



ATTENDING

- Mayor Jodi MacKay
- Deputy Mayor Jennifer Ingham
- Councillor Wendy Elliott (*left at 12:57pm*)
- Councillor Mike Butler
- Councillor Ian Palmeter
- Councillor Kelly van Niekerk (*left at 12noon*)
- Councillor Howard Williams
- Chief Administrative Officer, Glenn Horne
- Recording Secretary, Laura Morrison

ALSO ATTENDING

- Director of Public Works & Planning, Devin Lake
- Director of Corporate Services, Diana Gibson
- Manager of Communications & Strategic Initiatives, Barb Shaw
- Manager of Community Development, Nick Zamora
- Senior Planner, Mark Fredericks
- Compliance Coordinator, Kaden Thibault
- Compliance Officer, Maren Schmidt
- Administrative Assistant, Laura Yaroshevka

REGRETS

CALL TO ORDER

Chair, Deputy Mayor Ingham, called the meeting to order at 8:30 am.

Councillor Mike Butler read the Land Acknowledgement and Historic Contributions Recognition.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	THE AGENDA WAS APPROVED AS CIRCULATED.
2. Approval of Minutes	
a. Committee of the Whole Minutes, April 7, 2026	THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 7, 2026, WERE APPROVED AS CIRCULATED.
b. Committee of the Whole In Camera Meeting, April 7, 2026.	THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF APRIL 7, 2026, WERE APPROVED AS CIRCULATED.



Agenda Item	Discussion and Decisions
3. Declaration of Conflict of Interest	<ul style="list-style-type: none"> None declared.
4. Presentations	<ul style="list-style-type: none"> None
5. Public Input	<ul style="list-style-type: none"> Barry Leslie, Apt 106, 67 Woodman Road, express dismay re the process and possibility of the traffic filter being put into place. Petition with 257 signatures want it removed from Active Transportation Plan. reason for this part of the plan to be put into place. Have only heard about this recently. No-one has mentioned it previously. We are not opposing active transportation or traffic calming. We oppose one aspect of it which is the Woodman Road traffic filter.
6. Staff Reports for Discussion	
<p>a. RFD 026-2026: Records Management Policy #120-013 Amendments</p> <p>b. RFD 030-2026: Approach to Heritage & Culture</p>	<p>01-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE AMENDED RECORDS MANAGEMENT POLICY #120-013, AS ATTACHED TO RFD 026-2026</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>DISCUSSION</p> <ul style="list-style-type: none"> Definition of Heritage and Culture The Dykes and Dykeland are manufactured landscape. Any income associated with taking over Willowbank cemetery would be a very small amount. What tools are available or can be developed to provide incentives to property owners. Balance between modernizing these properties and maintaining the heritage value. Heritage district. Acadia will be invited into the conversation. Katherine Ryan from Randall House is on the Board of WBDC providing a more integrated approach.



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	<ul style="list-style-type: none"> • Shout out to Recreation staff who work to educate our youth on history. • Most of the resources we have are affiliated with Randall House or Historical Society including John Whidden. • Wolfville Historical Society has worked with the Town, involved in all the registrations we have for buildings. Randall House building is where the limited resources and energy have gone. The historical society has a more educational focus, e.g. upcoming talk on local archaeology May 17th. • Historical Society is the Board who makes the decisions for Randall House. • Consider using part of budget allocated for a 5-10 hours per week initially to ensure we are moving this forward. • Concern over Provincial and Federal liability being removed. • Updated mapping of cemetery will be created. • Built Heritage Working Group exploration to discuss at Planning Advisory Committee. • Planning, Design Review Working Group and Built Heritage are intertwined. <p>Council direction to staff to continue working on this file, specifically:</p> <ul style="list-style-type: none"> • To work with local experts and stakeholders to better define parameters that will guide the Town’s approach to supporting culture and heritage based on current programs, services and regulations, and Council’s feedback. • To work within existing structures and resources (i.e. existing Planning / Heritage Advisory Committee, current staffing levels, existing partners, etc.) to initiate this work. • Refer this report to the Planning / Heritage Advisory Committee for further feedback. • To work with the Randall House Museum as well as provincial and federal partners to promote additional properties in Wolfville being inventoried, celebrated, and potentially registered Heritage Properties. • To engage with the Randall House Museum on a contract to support actions outlined in this report and other program or event activations. • That staff, in consultation with the Wolfville Historical Society, bring a draft report to explore a spectrum of options for long-term support for the Randall House Museum from current grant funding to ownership.



