



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director of Public Works & Planning, Devin Lake
- Director of Corporate Services, Diana Gibson
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of IT, David Hopkins
- Manager of Community Development, Nick Zamora
- Senior Planner, Mark Fredericks
- Community Planner, Lindsay Slade
- Administrative Assistant, Laura Yaroshevskia
- Interested members of the public

CALL TO ORDER

Chair, Deputy Mayor Ingham, called the meeting to order at 8:29 am.

Mayor MacKay read the Land Acknowledgement

Agenda Item	Discussion and Decisions
1. Approval of Agenda	01-09-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED
2. Approval of Minutes	
a. Approval of Committee of the Whole Minutes, July 8, 2025	02-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 8, 2025, BE APPROVED AS CIRCULATED CARRIED
b. Approval of the Committee of the Whole In Camera	03-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 8, 2025, BE APPROVED AS CIRCULATED



Agenda Item	Discussion and Decisions
Minutes, July 8, 2025	CARRIED
3. Declarations of Conflicts of Interest	<ul style="list-style-type: none"> No conflicts of interest declared
4. Presentations	<ul style="list-style-type: none"> None
5. Public Input	<ul style="list-style-type: none"> Janet McLeod 24 Whidden Ave, concerns re Reservoir Park and the reasoning behind the change. Told by compliance that person(s) have been bitten, never seen that nor has my friend. Concerns about it being dark in the fall and mosquitos. Understand it shall be re visited in December. Would like to know what evidence you have to show people have been bitten and what can be done to remove the restrictions prior to December. Big fan of putting stop light at Main and Gaspereau but the bike lanes make it very narrow and difficult to navigate.
6. Staff Reports for Discussion	
a. IR 022-2025: Intersection Safety Main Street Corridor	<ul style="list-style-type: none"> Summer and fall 2024 saw a large increase in vehicular traffic on Main St. Believed to be largely driven by construction on the 101 at that time. Shortly after being elected in 2024 Council shared the importance of intersection safety along Main St. Main St is significant contributor to Wolfville's character. It is many things to many people and is used in many different ways. Intersections cannot be looked at in isolation because each one affects the other. Presentation by Tristan Cleveand of Happy Cities and Harrison McGrath of RV Anderson. Past studies have taken place in 2016 by WSP which focused on vehicles only. No consideration for pedestrians and bicycles. In 2021, data was collected at the intersection of Main St and Gaspereau Ave but only at that intersection. This data looks at all modes, showing vehicle and pedestrian volumes from a full day. Pedestrian and vehicle volumes have been gathered during different days of the week. This will be updated as it was gathered during COVID.



Agenda Item	Discussion and Decisions
	<ul style="list-style-type: none"> • In 2023, a roundabout study was reviewed. This will also be updated and include not only vehicles but pedestrians and cyclists. • Why a new study now? We are looking at solutions for all users and to gather updated non-pandemic data. • Will be using MioVision cameras to capture data and looking at peak days. • Considering high, medium and low growth scenarios over a period of time. • Account for AT, Transit and other efforts. • Timeline will hope to have final report back to Council in March 2026. • Principles in designing streets for all users, prioritize pedestrians and cyclists. <p>DISCUSSION – Does Council continue to support use of public transportation and other mobility options over private vehicles?</p> <ul style="list-style-type: none"> • Is there any user data between use of public transportation and other mobility options such as bicycles, scooters? • Micro transit will be factored into how we model the assumptions. • All intersections on Main St are considered when looking at the corridor as a whole. • Won't be detailed cost estimates but will be providing high level estimates and working with staff to see if this can be worked into the capital budget. • Not intent to punish drivers. Whatever is the priority over private vehicles needs to be in place and work well as people will still have to drive their own cars. • Visitor tour buses and small private bus tours fit under other mobility options. • Hard to determine where people are coming from and going to whether they live in the town or not. The aim is to reduce regional traffic. Consider how to communicate to people that travelling through town may not be quickest route if they are going to New Minas or Kentville. Promoting Active Transportation locally, will help traffic volume and help visitors. • Do not have a strategy for differentiating what is local and what is regional traffic. Must make some assumptions for the purpose of the report. • Visual of the triangle with cars at bottom will be a concern to public. Skateboarders are scooters are more of an issue.

