

Employment Opportunity: Utility Supervisor (Full-time, Permanent)



The Town of Wolfville is currently accepting applications for a full-time, permanent **Utility Supervisor**. Reporting to the Manager of Environmental Services, this position serves as the Direct Responsible Charge (DRC) for the Town's water and wastewater systems.

The Utility Supervisor is responsible for the day-to-day operation of the Town's water and wastewater treatment facilities, including process control decisions, regulatory compliance, and the active supervision, leadership, and management of junior and intermediate utility operators.

The role ensures full compliance with all applicable Provincial and Federal regulations, as well as Town policies and procedures, while developing, implementing, and evaluating operating and maintenance programs in consultation with the Manager and/or Director. The Utility Supervisor provides leadership, training, and direct supervision to utility operators, supports staff in scheduling and completing routine operational duties and participates in an after-hours on-call rotation when qualified. Additional duties are carried out as assigned by the Manager and/or Director, in accordance with system approvals.

Qualified candidates must be fully certified, or immediately eligible to obtain, Nova Scotia Environment Operator Certification for Water and Wastewater in all four disciplines. Post-secondary college or technical training in a related field is strongly preferred. Applicants must have a minimum of five (5) years of experience in water and wastewater treatment operations and five (5) years of experience working within a municipal government environment. The successful candidate will demonstrate strong leadership, supervisory, and organizational skills, along with a thorough knowledge of water and wastewater treatment processes, applicable regulatory requirements, and industry safety practices.

Applications will be accepted until **Monday, March 16th at 4:30pm** please submit your resume with covering letter by email to:

E-mail: kouterleys@wolfville.ca

Subject line: Utility Supervisor

A full job description can be viewed on our website at www.wolfville.ca

We thank all candidates for their interest; however, only those under consideration will be contacted.

The Town of Wolfville welcomes and encourages applications from all qualified candidates, including Indigenous peoples, Black and other racialized individuals, people with disabilities, newcomers to Canada, members of 2SLGBTQIA+ communities, and others with diverse lived experiences.

If you require any accommodation to support submitting your application or navigating the process, or if you would like to start a conversation about employment opportunities, please reach out to the Accessibility Coordinator Barb Shaw at bshaw@wolfville.ca