



# Equity & Anti-Racism Advisory Committee

Monday, August 25, 2025

4:30pm

Council Chambers  
359 Main Street

## Agenda

Item #	Description	Required Action	Lead	Time
1.	Approval of Agenda	Decision	Cllr. Butler	2 mins
2.	Approval of Minutes July 14, 2025	Decision	Cllr. Butler	2 mins
3.	Public Input <i>(members of the public may speak for up to 5 minutes)</i>	Comments/feedback to be directed to the Chair.	Cllr. Butler	-
4.	Chairperson's Comments	Comments/Direction	Cllr. Butler	5 mins
6.	Municipal Asset Naming and Renaming Policy Discussion <i>(please review the policy prior to the meeting)</i>	Discussion and possible Motion: THAT THE EQUITY AND ANTI-RACISM ADVISORY COMMITTEE REFER THE DRAFT MUNICIPAL ASSET NAMING AND RENAMING POLICY TO THE COUNCIL	Barb & Committee	30 mins



		POLICY REVIEW TASK FORCE FOR REVIEW.		
7.	Roundtable	Comments	Cllr. Butler	15 mins
8.	Next Meeting – date to be decided	Discussion and possible Decision	Cllr. Butler	5 mins
9.	Adjournment	Decision	Cllr. Butler	1 min



## POLICY

Municipal Asset Naming and Renaming	
Policy Number	Supersedes Policy Number Not Applicable or ##
Effective Date	

### 1.0 Purpose

- 1.1 The Town of Wolfville is committed to providing a consistent and efficient process when naming or renaming municipal assets.
- 1.2 The Town of Wolfville is committed to using asset naming as a means of redress and reconciliation.

### 2.0 Definitions

- 2.1 Street Type Definitions (ask planning)
- 2.2 Municipal Assets: Streets, parks, and parts of parks, trails, facilities, and parts of facilities, development areas, pedestrian and cycling infrastructure belonging to or under the control of the Town of Wolfville.

### 3.0 Seeking Potential Public Asset Names

To develop a robust list of potential names for use in public asset naming, the Town of Wolfville will:

- 3.1 Engage and consult with Indigenous, African Nova Scotian, and other equity-seeking communities to seek proposed names once each calendar year;
- 3.2 Engage and consult with Randall House and the Wolfville Historical Society to seek proposed names once each calendar year;



## **POLICY**

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3.3 Engage and consult with Acadia University to seek proposed names once each calendar year;

3.4 Engage and consult with the Wolfville community to seek proposed names once each calendar year.

3.4.1 All submissions must include not only the proposed name but also the relevance of the proposed name to the Town.

3.4.2 Submissions may include supporting documentation including petitions or documents of support.

3.4.3 Staff will review all submissions for accuracy and relevance.

3.4.4 Staff will recommend the classification of the name (person/place/thing).

### **4.0 List of Potential Asset Names**

4.1 The list of potential asset names will be available on the Town website to allow for ongoing review and comment by community

### **5.0 Asset Naming**

3.5 Staff will present the categorized names to Council for review when there is an asset that needs naming

3.6 Council shall decide on a short-list of names

3.7 Staff shall contact nominators when their submission has been shortlisted

3.8 Council may seek public input on the short-list of names for a period of four weeks

3.9 Council shall make the final decision

### **6.0 Words appropriate for the Municipal Asset Names List**

6.1 Words celebrating the diversity and history of Wolfville;



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- 6.2 Words reflecting an event or community contributing significantly to the area, cultural diversity, and historical relevance of the area;
- 6.3 Words recognizing native wildlife, flora, fauna, or natural features;
- 6.4 Family names or persons first and last names.

### **7.0 Words Not Appropriate for the Municipal Asset Names List**

- 7.1 Duplicates of an existing name;
- 7.2 Words that sound similar, even if they have a different suffix (e.g. Orchard Street and Orchard Road);
- 7.3 Cumbersome, corrupted, modified names, or discriminatory names from the point of view of race, sex, colour, creed, political affiliation or other factors;
- 7.4 Words with any sexual overtones, inappropriate humour, parody, slang or double meaning;
- 7.5 Words with a secondary or negative connotation;
- 7.6 Words spelled differently but sounding alike (e.g. Crosby and Crosbie);
- 7.7 Words which advertise a particular business including paid sponsorship.

### **8.0 Steps Staff Will Follow to Assess Names for the Names List:**

- 8.1 Confirmation that words meet the naming criteria.
- 8.2 Reference checks (if applicable) for people's names.
- 8.3 Discussions with the applicant, applicable departments, and applicable community groups.
- 8.4 Public consultation for a 90-day period which may include a public meeting, newspaper article/post, online survey and/or any other appropriate engagement.



## **POLICY**

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8.5 Recommendation report provided to Council by the appropriate staff member.

### **9.0 Steps the Municipal Asset Naming Committee Will follow to Assess Renaming Requests:**

- 9.1 Confirmation that existing name does not meet the naming criteria in this policy.
- 9.2 Discussions with the applicant, applicable departments, and applicable community groups.
- 9.3 Public consultation for a 90-day period which may include a public meeting, newspaper article/post, online survey and/or any other appropriate engagement.
- 9.4 Recommendation report provided to Council by the appropriate staff person

### **10.0 Need for Consultation**

- 10.1 Proposed words that portray indigenous significance or are after an Indigenous individual, organization or event will require consultation with the Glooscap First Nation and the Annapolis Valley First Nation. Proposed words related to the African Nova Scotia community, or other cultural group, will require consultation with appropriate and representative organizations that group.



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