



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director of Public Works & Planning, Devin Lake
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of IT, David Hopkins
- Manager of Community Development, Nick Zamora
- Senior Planner, Mark Fredericks
- Administrative Assistant, Laura Yaroshevskia

CALL TO ORDER

Chair, Deputy Mayor Ingham, called the meeting to order at 8:30 am.

Mayor MacKay read the Land Acknowledgement

Agenda Item	Discussion and Decisions
1. Approval of Agenda	THE AGENDA WAS APPROVED AS CIRCULATED.
2. Approval of Minutes	
a. Approval of Committee of the Whole Minutes, September 9, 2025	THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 9, 2025 WERE APPROVED AS CIRCULATED
b. Approval of the Committee of the Whole In Camera Minutes, September 9, 2025	THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 9, 2025 WERE APPROVED AS CIRCULATED



Agenda Item	Discussion and Decisions
3. Declarations of Conflicts of Interest	No conflicts of interest declared
4. Presentations	None
5. Public Input	No-one for public input
6. Staff Reports for Discussion	
a. RFD 041-2025: 2025-2029 Strategic Plan Approval	- CAO Horne presented the Strategic Plan which frames the Town's priorities for the current council term. - There is a one pager Strategic Priorities At-a-Glance which will be part of every COW/Council agenda go forward. - Micro Transit report to come back to Council. - Discussion on the signature events referenced which will be amended to cultural events without specific names. - Discussion on BANI (Brittle, Anxious, Non-linear, Incomprehensible) and personal reflection on how council operate in this kind of atmosphere. 01-10-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE TOWN OF WOLFVILLE STRATEGIC PLAN, 2025-2029, AS AMENDED. CARRIED UNANIMOUSLY
b. IR 019-2025 Facilities Assessment Update	- CAO Horne presented on the status of the Facilities Assessment review. - At the last update the process and the scope was outlined. The Town has since retained Fathom to oversee and carry out the detailed work. They will be in town tomorrow and Thursday to tour facilities, meet with staff and have some conversations, and further its gap analysis on where we are and where we ideally want to be. - Full details in the attached report. - Underground assessment as part of flood risk mitigation work is being carried out but it's not part of this work. There will be some overlap.

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Agenda Item	Discussion and Decisions
7. CAO Report	• Homecoming scheduled for Oct 16-19. Excited to welcome Acadia Alumni back to Wolfville. Work with partners in Community Safety, Student Services, Landlords and RCMP. • Recreation Team partnered with school and Digby Recreation Team to secure use of climbing wall to be provided to community at the Wolfville school. • Fire Prevention week this week. Fire Dept visiting schools over the course of the week and annual ladder sit Oct 17/18 – fundraiser in support Lions club and Fire Dept. • Active Transportation network planning ongoing. • Concrete work through the core on the Harvest Moon Trail expected to start this week. • Reservoir Park Washrooms build finalized will be doing a tour for council following this meeting. • Design Activity on Earnscliffe Ave and Gaspereau Ave ongoing for capital reconstruction. • Housing Accelerator Fund implementation staff working to complete final drafts of MPS (Municipal Planning Strategy) and LUB (Land Use Bylaw) to PAC/Council on October 9. Brochures outlining next steps have been ordered and will be sent to all addresses. Postal strike means we are looking for some volunteers from council to assist with that effort. • Residents registered for e-billing did receive the online brochure. • Two open houses to share where we are at with the Housing Accelerator Fund at the Legion Oct 29 and 30, 12noon to 2pm and 6:30pm – 8:30pm. Everyone encouraged to share the news and bring a friend. • Work has been carried out on some of the older sidewalks in high traffic areas by Safe Sidewalks Canada, grinding and removal of harder edges to make them more accessible. • Catch basin repairs and maintenance ongoing in east end bike lane. • Waterfront Park – removal of chain-link fence giving a new open vibe to the space. • West end park playground prep, drainage work scheduled last week in October. • Evangline Park drainage, signage now complete. • Al Whittle theatre concrete and storm water project complete. • Compost site currently open every Saturday until end of month. Exact closure date will be shared.



Agenda Item	Discussion and Decisions
	- Baskets and planters will be removed late October <i>DISCUSSION</i> - Closure of compost site will be advertised. - Discarded items are being left on side of road for pickup. Valley Waste are doing a pickup in November. Could we let people know that. At the top of Kent Ave there is a large pile of bulky waste, it looks terrible. Town can do promotion on the date. Encourage council and public if you see these piles to call it in and we will have it addressed with our partners at Valley Waste. - Is it possible to have one last drop off nearer end of November for leaf collection. Will take this back to Operations Manager and look at dates. - Big shout out to fire service – busy summer for them and to our staff team who have put in a lot of hours at Emergency Coordination Centre.
8. Committee Reports (Internal)	
a. Audit Committee	As submitted.
b. Planning Advisory Committee	- As submitted. - Reminder the open houses are coming up. - Council requests a reminder to assist with dropping off brochures when they are available.
c. RCMP Advisory Committee	As submitted.
d. Source Water Protection Advisory Committee	As submitted.
9. Committee Reports (External)	
a. Valley Regional Services	As submitted.
b. Valley Community Fibre Network	As submitted.



Agenda Item	Discussion and Decisions
c. Wolfville Business Development Corporation	As submitted.
10. Regular Meeting Adjournment	THE REGULAR MEETING ADJOURNED AT 9:51PM

Approved by Council Committee of the Whole Motion 01-11-25 November 2025
As recorded by Laura Morrison, Manager of Administration & Town Clerk