

## COMMITTEE APPLICATION FORM

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Street Number & Name

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
Work/Cell Telephone

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Occupation

Are you currently serving on a committee and re-offering?

☐

Yes

☐

No

If yes, please identify the Committee: \_\_\_\_\_

Application for appointment to (committee name): \_\_\_\_\_

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### About the role

Advisory Committees are an important part of local governance. Advisory committees work on specific mandates, they engage in discussions, information sharing, and they make recommendations to Town Council. This is all done in a formal meeting environment, with the chairperson and Town support staff. All committees work in accordance with the Municipal Government Act.

To make recommendations to Council, Committee members work on behalf of community, to review information, and to build consensus with others who serve on the committee.

Committee members will often be asked to read background agendas in advance of a meeting. These packages contain a meeting agenda as well as the reports, documents and correspondence that will be worked with at the meeting.

Advisory committees meet between four and 12 times a year and meetings can take up to two hours.

## **Inclusion**

The Town of Wolfville welcomes and encourages applications from Black, racialized and Indigenous Peoples, 2SLGBTQ+, newcomers to Canada, and People with Disabilities. If you are a member of a group that has been historically excluded from opportunities, we encourage you to self-identify in your cover letter or resume and to share your pronouns. If you require any accommodation to support submitting your application or navigating the process, please reach out to the Clerk Laura Morrison.

Please also feel welcome to start a conversation about this opportunity at any time.

## **Representation**

Are you applying to serve as a representative of an organization? If so, please provide details.

## **About you**

Describe any lived, work, or educational experiences that makes you a good fit for this role.

Why are you interested in participating as a member of this committee?

If you have been in a situation where you exchanged ideas while acknowledging and respecting the diverse skills, abilities, knowledge, and life experience of others, please share some thoughts on this process:

## Interview

You may be invited to attend a short interview with Council which would allow you to provide more information.

Would you be interested in such an interview? ☐ Yes ☐ No

If you are not successful with your application to serve on your committee of choice, are there any other committees you would consider serving on?

☐ Yes ☐ No

If yes which ones: \_\_\_\_\_

*The final approval of appointments is given by the Council. If you require any additional information about the Committee appointment process or have any questions relating to any of the committees, please contact the Town Clerk at 902-542-5767.*

*The personal information on this form will be used to assist the Town Council in selecting appointees for various Town of Wolfville Committees. Questions about this collection may be referred to the Town Clerk at 902-542-5767*

**NOTE: BY SIGNING THIS APPLICATION FORM, YOU HEREBY CONSENT TO THE COLLECTION, USE AND DISCLOSURE OF THE PERSONAL INFORMATION PROVIDED ON THIS FORM.**

I UNDERSTAND AND AGREE THAT THIS PERSONAL INFORMATION MAY BE DISCLOSED TO THE PUBLIC AND TO THE MEDIA BY THE TOWN OF WOLFVILLE, UPON REQUEST, AND MAY BE INCLUDED IN PUBLICLY DISCLOSED COMMITTEE AND COUNCIL REPORTS, AGENDAS AND ON THE TOWN OF WOLFVILLE'S WEBSITE.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date