



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Mike Butler
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Laura Yaroshevka

ALSO ATTENDING

- Director of Public Works & Planning, Devin Lake
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of Community Development, Nick Zamora
- Manager of Environmental Services, Martin (Boomer) Kehoe
- Manager of Operations, Dawson Sheehy
- Compliance Coordinator, Kaden Thibault

REGRETS

- Councillor Kelly van Niekerk

CALL TO ORDER

Chair, Deputy Mayor Ingham, called the meeting to order at 12:01 pm.

Mayor MacKay read the Land Acknowledgement and Recognition of Historic Contributions

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<p>12-02-26 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA WAS APPROVED AS AMMENDED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
2. Declarations of Conflicts of Interest	<ul style="list-style-type: none"> • None declared.
3. Public Input	<ul style="list-style-type: none"> • No-one for public input.
4. Staff Reports for Discussion	
<p>IR 011-2026 Budget Version 1</p>	<ul style="list-style-type: none"> • It was noted that Town’s values, vision, and mission guide priority-setting and decision-making during the budget planning process. • Adjustments to the budget format were presented. The format has been updated to improve efficiency, effectiveness, and transparency.



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	<ul style="list-style-type: none"> • The budget is currently in a positive position. Tax revenue has increased due to higher property assessments, resulting in additional municipal revenue. • Expenses related to the Regional Emergency Management position were discussed. • An increase is projected under Provincial Conditional Grants, as additional funding is expected following approval of Active Transportation Grants. • The Town’s funding of the library is categorized under Extraordinary or Special Items. • Changes to payroll administration were discussed. • Debenture principal payments will be budgeted and expensed within the department for which the debt was originally issued. • It was suggested that a new RCMP Expense Reserve be established. • Improvements to the management of grants and programs were proposed to make financial reporting clearer and less confusing. • Departmental budget adjustments reflect changes in responsibilities. In some cases, programs have shifted to different departments, and the budget has been updated accordingly. <p style="text-align: center;"><i>Break: 1pm – 1:10pm</i></p> <ul style="list-style-type: none"> • Salary adjustments were introduced based on the current Cost of Living Adjustment. • Water utility portion of the budget is in a healthy state. There is a predicted surplus that will go to the reserve if generated. • Water usage slightly dropped since the metered sale was introduced. • Capital planning is grounded in the Town’s Strategic Plan, which serves as the foundation for long-term infrastructure investment decisions. • A key objective is to develop a cache of “shovel-ready” projects, enabling the Town to act quickly when external funding opportunities become available. • Discussion focused on the Town’s infrastructure deficit and overall asset management strategy. • The timing of asset replacements was reviewed. • A new tool is being developed by the Town’s Geographic Information Systems (GIS) staff to calculate capital and asset management costs



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	<p>based on established cost assumptions. This tool will support long-term financial planning and forecasting.</p> <ul style="list-style-type: none"> • The surface of Downtown Main Street is deteriorating. It is proposed that the Town prioritize resurfacing Main Street. • Staff recommend repairing the surface of Main Street rather than undertaking a full replacement. East Main Street, University Avenue, and Victoria Street are proposed for repairs in 2026. • Clear and proactive communication will be required prior to commencing any road construction. <p>Water Utility</p> <ul style="list-style-type: none"> • The Town will need to fix the rate for water utility. The Town wants to avoid large rate increases for water utility in the future. • Third well was discussed. <p>Data Collection and Monitoring</p> <ul style="list-style-type: none"> • Supervisory Control and Data Acquisition (SCADA) – a system that is used to monitor and control water and wastewater. • Drought in 2026 was extreme and led to adjustments in water conservation work. • Staff is working on a tender package to relocate/replace the existing water pipe on 260 Main Street. Currently, the pipe is going through private property. • Lift stations need security fencing around them – planned to do in the next two years. Lift stations allow to control the pumps. <p style="text-align: center;">Break: 3:09pm – 3:23pm</p> <ul style="list-style-type: none"> • Sidewalk repairs are planned for Victoria Street. • Improvements are proposed for sidewalks on both the south and north sides of Main Street. • Speed limit adjustments and related signage changes will be required to support traffic safety measures. • Bollards will be reinstalled when feasible. • Traffic calming measures for streets were discussed. • Main Street speed adjustments were proposed to be: <ul style="list-style-type: none"> ○ 40 km/h on the East and West ends ○ 30 km/h in the Downtown core



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	<ul style="list-style-type: none"> • The importance of clear and proactive communication to residents regarding these new measures was emphasized. <p>Parks Planning</p> <ul style="list-style-type: none"> • Parks planning was discussed. • Professional design services will be required for much of the proposed work. • Council will need to establish priorities within the available budget. • Community engagement will be required as part of the planning process. <p><i>Councillor Butler left the meeting at 4pm</i></p> <ul style="list-style-type: none"> • Olsen Park was identified as a priority for incremental improvements. • Gaps in parks planning were discussed, and further prioritization will be required. • Quiet Park: A significant drainage issue was noted, as water collects in the centre of the park. • Reservoir Park: The existing skills park will be removed and replaced with more accessible, low-maintenance features. Trail upgrades and algae management are also being addressed. • Waterfront Park: Improvements are ongoing, with a floating dock scheduled for installation in Spring 2026. • The feedback that staff got from residents regarding parks upgrades will need to be revised and processed. <p>Reserve Budget</p> <ul style="list-style-type: none"> • The Reserve Budget has been separated from the Capital Budget. • A separate category for operating reserves was presented. • A category for capital reserves was also presented. • Reserves were discussed. • Property tax increase scenarios will be brought back to Council for further consideration.
<p>Adjournment to In-Camera</p>	<ul style="list-style-type: none"> • The meeting was adjourned to In-Camera under the Municipal Government Act Section 22(2)(c) Personnel matters at 4:51pm



Agenda Item	Discussion and Decisions
Regular Meeting Reconvened	<ul style="list-style-type: none">• Regular meeting reconvened at 5:44PM.
5. Regular Meeting Adjourned	THE REGULAR MEETING ADJOURNED AT 5:45PM.

Approved at the Committee of the Whole meeting of April 7, 2026

As recorded by Laura Yaroshevskaya, Administrative Assistant