Agenda Item	Discussion and Decisions
<p>b. IR 021-2025: Micro Transit Feasibility Study</p>	<p>DISCUSSION - Design principles</p> <ul style="list-style-type: none"> • Discussion on what gridlock is versus back up. How long are cars waiting at the intersection. • Cameras won't tell you how much of a back up there is but it is done through traffic modelling software which will calculate delays/queue lengths etc. All models will be calibrated with the new real time data being collected in next couple of months. • Slow and Steady is the aim. • Timing of visits under demand management will be looked at, parking strategy is part of another project. • Student owned vehicles – working with Acadia to try and reduce number. • Length of corridor – start at both ends of town, not just the core. • Look at a two-phase project. Consider the timing. • Bollards have slowed traffic. • No specific data point collection on the entrance and exit points to Main St. • Factor in streets that are problematic to turn onto Main St. • Highland/Main and University/Main, no solution in place to maintain slow and steady. • Stakeholder engagement is key for this project including business stakeholders are included. • Every 100m on Main St there is a crosswalk. <ul style="list-style-type: none"> • In 2022 a Feasibility Study was carried out at the same time Kings Transit was doing a review of their services. Not much difference of service in Wolfville. • Review ties in well with other projects happening just now, Housing Accelerator Fund, Parking and Active Transportation. Micro Transit is part of Accessibility Plan. • Acadia support, a conversation was had around students and parking – if there are more options to get people around town without barriers it could decrease the need for students to bring a vehicle. • Visited Bridgewater and Yarmouth to gain their knowledge and take their advice and key recommendations. • Three key pieces that stood out <ul style="list-style-type: none"> ➤ Service Model – on demand versus fixed route, ➤ Type of Vehicle - gas versus electric vehicles



Agenda Item	Discussion and Decisions
<p>c. IR 020-2025: Strategic Plan First Draft Review</p>	<ul style="list-style-type: none"> ➤ Sense of community • Ridership increases over time; two most important factors are consistency and reliability from a fixed route. Community knows when and where the bus is coming and when it will reach their destination. • Gas vehicle is currently more reliable. EV for future consideration. • Study is ongoing looking at these three key points as well as updated demographics and KTA ridership numbers, updated costs and potential paid parking revenue. <p>DISCUSSION</p> <ul style="list-style-type: none"> • Question on logistics with Kings Transit and Kings Point to Point. KPPT would continue to operate as it has. • The next stage is looking at what a feasible route is within Wolfville. • Yarmouth and Bridgewater both do fixed routes which are about one hour in length. • Recommendation is to have 3 vehicles. • Paper schedules would be used as well as digital. • Fixed route and being able to flag down the bus is preferred. • Yarmouth is free and Bridgewater is \$2 with lower rates for seniors and youth. • The data summary will be shared with council. <ul style="list-style-type: none"> • CAO provided overview on the pre-circulated first draft of Council's strategic plan. • Clarity of vision, mission, values. • Aim of open message letter was to be an informal, approachable to the public. Will review with regard plain language and use of pronouns. It is a Council document. • Some wordsmithing, spelling and grammar checks – these will be done before the final edit. • Vision and Mission encapsulate what we talked about. • Fiscal responsibility – discussion was Audit Committee has residents on there to keep us accountable. • Spell out acronyms. • Acadia, wineries separate points.



Agenda Item	Discussion and Decisions
<p>d. RFD 028-2025: Council & Committee Proceedings Policy</p>	<p>04-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES THE COUNCIL AND COMMITTEE PROCEEDINGS POLICY #110-002 AS ATTACHED TO RFD 028-2025 AS AMENDED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>05-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL REPEALS POLICY #110-010 PUBLIC INPUT AT MEETINGS.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>06-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL REPEALS POLICY #110-015 PRESENTATIONS TO COUNCIL POLICY.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>07-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES AMENDMENTS TO POLICY #110-001 COMMITTEES OF COUNCIL POLICY AS ATTACHED TO RFD 028-2025.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>DISCUSSION</p> <ul style="list-style-type: none"> • Remove second sentence re land acknowledgement



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<p>e. RFD 034-2025: Debt Guarantee KTA/VWRM 2025- 26</p>	<p>08-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL GUARANTEES A SHARE OF VALLEY WASTE RESOURCE MANAGEMENT'S TEMPORARY BORROWING RESOLUTION OF \$1,465,000, WITH WOLFVILLE'S GUARANTEE REPAYMENT SHARE BEING 7.19% EQUAL TO \$105,363 AS PER THE ATTACHED PARTNER GUARANTEE RESOLUTION FORM.</p> <p>CARRIED UNANIMOUSLY</p>
<p>f. RFD 035-2025: Appointment of Development Officer</p>	<p>09-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE APPOINTMENT OF MARK FREDERICKS AS A DEVELOPMENT OFFICER FOR THE TOWN OF WOLFVILLE.</p> <p>CARRIED UNANIMOUSLY</p>
<p>g. RFD 036-2025: Old Burying Ground</p>	<p>10-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVES THE CAPITAL BUDGET INCREASE FROM \$50,000 TO \$75,000 TO INSTALL A NEW FENCE AND BEGIN THE ARCHEOLOGICAL ASSESSMENT THAT WILL INFORM FUTURE WORK WITHIN THE OLD BURYING GROUND.</p> <p>CARRIED UNANIMOUSLY</p> <p>DISCUSSION</p> <ul style="list-style-type: none"> • Pricing includes a gate but can be converted to solid fencing required. • East end entrance is not accessible at all. This will be looked at as part of the path network. • Current boundaries are the original boundaries; there could be graves outside that area. Province did give a generous buffer of land around of 10 or 20 metres. Underground burials could be outside of the boundary line.



