to be the Town Manager, the Chief of Police, or some other official of the Town.



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- 5.3. The Traffic Authority position under the Motor Vehicle Act is structured such that there is no right of appeal. Council does not have a supervisory role over decisions that fall within the purview of the Traffic Authority.
- 5.4. It is the Policy of the Town of Wolfville that the Community Compliance Coordinator be appointed as the Traffic Authority for the Town of Wolfville. The Deputy Traffic Authority for the Town of Wolfville will be the RCMP Sergeant:
- Traffic Authority – Kaden Thibault, Community Compliance Coordinator
  - Deputy Traffic Authority – Devin Lake, Director of Planning & Public Works
- 5.5. The responsibilities of the Traffic Authority are focused on the safety and regulation of streets.

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CAO/Town Clerk

May 20, 2025

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Date