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<p>c. RFD 034-2026: Potential Reuse and Relocation of Buildings on Main Street</p>	<ul style="list-style-type: none"> • That staff assess the opportunities and risks associated with acquiring and operating the Willowbank Cemetery from the Willowbank Cemetery Corporation and bring forward an RFD for Council’s consideration. <p>DISCUSSION</p> <ul style="list-style-type: none"> • Is there an incentive to be offered to preserve these two buildings. • The location is where Wolfville was formed and developed from. • Staff can approach owners to see if there is any interest in working with a private owner who may be willing to relocate. Properties are not the Town’s to give. • No timeline defined yet but demolition permits could be applied for at any time. • #260 has a sewer line underneath it which needs to be addressed before anything new could be built on the site. • No policy backing for Town to do anything. The best we could do is have a conversation with the existing owner on what they would like to do but that’s all. • Thanks to staff, council and public advocates to give direction to Town to put some dedicated thought into culture and heritage, this direction gives us some meaningful contributions. <p>Council Direction to staff to do the following:</p> <ul style="list-style-type: none"> • Connect with the current owner to see if they would be open to something. <p style="text-align: center;">BREAK 10:23AM – 10:40AM</p>
<p>d. RFD 021-2026: Dog Control Bylaw Amendments</p>	<p>DISCUSSION/QUESTIONS/FEEDBACK</p> <ul style="list-style-type: none"> • Discussion later in year around park planning and will look at off leash areas at that time. • Town does not have power to ban owners from having dogs. Staff can impose financial penalties and some restrictions by Summary Offence Ticket, which could go to court if not paid. • Service dogs have identification cards. • Clarification on wording of section 13 will be updated before coming back to council.



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<p>e. RFD 032-2026: Development Agreement - Student House Nova Scotia on Hillside Ave</p> <p>f. RFD 033-2026: Earnscliffe Ave Budget Increase & Tender Award</p>	<ul style="list-style-type: none"> • Dog tag registry at Town Hall. If no dog tag on collar Compliance can address with owner. • Difference between the Community Compliance and Community Safety approach rather than enforcement approach includes an element of education rather than purely enforcement route. However, the Town needs to have the tool of a legal regulatory framework when required. <p>02-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL GIVE FIRST READING TO THE AMENDED BYLAW CHAPTER 16; RESPONSIBLE DOG OWNERSHIP BYLAW AS ATTACHED TO RFD 021-2026 WITH AMENDMENTS AS DISCUSSED TO SECTION 13.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>QUESTIONS/FEEDBACK</p> <ul style="list-style-type: none"> • Traffic impact study has been completed. • Colour of building discussion. • Proposed unit would have 15 parking spots, 2 barrier free units on ground floor with 2 accessible parking spots which is more than required. No elevator in building limits barrier free units on a higher floor. Units and parking are created in a way that can be tailored to be accessible if required further down the line. <p>03-05-2026 THAT COMMITTEE OF THE WHOLE RECOMMEND THAT THE DEVELOPMENT AGREEMENT FOR STUDENT HOUSING NOVA SCOTIA LOCATED ON HILLSIDE AVE (PIDS 55456875 55273908) BE GIVEN FIRST READING AND A PUBLIC HEARING SCHEDULED.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>04-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p>