Agenda Item	Discussion and Decisions
<p>h. RFD 032-2025: Endorsement of Inclusive Employment Initiative</p>	<ul style="list-style-type: none"> • Front gate is not accessible. • West side asphalt path goes along between cemetery and parking lot, path at north end will be looked at, there may be access from that path to the curling club. It currently curves in front of Festival Theatre. Could look at through archaeological assessment. • Could do some light landscaping and sit clearing and engage archaeological if not approval of increase. <p>11-09-2025 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL ENDORSE THE WOLFVILLE INCLUSIVE EMPLOYMENT PROGRAM.</p> <p>CARRIED UNANIMOUSLY</p>
<p>7. CAO Report</p>	<ul style="list-style-type: none"> • Open invitation to Council, public and staff to attend annual Terry Fox Run September 14 at Lions Hall from 9:30am to 1pm. • Sept 30 National Day of Truth and Reconciliation. • On September 29th, a blanket exercise for all staff and council to participate in will take place. There are two times available 10am to 12noon and 1pm to 3pm in the training room at the Fire Hall. • HAF engagement sessions – Oct 29th and 30th in Legion. <p>DISCUSSION</p> <ul style="list-style-type: none"> • During voluntary restriction on water use, council should use solidarity and reduce or remove irrigation of grass in town. Town is limiting watering to early morning hours or overnight and in endeavour to lead by example we have followed what we asked the public to do. • Professional irrigation experience doesn't believe restricting water use to early morning and overnight does not do much to restrict water. • Amount of use that parks get rather than in our own yards is quite different. Many more people are using our parks and being mindful of the current fire situation. • Sprinklers are on timers and will come off in September. • Good job done on work outside Al Whittle Theatre. Contractors and staff worked well to get this completed.



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	<ul style="list-style-type: none"> • Thank you to Parks & Rec of wonderful summer of festivities and positive feedback on the summer camps. • Terry Fox run is organized by community volunteer Richard Colicutt. Event kicks off at Lions Club and will be going around the neighbourhood on sidewalks, but not the road, so no need for road closures. • Reservoir Park ponds still closed at this time. • Treatment plant work will be ongoing until March. Hoping to have truck traffic stopped before then. • Not received an update from Acadia camps – what are they running at and are they full? • Accessible washrooms in Devour are not well signed.
8. Committee Reports (Internal)	
a. Equity & Anti-Racism Advisory Committee	<ul style="list-style-type: none"> • Next meeting is October 6. • August meeting had to be cancelled due to no quorum.
b. Regional Emergency Management Advisory Committee	<ul style="list-style-type: none"> • As submitted.
c. RCMP Advisory Committee	<ul style="list-style-type: none"> • As submitted.
9. Committee Reports (External)	
a. Valley Regional Services	<ul style="list-style-type: none"> • As submitted
10. Request for Agenda Item	
a. Fireworks	<ul style="list-style-type: none"> • Procedure overview. Committee's job today is to determine if there is an appetite to discuss the topic at a future meeting. • Vote by majority to bring this issue back at a later date and look at as part of operational plan for next year.



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	<ul style="list-style-type: none"> Consider what comes off staff plate to look at this.
11. Public Input	<ul style="list-style-type: none"> No one for public input.
12. Adjournment to In-Camera Meeting	<p>12-09-25 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO IN-CAMERA MEETING UNDER SECTION 22(2)(e) OF THE MUNICIPAL GOVERNMENT ACT FOR CONTRACT NEGOTIATIONS AT 11:44AM.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
13. Regular Meeting Reconvenes	<p>REGULAR MEETING RECOVERED AT 12:02PM.</p>
14. Regular Meeting Adjournment	<p>13-06-25 IT WAS REGULARLY MOVED AND SECONDED THAT REGULAR MEETING ADJOURN AT 12:03PM</p>

Approved by Committee of the Whole Motion 0-10-25 October 2025
As recorded by Laura Morrison, Manager of Administration & Town Clerk