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<p>g. RFD 036-2026: Valley Waste Debt Guarantee 2026/27</p>	<p>THAT COUNCIL APPROVE A BUDGET INCREASE OF \$600,000 FOR THE EARNSCLIFFE AVENUE RECONSTRUCTION PROJECT, FOR A TOTAL BUDGET OF \$3 MILLION AND AWARD THE PROJECT TO DEXTER CONSTRUCTION.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>QUESTIONS</p> <ul style="list-style-type: none"> • Funding is through an increase to the long-term debt in capital plan. • Hatch engineering working with Town. <p>05-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL GUARANTEES A SHARE OF VALLEY WASTE RESOURCE MANAGEMENT’S MUNICIPAL PARTNER GUARANTEE RESOLUTION OF \$2,400,000, WITH WOLFVILLE’S GUARANTEE REPAYMENT SHARE BEING 6.98% EQUAL TO \$167,506 AS PER THE ATTACHED PARTNER GUARANTEE RESOLUTION FORM.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <ul style="list-style-type: none"> • Councillor Elliott left the room and did not participate in the vote.
<p>7. CAO Report</p>	<ul style="list-style-type: none"> • Recreation Hub opening May 13th. • Partnership with Acadia Community Farm – Town staff will take over administration. • Visitor Information Centre operating agreement with WBDC complete for this year. • Art Love Tour at Devour Studios – space for participants and judges. If interested contact rec dept. • Public Hearing related to revised Municipal Planning Strategy and Land Use Bylaw through the Housing Accelerator Fund is scheduled for Wednesday May 13th at 6:30pm at Wolfville Legion. Pamphlets have been distributed. • Urban Forest Policy & Workplan remains open for public comment on Wolfville Blooms. • The Town’s new Municipal Asset Naming and Renaming program is now operational. Underrepresented and equity deserving communities have been invited to share name suggestions and notification has been provided on our website. Haven’t received a lot



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	<p>of suggestions yet, so please share with anyone you think will be interested.</p> <ul style="list-style-type: none"> • Capital Projects now on Wolfville Blooms • West End Park progress – scheduled for Spring. • International Firefighters Day – a word of gratitude to all our firefighters. • Bike lane flex posts - the intention is to reinstall them, however, due to operational requirements it may not be possible. • Wastewater Treatment plan is on budget currently. • Council acknowledges how good Reservoir Park is looking. • Acknowledge of work being done at this time of year which can be challenging with availability of materials, transitioning from planning phase into doing phase.
8. Committee Reports (Internal)	
<p>a. Audit Advisory Committee</p> <p>b. Planning Advisory Committee</p> <p>c. RCMP Advisory Board</p>	<ul style="list-style-type: none"> • As submitted. • As submitted. • As submitted.
9. Committee Reports (External)	
<p>a. Kings Point to Point (KPPT)</p> <p>b. Valley Regional Services (VRS)</p>	<ul style="list-style-type: none"> • As submitted. • As submitted.
<p>10. Regular Meeting Adjourned to In Camera Meeting</p>	<p>06-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO INCAMERA UNDER SECTION 22(2)(e) CONTRACT NEGOTIATIONS AT 12NOON.</p>



Agenda Item	Discussion and Decisions
11. Regular Meeting Resumed	The regular meeting resumed at 12:57pm.
12. Motion from In Camera	
<p>a. RFD 035-2026: Strategic Partnership Program Grant Review</p>	<p>07-05-2026 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE FOLLOWING STRATEGIC PARTNERS FOR 2026-2029 AND THE ASSOCIATED ANNUAL FUNDING AMOUNTS AND THAT COUNCIL DIRECT STAFF TO ENGAGE WITH APPROVED STRATEGIC PARTNERS TO DEVELOP AGREEMENTS THAT OUTLINE THE EXPECTATIONS OF EACH PARTY AND THAT REFLECT COUNCIL PRIORITIES:</p> <ul style="list-style-type: none"> • ACADIA CINEMA CO-OP \$6,500 • ACADIA PERFORMING ARTS \$5,000 • BIG BROTHERS BIG SISTERS \$3,000 • DEEP ROOTS \$6,500 • DEVOUR \$5,000 • FRONT STREET OVEN \$3,500 • KINGS SENIORS SAFETY SOCIETY \$5,000 • STAGE PROPHETS \$5,000 • VALLEY HARVEST MARATHON \$5,000 • WOLFVILLE CURLING CLUB \$6,500 • WOLFVILLE FARMERS MARKET \$6,500 • WOLFVILLE LIONS CLUB \$2,000 <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
13. Meeting Adjourned	Regular meeting adjourned at 1:00pm

Approved at the Committee of the Whole meeting of June 2, 2026
 As recorded by Laura Morrison, Manager of Administration & Town Clerk